

## Indian River County Grant Contract Subrecipient Award

This Grant Contract ("Contract") entered into **effective** this 22nd day of May, 2018 by and between Indian River County, a political subdivision of the State of Florida, 1800 27th Street, Vero Beach FL, 32960 ("County") and Indian River County Senior Resource Association, Inc. (SRA), ("Subrecipient"), 694 14<sup>th</sup> Street, Vero Beach, FL 32960 (Address), 167981612 (Unique Entity Identifier) for providing and administering mass transit service for Indian River County (Name of Subrecipient's Program)

### Background Recitals

- A. The County received see attached list (Federal and/or State Award Identification) ("Award") from the Florida Department of Transportation and Federal Transit Administration (Federal agency) on see attached list (date), the Award Date.
- B. The Awards are for local transit planning projects and assistance for capital and operating expenses (Project Description - provide enough information to give the public a good idea of the purpose and intended outcomes of the subaward).
- C. The Federal Award Identification Numbers ("FAIN") for the Awards, if applicable, is see attached list (FAIN#).
- D. The Catalog of Federal Domestic Assistance ("CFDA") Number for the Awards, if applicable, is see attached list (CFDA). The total dollar amount made available under the Awards are \$2,616,626.
- E. The indirect cost rate for the Award, including if the de minimis rate is charged, per federal regulations is based upon the County approved indirect cost allocation plan. See number 6 below.
- F. The Subrecipient, by submitting a proposal to the County, has applied for a grant of money ("Grant") for the Grant Period (as such term is hereinafter defined) on the terms and conditions set forth herein.
- G. The County has agreed to provide such Grant funds to the Subrecipient for the Grant Period (as such term is hereinafter defined) on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

- 1. Background Recitals The background recitals are true and correct and form a material part of this Contract.
- 2. Purpose of Grant The Grant shall be used only for the purposes set forth in the complete proposal submitted by the Subrecipient attached hereto as Exhibit "B" and incorporated herein by this reference (such purposes hereinafter referenced as "Grant Purposes").
- 3. Research and Development The award under this Contract is not for research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as

other research and development activities and where such activities are not included in the instruction function.

4. Term The Subrecipient acknowledges and agrees that the Grant is limited to the fiscal year(s) see attached list ("Grant Period"). The Grant Period and performance start date commences on see attached list.
5. Grant Funds and Payment. The approved Grants for the Grant Period is see attached list (\$5,028,502). The amount of federal funds obligated under this Contract by the County to the Subrecipient is see attached list (\$2,616,626). ~~The total amount of the Awards committed to the Subrecipient by the County is see attached list (\$5,028,502).~~ The total amount of federal funds obligated to the Subrecipient by the County, including the current obligation is see attached list (\$2,616,626). The County agrees to reimburse the Subrecipient from such Grant funds for actual documented costs incurred for Grant Purposes provided in accordance with this Contract. Reimbursement requests may be made no more frequently than monthly. Each reimbursement request shall contain the information, at a minimum, that is set forth in Exhibit "C" attached hereto and incorporated herein by this reference. SRA shall not be subject to the travel expenses and sick or vacation payments to employees policies set forth in exhibit C. All reimbursement requests are subject to audit by the County. In addition, the County may require additional documentation of expenditures, as it deems appropriate.
6. Indirect costs. Subrecipient is permitted to charge an indirect cost rate of 0% to the federal award, because indirect costs are charged directly through an approved indirect cost allocation plan (Exhibit E). (The rate shall be based on either the County's federally negotiated indirect cost rate or, if no such rate has been obtained, a fixed rate of 10% of modified total direct costs).
7. Additional Obligations of Subrecipient.

7.1 Records. The Subrecipient shall maintain adequate internal controls in order to safeguard the Grant. In addition, the Subrecipient shall maintain adequate records fully to document the use of the Grant funds for at least three (3) years after the expiration of the Grant Period. The County and its auditors shall have access to all books, records, documents and financial statements as required by the County to meet federal requirements or by this Section for the purpose of inspection or audit during normal business hours at the County's expense, upon five (5) days prior written notice.

7.2 Compliance with Laws. The Subrecipient shall comply at all times with all applicable federal, state, and local laws, rules, and regulations, including Title 2 US Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance), Florida Statutes, Chapter 10.550, *Rules of the Auditor General*, and the terms and conditions of the Award.

7.3 Performance Reports. The Subrecipient shall submit cumulative, Performance Reports to the Metropolitan Planning Organization Department of the County within within thirty (30) business days following: December 31, March 31, June 30, and September 30. These reports should include but not limited to grant expenses and other statistics as required by the grants during the quarter, and the progress the agency has made toward meeting their goals and objectives as they stated in their RFP response.

7.4 Audit Requirements. If Subrecipient receives \$100,000 or more in the aggregate from all Indian River County government funding sources, the Subrecipient is required to have an audit completed by an independent certified public accountant at the end of the Subrecipient's fiscal year. Within 180 days of the end of the Subrecipient's fiscal year, the Subrecipient shall submit the audit to the Indian River County Office of Management and Budget. The fiscal year will be as reported on the application for funding, and the Subrecipient agrees to notify the County prior to any change in the fiscal period of Subrecipient. The Subrecipient acknowledges that the County may deny funding to any Subrecipient if an audit required by this Contract for a prior fiscal year is past due and has not been submitted within the 180 day period.

7.4.1 The Subrecipient further acknowledges that, promptly upon receipt of a qualified opinion from their independent auditor, such qualified opinion shall immediately be provided to the Indian River County Office of Management and Budget. The qualified opinion shall thereupon be reported to the Board of County Commissioners and funding under this Contract will cease immediately. The foregoing termination right is in addition to any other right of the County to terminate this Contract.

7.4.2 The Indian River County Office of Management and Budget reserves the right at any time to send a letter to the Subrecipient requesting clarification if there are any questions regarding a part of the financial statements, audit comments, or notes.

7.5 Insurance Requirements. Subrecipient shall, no later than October 1, 2018, provide to the Indian River County Risk Management Division a certificate or certificates issued by an insurer or insurers authorized to conduct business in Florida that is rated not less than category A-: VII by A.M. Best, subject to approval by Indian River County's risk manager, of the following types and amounts of insurance:

(i) Commercial General Liability Insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage, including coverage for premises/operations, products/completed operations, contractual liability, and independent contractors;

(ii) Business Auto Liability Insurance in an amount not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage,

including coverage for owned autos and other vehicles, hired autos and other vehicles, non-owned autos and other vehicles; and

(iii) Workers' Compensation and Employer's Liability (current Florida statutory limit)

(iv) In the event that children are supervised, Sexual Molestation Liability Insurance in an amount not less than \$1,000,000 each occurrence/claim.

**7.6 Insurance Administration.** The insurance certificates, evidencing all required insurance coverages shall be fully acceptable to County in both form and content, and shall provide and specify that the related insurance coverage shall not be cancelled without at least thirty (30) calendar days prior written notice having been given to the County. In addition, the County may request such other proofs and assurances as it may reasonably require that the insurance is and at all times remains in full force and effect. Subrecipient agrees that it is the Subrecipient's sole responsibility to coordinate activities among itself, the County, and the Subrecipient's insurer(s) so that the insurance certificates are acceptable to and accepted by County within the time limits set forth in this Contract. The County shall be listed as an additional insured on all insurance coverage required by this Contract, except Workers' Compensation insurance. The Subrecipient shall, upon ten (10) days' prior written request from the County, deliver copies to the County, or make copies available for the County's inspection at Subrecipient's place of business, of any and all insurance policies that are required in this Contract. If the Subrecipient fails to deliver or make copies of the policies available to the County; fails to obtain replacement insurance or have previous insurance policies reinstated or renewed upon termination or cancellation of existing required coverages; or fails in any other regard to obtain coverages sufficient to meet the terms and conditions of this Contract, then the County may, at its sole option, terminate this Contract.

**7.7 Indemnification.** The Subrecipient shall indemnify and save harmless the County, its agents, officials, and employees from and against any and all claims, liabilities, losses, damage, or causes of action which may arise from any misconduct, negligent act, or omissions of the Subrecipient, its agents, officers, or employees in connection with the performance of this Contract.

**7.8 Public Records.** The Subrecipient agrees to comply with the provisions of Chapter 119, Florida Statutes (Public Records Law). Specifically, the Subrecipient shall:

- (1) Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the service.
- (2) Provide the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in chapter 119 or as otherwise provided by law.
- (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (4) Meet all requirements for retaining public records and transfer, at no cost, to the County all public records in possession of the Subrecipient upon termination of the Contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the County.

Failure of the Subrecipient to comply with these requirements shall be a material breach of this Agreement.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:  
(772)226-1424  
[PUBLICRECORDS@IRCGOV.COM](mailto:PUBLICRECORDS@IRCGOV.COM)  
Indian River County of the County Attorney  
1801 27<sup>th</sup> Street  
Vero Beach, FL 32960**

8. Termination. This Contract may be terminated by either party, without cause, upon thirty (30) days prior written notice to the other party. In addition, the County may terminate this Contract for convenience upon ten (10) days prior written notice to the Subrecipient if the County determines that such termination is in the public interest.
9. Notice and Contact Information - Except as otherwise provided in this Contract, any notice required pursuant to this Contract from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. For purposes of all notices, the representatives of the County and Subrecipient are:

County: Mike Smykowski, Budget Director  
Indian River County  
1801 27<sup>th</sup> Street  
Building A  
Vero Beach, FL 32960

Subrecipient: Karen Deigl, President/CEO  
Senior Resource Association  
694 14<sup>th</sup> Street  
Vero Beach, FL 32960

10. Availability of Funds. The obligations of the County under this Contract are subject to the availability of funds lawfully appropriated for its purpose by the Board of County Commissioners of Indian River County.
11. Standard Terms. This Contract is subject to the standard terms attached hereto as Exhibit D and incorporated herein in its entirety by this reference.
12. Sovereign Immunity. Nothing herein shall constitute a waiver of the County's sovereign immunity.

IN WITNESS WHEREOF, County and Subrecipient have entered into this Contract on the date first above written.

INDIAN RIVER COUNTY BOARD OF COUNTY COMMISSIONERS

By: \_\_\_\_\_  
Commissioner Peter D. O'Bryan, Chairman

Attest: Jeffrey R. Smith, Clerk of Courts & Comptroller

By: \_\_\_\_\_  
Deputy Clerk

Approved as to form and legal sufficiency:

Approved: \_\_\_\_\_  
Jason Brown, County Administrator

\_\_\_\_\_  
Dylan Reingold, County Attorney

SUBRECIPIENT:

By: \_\_\_\_\_  
Karen Deigl, President/CEO

Agency Name: Indian River County Senior  
Resource Association

## EXHIBIT A

**Indian River County BOCC  
SRA Related Grants**

<b>Description/Grant Name</b>	<b>State Award ID # FAIN #</b>	<b>CSFA# CFDA#</b>	<b>Amount</b>	<b>Award Date</b>	<b>Grant Period</b>
<b>State Grants:</b>					
FDOT Public Transportation Block Grant *	ARQ56	55.010	1,910,577	02/28/18	12/29/14 to 12/31/19
FDOT Corridor Grant *	ARE86	55.013	501,299	04/09/18	05/22/14 to 04/30/19
<b>Total State Grants</b>			<b>\$ 2,411,876</b>		
<b>Federal Grants:</b>					
FDOT Section 5311 Funding Assistance *	ARQ46	20.509	270,519	02/28/18	12/29/14 to 12/30/19
FTA Section 5307 Grant	FL-2018-003-00	20.507	2,346,107	12/15/17	12/15/17 to 03/30/20
<b>Total Federal Grants</b>			<b>\$ 2,616,626</b>		
<b>Total of All Awards</b>			<b>\$ 5,028,502</b>		

\* Grant amount increased on award date

## INDIAN RIVER COUNTY, FLORIDA

## M E M O R A N D U M

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**TO:** Jason E. Brown; County Administrator

**THROUGH:** Stan Boling, AICP; Community Development Director  
Phillip J. Matson, AICP; MPO Staff Director

**FROM:** Brian Freeman, AICP; Senior Transportation Planner

**DATE:** January 31, 2018

**SUBJECT:** Approval of a Public Transportation Supplemental Joint Participation Agreement (SJPA) with the Florida Department of Transportation (FDOT) for Block Grant Funds

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It is requested that the information herein presented be given formal consideration by the Board of County Commissioners at its regular meeting of February 13, 2018.

**DESCRIPTION & CONDITIONS**

For the past several years, Indian River County has applied for and received mass transit operating assistance through the Florida Department of Transportation (FDOT) Public Transportation Block Grant program. Each year, the County combines Block Grant funds with local funds as a match towards federal transit operating assistance received under 49 USC Ch. 53, Section 5307 (also known as the Urbanized Area Formula Grant program) and Section 5311 (also known as the Rural Area Formula Grant program). These state and federal grant funds are passed through to the Senior Resource Association (SRA), Indian River County's designated transit service provider. SRA operates the GoLine (fixed-route) and the Community Coach (demand response) transit services.

For FY 2017/18, \$560,855 has been allocated through the state Block Grant program to the county. Because the Block Grant has a 50% match requirement, the county is required to provide a local match of \$560,855. As was the case in previous years, matching funds will come from the County's normal transit allocation. Together, the Block Grant funds and local funds will be applied as a local/state match towards \$1,121,710 in federal operating assistance through the Section 5307 program (\$1,055,021) and the Section 5311 program (\$66,689). As a result, the county will receive \$1,682,565 in combined federal and state transit operating assistance.

In terms of transit, the County receives most of its funding through the federal Section 5307 grant program. To obtain those federal Section 5307 funds, the County must complete an application and follow a process that includes several steps. For FY 2017/18, the first step is to apply for state Block



Grant funds. Subsequent steps include applying for federal capital and operating assistance and applying for Florida toll revenue credits for use as a soft match for federal capital assistance.

According to state regulations, Block Grant funds may be used for both eligible capital and operating costs of public transit providers. Because the local match requirement for the capital portion of the County's FY 2017/18 Section 5307 grant may be met by soft-match rather than cash-match funds (which effectively provides for 100% federal funding of capital expenses), the entire FY 2017/18 Block Grant is proposed as a partial match for Section 5307 operating funds.

Pursuant to state regulations, Block Grant funds may not exceed 50% of the nonfederal share of total eligible operating expenses of transit service provision. Also, activities funded with Block Grant funds must be consistent with applicable approved local government comprehensive and transit plans. To receive the Block Grant funds, the County must enter into a Supplemental Joint Participation Agreement with FDOT, a copy of which is attached to this staff report (Attachment #2).

## **ANALYSIS**

As with the FTA Section 5307 grant program, only public agencies may be designated recipients of Block Grant funds, although the funds may be passed through to a nonprofit provider. Under these restrictions, SRA has requested that the Board of County Commissioners apply for state Block Grant funds on its behalf.

The attached Supplemental Joint Participation Agreement (SJPA) is an agreement between FDOT and Indian River County specifying the requirements which the County must meet in order to receive Block Grant funds. One of the most important of these requirements is that the County prepare and approve an annual update to its Transit Development Plan (TDP).

The attached resolution (Attachment #1) authorizes the Chairman of the Board of County Commissioners to execute the JPA for Public Transportation Block Grant funds. Upon the Board's adoption of the resolution and the Chairman's execution of the SJPA, County staff will transmit the SJPA to FDOT. Once the SJPA has been executed by FDOT, the funds will be transmitted to the County and passed along to the Senior Resource Association (SRA), the County's public transportation provider, so that the SRA can continue providing fixed route and demand-response transit service. The provision of such service is consistent with the findings of the MPO's adopted 10-year Transit Development Plan and 2040 Long Range Transportation Plan.

## **FUNDING**

Funding in the amount of \$560,855 is budgeted and available in the General Fund/Community Transportation Coordinator account (Account Number 00111041-088230). These funds are part of the allocation given to the Senior Resource Association to provide transit service in the county.

## **RECOMMENDATION**

Staff recommends that the Board of County Commissioners approve the attached Public Transportation Supplemental Joint Participation Agreement and adopt the attached resolution authorizing the Chairman to sign the agreement.

## **ATTACHMENTS**

1. Authorizing Resolution for the Execution of a Public Transportation Supplemental Joint Participation Agreement
2. FDOT Public Transportation Supplemental Joint Participation Agreement
3. Grant Budget Form

RESOLUTION NO. 2018 - 019

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF INDIAN RIVER COUNTY AUTHORIZING THE EXECUTION OF A PUBLIC TRANSPORTATION SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.**

**WHEREAS**, funding under the Florida Public Transit Block Grant Program may be used as a portion of the required funding match for grants under 49 USC Ch. 53, Section 5307; and

**WHEREAS**, Indian River County intends to submit an FY 2017/18 application for funding assistance under 49 USC Section 5307, with the required funding match to come from local funds and an FY 2017/18 Florida Public Transportation Block Grant; and

**WHEREAS**, Indian River County is eligible to receive grant funding under Section 341.052(1), Florida Statutes, and under 49 USC Ch. 53, Section 5307 and 49 USC 1614; and

**WHEREAS**, the Florida Department of Transportation provides Public Transportation Block Grant funds to Indian River County to assist in the continuance and expansion of local public transportation services.

**NOW, THEREFORE, BE IT RESOLVED BY THE INDIAN RIVER COUNTY BOARD OF COUNTY COMMISSIONERS:**

1. That the Chairman of the Indian River County Board of County Commissioners is authorized to execute a public transportation Supplemental Joint Participation Agreement with the Florida Department of Transportation to obtain FY 2017/18 Florida Public Transportation Block Grant funding to be used as a partial match for operating assistance as part of the County's FY 2017/18 Section 5307 grant application.
2. That the Indian River County Community Development Director or his designee is authorized to furnish such additional information as the Florida Department of Transportation may require in connection with the County's FY 2017/18 Public Transportation Block Grant.

**THIS RESOLUTION** was moved for adoption by Commissioner Flescher, and the motion was seconded by Commissioner Zorc, and, upon being put to a vote, the vote was as follows:

Chairman Peter D. O'Bryan	AYE
Vice-Chairman Bob Solari	AYE
Commissioner Susan Adams	AYE
Commissioner Joseph E. Flescher	AYE
Commissioner Tim Zorc	AYE

RESOLUTION NO. 2018 - 019

The Chairperson thereupon declared the resolution duly passed and adopted this 13th day of February, 2018.



BOARD OF COUNTY COMMISSIONERS  
INDIAN RIVER COUNTY, FLORIDA

By: Peter D. O'Bryan  
Peter D. O'Bryan, Chairman

Attest: Jeffrey R. Smith, Clerk of Court and Comptroller

By: Maureen Gelfo  
Deputy Clerk

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in this State and County to take acknowledgments, personally appeared Peter D. O'Bryan, as Chairman of the Board of County Commissioners, and Maureen Gelfo, as Deputy Clerk, to me known to be the persons described in and who executed the foregoing instrument and they acknowledged before me that they executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this 13th day of February, 2018.

Misty L. Pursel  
Notary Public  
Misty L. Pursel  
Commission No.: GG 166068  
SEAL:  
My Commissioner Expires: 1.11.22

APPROVED AS TO LEGAL SUFFICIENCY

BY: Dylan Reingold  
Dylan Reingold,  
County Attorney



APPROVED AS TO COMMUNITY DEVELOPMENT MATTERS

BY: Stan Boling  
Stan Boling, MCP, Director  
Community Development Department

## PUBLIC TRANSPORTATION

## SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT

Number 03

Financial Project No.: <u>407190-4-84-01</u> (item-segment-phase-sequence)	Fund: <u>DPTO</u> Function: <u>215</u> Federal No.: _____ DUNS No.: <u>80-939-7102</u>	FLAIR Approp.: <u>088774</u> FLAIR Obj.: <u>751000</u> Org. Code: <u>55042010429</u> Vendor No.: _____
Contract No.: <u>ARQ56</u> CFDA Number: _____	CSFA Number: <u>55.010</u>	

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_  
by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida,  
hereinafter referred to as the Department, and Indian River County Board Of County Commissioners  
1801 27th Street Vero Beach, FL 32960  
hereinafter referred to as Agency.

## WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the 29<sup>th</sup> day of December, 2014  
entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended  
hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment  
"A" for a total Department Share of \$ 1,910,577.00

NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow  
from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended  
and supplemented as follows:

**1.00 Project Description:** The project description is amended

To provide Block Grant funding to Indian River County Board Of County Commissioners for operating assistance to its  
urbanized area public transportation system.

**2.00 Project Cost:**

Paragraph 3.00 of said Agreement is ☒ increased ☐ decreased by \$ 1,121,770.00

bringing the revised total cost of the project to \$ 3,821,154.00

Paragraph 4.00 of said Agreement is ☒ increased ☐ decreased by \$ 560,885.00

bringing the Department's revised total cost of the project to \$ 1,910,577.00

**3.00 Amended Exhibits:**

Exhibit(s) B & D of said Agreement is amended by Attachment "A".

**4.00 Contract Time:**

Paragraph 16.00 of said Agreement 12/31/2019.

**5.00 E-Verify:**

Vendors/Contractors:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Financial Project No. 407190-4-84-01Contract No. ARQ56

Agreement Date \_\_\_\_\_

Except as hereby modified, amended or changed, all other terms of said Agreement dated 12/29/2014  
and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first  
above written.

## AGENCY

Indian River County Board Of County Commissioners

AGENCY NAME

Peter D. O'Bryan, Chairman

SIGNATORY (PRINTED OR TYPED)



SIGNATURE

Chairman

TITLE

## FDOT

See attached Encumbrance Form for date of Funding  
Approval by Comptroller

LEGAL REVIEW

DEPARTMENT OF TRANSPORTATION

Stacy Miller, P.E.


DEPARTMENT OF TRANSPORTATION

Director of Transportation Development

TITLE

APPROVED AS TO  
AND LEGAL SUFFICIENCY

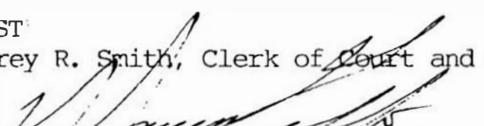
BY

  
WILLIAM K. DEBRAAL  
DEPUTY COUNTY ATTORNEY

ATTEST:

Jeffrey R. Smith, Clerk of Court and Comptroller

BY:

  
Deputy Clerk

BCC Approved: February 13, 2018

Financial Project No. 407190-4-84-01  
Contract No. ARQ56  
Agreement Date \_\_\_\_\_

ATTACHMENT "A"

SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State  
of Florida, Department of Transportation and Indian River County Board of County Commissioners  
1801 27th Street Vero Beach, FL 32960

dated \_\_\_\_\_

DESCRIPTION OF SUPPLEMENT (Include justification for cost change):

To provide Block Grant funding to Indian River County Board Of County Commissioners for operating assistance to its  
urbanized area public transportation system.

		As Approved	As Amended	Net Change
I.	Project Cost	\$ 2,699,384.00	\$ 3,821,154.00	\$ 1,121,770.00
		As Approved	As Amended	Net
II.	Fund	DPTO	DPTO	DPTO
	Department:	\$ 1,349,692.00	\$ 1,910,577.00	\$ 560,885.00
	Agency:	\$ 1,349,692.00	\$ 1,910,577.00	\$ 560,885.00
	Federal:	\$ 0.00	\$ 0.00	\$ 0.00
Total Project Cost		\$ 2,699,384.00	\$ 3,821,154.00	\$ 1,121,770.00

Comments:



## **ATTACHMENT "A"**

### **SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

III. MULTI-YEAR OR PREQUALIFIED PROJECT FUNDING

If a project is a multi-year or prequalified project subject to paragraphs 4.10 and 17.20 of this agreement, funds are programmed in the Department's Work program in the following fiscal year(s):

<b>FY</b>	<b>Amount</b>
2014	\$ 915,324.00
2015	\$ 892,234.00
2016	\$ 891,826.00
2017	\$ 1,121,770.00

Financial Project No. 407190-4-84-01

Contract No. ARQ56

Agreement Date \_\_\_\_\_

## EXHIBIT "D"

### STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

#### **THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

##### **SUBJECT TO SECTION 215.97, FLORIDA STATUTES:**

**Awarding Agency:** Florida Department of Transportation  
**State Project Title:** PUBLIC TRANSIT BLOCK GRANT PROGRAM  
**CSFA Number:** 55.010  
**\*Award Amount:** \$1,910,577.00

\*The state award amount may change with supplemental agreements

Specific project information for CSFA Number 55.010 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

#### **COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:**

State Project Compliance Requirements for CSFA Number 55.010 are provided at:  
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

GRANT NAME: Florida Public Transportation Block GrantGRANT #: ARQ56AMOUNT OF GRANT: \$560,885DEPARTMENT RECEIVING GRANT: Community Development (pass through to Senior Resource Association)CONTACT PERSON: Brian FreemanPHONE #: (772) 226-1990

1. How long is the grant for? One Year Starting Date: January 1, 2018
2. Does the grant require you to fund this function after the grant is over?        Yes   X   No
3. Does the grant require a match?   X   Yes        No  
If yes, does the grant allow the match to be In Kind Services?        Yes        No
4. Percentage of grant to match:       50       %
5. Grant match amount required: \$   560,885
6. Where are the matching funds coming from (i.e. In Kind Services, Reserve for Contingency)?  
\$560,885 County match already budgeted in general fund
7. Does the grant cover capital costs or start-up costs?        Yes   X   No  
If no, how much do you think will be needed in capital costs or start-up costs?  
(Attach a detailed listing of costs.)
8. Are you adding any additional positions utilizing the grant funds?        Yes   X   No  
If yes, please list. (If additional space is needed, please attach a schedule.)

Acct.	Description	Position	Position	Position	Position	Position
011.12	Regular Salaries					
011.13	Other Salaries & Wages (PT)					
012.11	Social Security					
012.12	Retirement Contributions					
012.13	Life and Health Insurance					
012.14	Worker's Compensation					
012.17	Soc. Sec. Medicare Matching					
	TOTAL					

9. What is the total cost of each position including benefits, capital, start-up, auto expense, travel, and operating?

Salaries and Benefits	Operating Costs	Capital	Total Costs

10. What is the estimated cost of the grant to the County over five years? \$445,913

	Grant Amount	Other Matching Costs	Match	Total
First Year	\$560,885	\$	\$560,885 (County Match)	\$1,121,710
Second Year	\$	\$	\$	\$
Third Year	\$	\$	\$	\$
Fourth Year	\$	\$	\$	\$
Fifth Year	\$	\$	\$	\$

INDIAN RIVER COUNTY, FLORIDA

MEMORANDUM

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**TO:** Jason E. Brown; County Administrator

**THROUGH:** Stan Boling, AICP; Community Development Director  
Phillip J. Matson, AICP; MPO Staff Director

**FROM:** Brian Freeman, AICP; Senior Transportation Planner

**DATE:** January 31, 2018

**SUBJECT:** Approval of a Public Transportation Supplemental Joint Participation Agreement (SJPA) with the Florida Department of Transportation (FDOT) for Rural Service Funds

---

It is requested that the information herein presented be given formal consideration by the Board of County Commissioners at its regular meeting of February 13, 2018.

**DESCRIPTION & CONDITIONS**

For the past several years, the County has applied for and received transit operating assistance under 49 USC Ch. 53, Section 5311 (also known as the Formula Grants for Rural Areas program) through the Florida Department of Transportation (FDOT). These grant funds have been passed through to the Senior Resource Association (SRA), Indian River County's designated transit service provider.

According to federal regulations, Formula Grants for Rural Areas funds may be used to provide transit service to rural or small urban areas. Such transit service includes fixed route service (GoLine) and demand-response service (Community Coach).

For FY 2017/18, \$66,689 in Section 5311 funds is allocated to the county. In this case, the grant has a 50% nonfederal match requirement for operating assistance. Matching funds will consist of \$33,344.50 from the state Public Transportation Block Grant and \$33,344.50 from the County's normal transit allocation. No additional local funds are necessary.

While Section 5311 funds are federal grant funds, FDOT administers the Section 5311 program within the state of Florida. In order to receive these funds, the BCC must enter into a Supplemental Joint Participation Agreement (SJPA) with FDOT, a copy of which is attached to this staff report (Attachment 2).

## **ANALYSIS**

The County receives most of its transit funding through the federal Section 5307 (Urban Area) grant program. Because a portion of Indian River County is designated as rural, the County is also eligible to receive transit funding through the Section 5311 (Rural Area) grant program.

The attached resolution (Attachment 1) authorizes the Chairman of the Board of County Commissioners to execute the SJPA for Formula Grants for Rural Areas funds. Upon the Board's adoption of the resolution and the Chairman's execution of the JPA, County staff will transmit the SJPA to FDOT. Once the SJPA has been executed by FDOT, the funds will be transmitted to the County and passed along to the Senior Resource Association (SRA), the County's public transportation provider, so that the SRA can continue providing fixed route and demand-response transit service to rural areas of the county. The provision of such service is consistent with the findings of the MPO's adopted 10-year Transit Development Plan and 2040 Long Range Transportation Plan.

## **FUNDING**

Funding in the amount of \$33,344.50 is budgeted and available in the General Fund / Community Transportation Coordinator account. Funding for this expenditure is part of the allocation given to the Senior Resource Association to provide transit service in the county.

Account Number 00111041-088230

## **RECOMMENDATION**

Staff recommends that the Board of County Commissioners approve the attached Public Transportation Supplemental Joint Participation Agreement and adopt the attached resolution authorizing the Chairman to sign the agreement.

## **ATTACHMENTS**

1. Authorizing Resolution for the Execution of a Public Transportation Supplemental Joint Participation Agreement
2. FDOT Public Transportation Supplemental Joint Participation Agreement
3. Grant Budget Form

RESOLUTION NO. 2018 - 020

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF  
INDIAN RIVER COUNTY AUTHORIZING THE EXECUTION OF A  
PUBLIC TRANSPORTATION SUPPLEMENTAL JOINT PARTICIPATION  
AGREEMENT WITH THE FLORIDA DEPARTMENT OF  
TRANSPORTATION.**

**WHEREAS**, Indian River County has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or the Federal Transit Administration Act of 1964, as amended; and

**WHEREAS**, Indian River County is eligible to receive grant funding under Section 341.052(1), Florida Statutes, and under 49 USC Ch. 53, Section 5311 and 49 USC 1614; and

**WHEREAS**, the Florida Department of Transportation provides Formula Grants for Rural Areas funds to Indian River County to assist in the continuance and expansion of local public transportation services.

**NOW, THEREFORE, BE IT RESOLVED BY THE INDIAN RIVER COUNTY BOARD OF  
COUNTY COMMISSIONERS:**

1. That the Chairman of the Indian River County Board of County Commissioners is authorized to execute a public transportation Supplemental Joint Participation Agreement with the Florida Department of Transportation to obtain \$66,689 in FY 2017/18 Formula Grants for Rural Areas (Section 5311) funds. for operating assistance as part of the County's ongoing public transportation service.
2. That the Indian River County Community Development Director is authorized to furnish such additional information as the Florida Department of Transportation may require in connection with the County's Rural Area Formula Grant.

**THIS RESOLUTION** was moved for adoption by Commissioner Flescher, and the motion was seconded by Commissioner Zorc, and, upon being put to a vote, the vote was as follows:

Chairman Peter D. O'Bryan	<u>AYE</u>
Vice-Chairman Bob Solari	<u>AYE</u>
Commissioner Susan Adams	<u>AYE</u>
Commissioner Joseph E. Flescher	<u>AYE</u>
Commissioner Tim Zorc	<u>AYE</u>

The Chairperson thereupon declared the resolution duly passed and adopted this 13th day of February, 2018.

RESOLUTION NO. 2018 - 020



BOARD OF COUNTY COMMISSIONERS  
INDIAN RIVER COUNTY, FLORIDA

By: Peter D. O'Bryan  
Peter D. O'Bryan, Chairman

Attest: Jeffrey R. Smith, Clerk of Court and Comptroller

By: Maureen Gelfo  
Deputy Clerk

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in this State and County to take acknowledgments, personally appeared Peter D. O'Bryan, as Chairman of the Board of County Commissioners, and Maureen Gelfo, as Deputy Clerk, to me known to be the persons described in and who executed the foregoing instrument and they acknowledged before me that they executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this 13th day of February, 2018.

Misty L. Pursel  
Notary Public

Misty L. Pursel

SEAL:

Commission No. GG 166068

My Commission Expires: January 11, 2022

APPROVED AS TO LEGAL SUFFICIENCY

BY: Dylan Reingold  
for Dylan Reingold,  
County Attorney

APPROVED AS TO COMMUNITY DEVELOPMENT MATTERS

BY: Stan Boling  
Stan Boling, AICP, Director  
Community Development Department



## PUBLIC TRANSPORTATION

## SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT

Number 03

Financial Project No.: <u>407182-2-84-01</u> (item-segment-phase-sequence)	Fund: <u>DU</u> Function: <u>215</u> Federal No.: _____ DUNS No.: <u>80-939-7102</u>	FLAIR Approp.: <u>088774</u> FLAIR Obj.: <u>790000</u> Org. Code: <u>55042010429</u> Vendor No.: _____
Contract No.: <u>ARQ46</u> CFDA Number: <u>20.509</u>	CSFA Number: _____	

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_  
by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida,  
hereinafter referred to as the Department, and Indian River County Board Of County Commissioners  
1801 27th Street Vero Beach, FL 32960  
hereinafter referred to as Agency.

## WITNESSETH:

WHEREAS, the Department and the Agency heretofore on the 29<sup>th</sup> day of December, 2014  
entered into a Joint Participation Agreement; and

WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended  
hereto; and

WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment  
"A" for a total Department Share of \$ 270,519.00

NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow  
from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended  
and supplemented as follows:

**1.00 Project Description:** The project description is amended

To provide 5311 funding to Indian River County Board Of County Commissioners for operating assistance to its  
no-urbanizes area public transportation system



**2.00 Project Cost:**

Paragraph 3.00 of said Agreement is ☒ increased ☐ decreased by \$ 133,378.00

bringing the revised total cost of the project to \$ 541,038.00

Paragraph 4.00 of said Agreement is ☒ increased ☐ decreased by \$ 66,689.00

bringing the Department's revised total cost of the project to \$ 270,519.00

**3.00 Amended Exhibits:**

Exhibit(s) B & D of said Agreement is amended by Attachment "A".

**4.00 Contract Time:**

Paragraph 16.00 of said Agreement 12/31/2019.

**5.00 E-Verify:**

Vendors/Contractors:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Financial Project No. 407182-2-84-01Contract No. ARQ46

Agreement Date \_\_\_\_\_

Except as hereby modified, amended or changed, all other terms of said Agreement dated 12/29/2014  
and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first  
above written.

## AGENCY

Indian River County Board Of County Commissioners

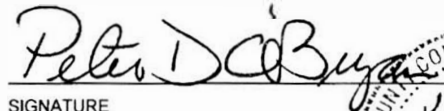
AGENCY NAME

## FDOT

See attached Encumbrance Form for date of Funding  
Approval by Comptroller

Peter D. O'Bryan, Chairman

SIGNATORY (PRINTED OR TYPED)



SIGNATURE

Chairman

TITLE

LEGAL REVIEW

DEPARTMENT OF TRANSPORTATION

Stacy Miller, P.E.

DEPARTMENT OF TRANSPORTATION

Director of Transportation Development

TITLE

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

BY 

WILLIAM K. DEBRAAL  
DEPUTY COUNTY ATTORNEY

ATTEST:

Jeffrey R. Smith, Clerk of Court and ComptrollerBY: 

Deputy Clerk

BCC Approved: February 13, 2018

Financial Project No. 407182-2-84-01  
Contract No. ARQ46  
Agreement Date \_\_\_\_\_

**ATTACHMENT "A"**

**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State  
of Florida, Department of Transportation and Indian River County Board of County Commissioners  
1801 27th Street Vero Beach, FL 32960

dated \_\_\_\_\_

DESCRIPTION OF SUPPLEMENT (Include justification for cost change):

To provide 5311 funding to Indian River County Board Of County Commissioners for operating assistance to its  
no-urbanizes area public transportation system

		As Approved	As Amended	Net Change
I.	Project Cost	\$ 407,660.00	\$ 541,038.00	\$ 133,378.00
		As Approved	As Amended	Net
II.	Fund	DU	DU	DU
	Department:	\$ 203,830.00	\$ 270,519.00	\$ 66,689.00
	Agency:	\$ 203,830.00	\$ 270,519.00	\$ 66,689.00
	Federal:	\$ 0.00	\$ 0.00	\$ 0.00
Total Project Cost		\$ 407,660.00	\$ 541,038.00	\$ 133,378.00

Comments:

**ATTACHMENT "A"**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

III. MULTI-YEAR OR PREQUALIFIED PROJECT FUNDING

If a project is a multi-year or prequalified project subject to paragraphs 4.10 and 17.20 of this agreement, funds are programmed in the Department's Work program in the following fiscal year(s):

<b>FY</b>	<b>Amount</b>
2014	\$ 143,886.00
2015	\$ 130,608.00
2016	\$ 133,166.00
2017	\$ 133,378.00

Financial Project No. 407182-2-84-01

Contract No. ARQ46

Agreement Date \_\_\_\_\_

## EXHIBIT "D"

### FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)

#### **FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:**

CFDA No.: 20.509  
CFDA Title: FORMULA GRANTS FOR RURAL AREAS

\*Award Amount: \$0.00  
Awarding Agency: Florida Department of Transportation  
Indirect Cost Rate:  
\*\*Award is for R&D:

\*The federal award amount may change with supplemental agreements

\*\*Research and Development as defined at §200.87, 2 CFR Part 200

#### **FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING AUDIT REQUIREMENTS:**

2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards  
[www.ecfr.gov](http://www.ecfr.gov)

#### **FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:**

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)  
<http://www.fsrs.gov>

49 USC 5311: Formula Grants for Rural Areas <http://uscode.house.gov/browse.xhtml>

FTA Circular 9040.1G: Formula Grants for Rural Areas: Program Guidance and Application Instructions  
[http://www.fta.dot.gov/legislation\\_law/12349.html](http://www.fta.dot.gov/legislation_law/12349.html)

GRANT NAME: 49 USC Ch. 53, Section 5311 (Formula Grants for Rural Areas)GRANT #: ARQ46AMOUNT OF GRANT: \$66,689DEPARTMENT RECEIVING GRANT: Community Development (pass through to Senior Resource Association)CONTACT PERSON: Brian FreemanPHONE #: (772) 226-1990

- 
1. How long is the grant for? Twelve Months Starting Date: January 1, 2018
2. Does the grant require you to fund this function after the grant is over?        Yes   X   No
3. Does the grant require a match?   X   Yes        No  
If yes, does the grant allow the match to be In Kind Services?        Yes        No
4. Percentage of grant to match:       50       %
5. Grant match amount required: \$   33,344.50
6. Where are the matching funds coming from (i.e. In Kind Services, Reserve for Contingency)?  
Match consists of \$33,344.50 in County funds already budgeted for public transportation and \$33,344.50 in FDOT grant funds
7. Does the grant cover capital costs or start-up costs?        Yes   X   No  
If no, how much do you think will be needed in capital costs or start-up costs?  
(Attach a detailed listing of costs.)
8. Are you adding any additional positions utilizing the grant funds?        Yes   X   No  
If yes, please list. (If additional space is needed, please attach a schedule.)

Acct.	Description	Position	Position	Position	Position	Position
011.12	Regular Salaries					
011.13	Other Salaries & Wages (PT)					
012.11	Social Security					
012.12	Retirement Contributions					
012.13	Life and Health Insurance					
012.14	Worker's Compensation					
012.17	Soc. Sec. Medicare Matching					
	TOTAL					

9. What is the total cost of each position including benefits, capital, start-up, auto expense, travel, and operating?

Salaries and Benefits	Operating Costs	Capital	Total Costs

10. What is the estimated cost of the grant to the County over five years? \$33,291.50

	Grant Amount	Other Matching Costs	Match	Total
First Year	\$66,689	\$	\$33,344.50 in local funds & \$33,344.50 in FDOT grants	\$133,378
Second Year	\$	\$	\$	\$
Third Year	\$	\$	\$	\$
Fourth Year	\$	\$	\$	\$
Fifth Year	\$	\$	\$	\$

**INDIAN RIVER COUNTY, FLORIDA****M E M O R A N D U M**

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**TO:** Jason E. Brown; County Administrator

**THROUGH:** Stan Boling, AICP; Community Development Director  
Phillip J. Matson, AICP; MPO Staff Director

**FROM:** Brian Freeman, AICP; Senior Transportation Planner

**DATE:** March 9, 2018

**SUBJECT:** Approval of a Public Transportation Supplemental Joint Participation Agreement (SJPA) with the Florida Department of Transportation (FDOT) to Continue Bus Service to the Indian River State College Main Campus (Fort Pierce)

---

It is requested that the information herein presented be given formal consideration by the Board of County Commissioners at its regular meeting of March 20, 2018.

**DESCRIPTION & CONDITIONS**

For the past several years, the county has applied for and received transit operating assistance under the Florida Department of Transportation (FDOT) Corridor Grant program. These grant funds have been passed through to the Senior Resource Association (SRA), Indian River County's transit service provider.

FDOT Corridor Grant funds may be used for improving transit operations, such as realigning routes or increasing coverage areas. On May 22, 2014, the county was approved for an FDOT Corridor Grant which provided funding for hourly intercounty transit service to the Indian River State College (IRSC) Main Campus in Fort Pierce. This service is provided through GoLine Route 15, which connects with three other GoLine routes (Routes 4, 6, and 7) at the Intergenerational Center. With a simple transfer, riders coming from the IRSC Mueller Campus, the Main Transit Hub, the Indian River Mall, Vero Beach Highlands, and other locations may travel to the IRSC Main Campus in Fort Pierce.

Through this grant, intercounty transit service to St. Lucie County is 100% funded by FDOT with no local contribution. The grant covers a five year period that lasts until April 30, 2019. Through the first four years of this grant, FDOT has provided \$401,549 in funding for the intercounty transit service. At this time, FDOT is allocating an additional \$99,750 to the county for the fifth year of the grant. In order to receive these funds, the BCC must enter into a Supplemental Joint Participation Agreement (SJPA) with FDOT, a copy of which is attached to this staff report (Attachment #2).

## **ANALYSIS**

The attached resolution (Attachment #1) authorizes the Chairman to execute the SJPA for Corridor Grant funds. Upon the Board's adoption of the resolution and the Chairman's execution of the SJPA, MPO staff will transmit the SJPA to FDOT.

As with the FTA Section 5307 grant program, only public agencies may be designated recipients of state Corridor Grant funds. With respect to the Corridor Grant program, the county receives the grant funds and transfers those funds to the county's Community Transportation Coordinator and transit provider, the Senior Resource Association (SRA). The SRA, in turn, provides the service as directed by the county and as identified in the SJPA. In this case, the funds are to be used to provide intercounty service to the IRSC Main Campus in St. Lucie County.

## **RECOMMENDATION**

Staff recommends that the Board of County Commissioners approve the attached Public Transportation Supplemental Joint Participation Agreement and adopt the attached resolution authorizing the Chairman to sign the agreement.

## **ATTACHMENTS**

1. Authorizing Resolution for the Execution of a Public Transportation Supplemental Joint Participation Agreement
2. FDOT Public Transportation Supplemental Joint Participation Agreement
3. Grant Budget Form



**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF INDIAN RIVER COUNTY AUTHORIZING THE EXECUTION OF A PUBLIC TRANSPORTATION SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION.**

**WHEREAS**, Indian River County has applied for and been allocated state mass transit operating assistance under FDOT Procedure number 725-030-003-e, also known as the Transit Corridor Grant Program; and

**WHEREAS**, Indian River County, as the designated recipient of federal and state public transportation funding, must be the recipient of those funds on behalf of the Indian River County – Senior Resource Association; and

**WHEREAS**, Indian River County is eligible to receive grant funding under Section 341.052(1), Florida Statutes, and under 49 USC Ch. 53, Section 5307 and 49 USC 1614; and

**WHEREAS**, the Florida Department of Transportation provides Transit Corridor Grant funds to Indian River County to assist in the continuance and expansion of local public transportation services.

**NOW, THEREFORE, BE IT RESOLVED BY THE INDIAN RIVER COUNTY BOARD OF COUNTY COMMISSIONERS:**

1. That the Chairman of the Indian River County Board of County Commissioners is authorized to execute a public transportation Supplemental Joint Participation Agreement with the Florida Department of Transportation to obtain \$99,750 in FY 2017/18 state Transit Corridor Grant funds for operating assistance as part of the County's ongoing public transportation service.
2. That the Indian River County Community Development Director is authorized to furnish such additional information as the Florida Department of Transportation may require in connection with the County's Transit Corridor Grant.

**THIS RESOLUTION** was moved for adoption by Commissioner Flescher, and the motion was seconded by Commissioner Adams, and, upon being put to a vote, the vote was as follows:

Chairman Peter D. O'Bryan	<u>AYE</u>
Vice-Chairman Bob Solari	<u>ABSENT</u>
Commissioner Susan Adams	<u>AYE</u>
Commissioner Joseph E. Flescher	<u>AYE</u>
Commissioner Tim Zorc	<u>AYE</u>

RESOLUTION NO. 2018 - 033

The Chairperson thereupon declared the resolution duly passed and adopted this 20th day of March, 2018.

BOARD OF COUNTY COMMISSIONERS  
INDIAN RIVER COUNTY, FLORIDA

By: Peter D. O'Bryan  
Peter D. O'Bryan, Chairman



Attest: Jeffrey R. Smith, Clerk of Court and Comptroller

By: Rhonda J. Zirkle  
Deputy Clerk

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in this State and County to take acknowledgments, personally appeared Peter D. O'Bryan, as Chairman of the Board of County Commissioners, and Rhonda Zirkle, as Deputy Clerk, to me known to be the persons described in and who executed the foregoing instrument and they acknowledged before me that they executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this 20th day of March, 2018.

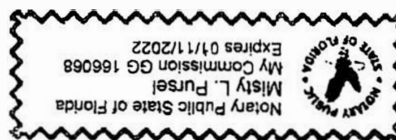
Misty L. Pursel  
Notary Public Misty L. Pursel  
Commission # GG 166068

APPROVED AS TO LEGAL SUFFICIENCY

BY: Dylan Reingold  
for: Dylan Reingold,  
County Attorney

SEAL:

My Commission Expires: January 11, 2020



APPROVED AS TO COMMUNITY DEVELOPMENT MATTERS

BY: Stan Boling  
Stan Boling, AICP, Director  
Community Development Department

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**PUBLIC TRANSPORTATION**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

725-030-07  
PUBLIC TRANSPORTATION  
6/11  
Page 1 of 3

**Number 2**

Financial Project No.: <u>435846-1-84-01</u> <small>(item-segment-phase-sequence)</small>	Fund: <u>DPTO</u> Function: <u>215</u> Federal No.: _____ DUNS No.: <u>80-939-7102</u>	FLAIR Approp.: <u>088774</u> FLAIR Obj.: <u>751000</u> Org. Code: <u>55042010429</u> Vendor No.: <u>VF596000674029</u>
Contract No.: <u>ARE86</u> CFDA Number: _____	CSFA Number: <u>55.013</u>	

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_  
by and between the STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION, an agency of the State of Florida,  
hereinafter referred to as the Department, and Indian River County Board of County Commissioners  
1801 27th Street Vero Beach, FL 32960  
hereinafter referred to as Agency.

W I T N E S S E T H :

WHEREAS, the Department and the Agency heretofore on the 22 nd day of May, 2014  
entered into a Joint Participation Agreement; and  
WHEREAS, the Agency desires to accomplish certain project items as outlined in the Attachment "A" appended  
hereto; and  
WHEREAS, the Department desires to participate in all eligible items for this project as outlined in Attachment  
"A" for a total Department Share of \$ 501,299.00  
NOW, THEREFORE THIS INDENTURE WITNESSETH: that for and in consideration of the mutual benefits to flow  
from each to the other, the parties hereto agree that the above described Joint Participation Agreement is to be amended  
and supplemented as follows:

**1.00 Project Description:** The project description is amended

Supplemental operating funds for Indian River County/St. Lucie County Transit Service (Southeast Regional Transit Corridor)

**2.00 Project Cost:**

Paragraph 3.00 of said Agreement is l increased m decreased by \$ 99,750.00  
bringing the revised total cost of the project to \$ 501,299.00

Paragraph 4.00 of said Agreement is l increased m decreased by \$ 99,750.00  
bringing the Department's revised total cost of the project to \$ 501,299.00

**3.00 Amended Exhibits:**

Exhibit(s) B & D of said Agreement is amended by Attachment "A".

**4.00 Contract Time:**

Paragraph 16.00 of said Agreement 4/30/2019.

**5.00 E-Verify:**

Vendors/Contractors:

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Financial Project No. 43 5846-1-84-0

Contract No. ARE86

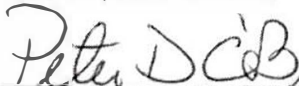
Agreement Date \_\_\_\_\_

Except as hereby modified, amended or changed, all other terms of said Agreement dated 5/22/2014  
and any subsequent supplements shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed, the day and year first  
above written.

AGENCY

Indian River County  
Board of County Commissioners  
AGENCY NAME

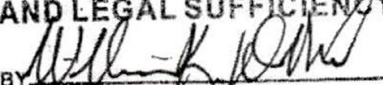
Peter D. O'Bryan, Chairman  
SIGNATORY (PRINTED OR TYPED)  
  
SIGNATURE  
Chairman  
TITLE




FDOT

See attached Encumbrance Form for date of Funding  
Approval by Comptroller

LEGAL REVIEW  
DEPARTMENT OF TRANSPORTATION  
Mark Plass  
DEPARTMENT OF TRANSPORTATION  
Acting Director of Transportation Development  
TITLE

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
BY   
WILLIAM K. DEBRAAL  
DEPUTY COUNTY ATTORNEY

ATTEST: Jeffrey R. Smith, Clerk of Court and Comptroller

BY:   
Deputy Clerk

Financial Project No. 435846-1-84-01

Contract No. ARE86

Agreement Date \_\_\_\_\_

**ATTACHMENT "A"**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

This Attachment forms an integral part of that certain Supplemental Joint Participation Agreement between the State of Florida, Department of Transportation and Indian River County Board of County Commissioners  
1801 27th Street Vero Beach, FL 32960

Dated 22nd May, 2014

DESCRIPTION OF SUPPLEMENT (Include justification for cost change): supplemental funding for operating inter-county transit route

	As Approved	As Amended	Net Change
Project Cost	\$ 401,549.00	\$ 501,299.00	\$ 99,750.00
I.	As Approved	As Amended	Net
Fund	DDR,DPTO	DDR,DPTO	DDR,DPTO
Department:	\$ 401,549.00	\$ 501,299.00	\$ 99,750.00
Agency:	\$ 0.00	\$ 0.00	\$ 0.00
Federal:	\$ 0.00	\$ 0.00	\$ 0.00
Total Project Cost	\$ 401,549.00	\$ 501,299.00	\$ 99,750.00

Comments:

**ATTACHMENT "A"**  
**SUPPLEMENTAL JOINT PARTICIPATION AGREEMENT**

II. MULTI-YEAR OR PREQUALIFIED PROJECT FUNDING

If a project is a multi-year or prequalified project subject to paragraphs 4.10 and 17.20 of this agreement, funds are programmed in the Department's Work program in the following fiscal year(s):

<b>FY</b>	<b>Amount</b>
2013	\$ 206,006.00
2015	\$ 195,543.00
2017	\$ 99,750.00

Financial Project No. 435846-1-84-01  
Contract No. ARE86  
Agreement Date \_\_\_\_\_

## **EXHIBIT "D"**

### **STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)**

#### **THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:**

##### **SUBJECT TO SECTION 215.97, FLORIDA STATUTES:**

**Awarding Agency:** Florida Department of Transportation  
**State Project Title:** TRANSIT CORRIDOR PROGRAM  
**CSFA Number:** 55.013  
**\*Award Amount:** \$501,299.00

\*The state award amount may change with supplemental agreements

Specific project information for CSFA Number 55.013 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

#### **COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:**

State Project Compliance Requirements for CSFA Number 55.013 are provided at:  
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>



GRANT NAME: FDOT Transit Corridor GrantGRANT #: ARE86AMOUNT OF GRANT: \$99,750DEPARTMENT RECEIVING GRANT: Community Development (pass through to Senior Resource Association)CONTACT PERSON: Phillip J. Matson PHONE #: (772) 226-1455

1. How long is the grant for? Five Years Starting Date: May 22, 2014
2. Does the grant require you to fund this function after the grant is over?        Yes   X   No
3. Does the grant require a match?        Yes   X   No  
If yes, does the grant allow the match to be In Kind Services?        Yes        No
4. Percentage of grant to match:        N/A        %
5. Grant match amount required: \$   0
6. Where are the matching funds coming from (i.e. In Kind Services, Reserve for Contingency?)  
N/A
7. Does the grant cover capital costs or start-up costs?   X   Yes        No  
If no, how much do you think will be needed in capital costs or start-up costs?  
(Attach a detailed listing of costs.)
8. Are you adding any additional positions utilizing the grant funds?        Yes   X   No  
If yes, please list. (If additional space is needed, please attach a schedule.)

Acct.	Description	Position	Position	Position	Position	Position
011.12	Regular Salaries					
011.13	Other Salaries & Wages (PT)					
012.11	Social Security					
012.12	Retirement Contributions					
012.13	Life and Health Insurance					
012.14	Worker's Compensation					
012.17	Soc. Sec. Medicare Matching					
	TOTAL					

9. What is the total cost of each position including benefits, capital, start-up, auto expense, travel, and operating?

Salaries and Benefits	Operating Costs	Capital	Total Costs

10. What is the estimated cost of the grant to the County over five years? \$0

	Grant Amount	Other Matching Costs	Match	Total
First Year	\$99,750	\$	\$	\$99,750
Second Year	\$	\$	\$	\$
Third Year	\$	\$	\$	\$
Fourth Year	\$	\$	\$	\$
Fifth Year	\$	\$	\$	\$

## INDIAN RIVER COUNTY, FLORIDA

## M E M O R A N D U M

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**TO:** Jason E. Brown; County Administrator

DEPARTMENT HEAD CONCURRENCE:

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Stan Boling, AICP; Community Development Director

**THROUGH:** Phil Matson, AICP; MPO Staff Director

**FROM:** Brian Freeman, AICP; Senior Transportation Planner

**DATE:** May 8, 2017

**SUBJECT:** Request for Authorization to Submit an FY 2017 Grant Application for 49 USC Ch. 53, Section 5307 Mass Transit Capital and Operating Assistance

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It is requested that the information herein presented be given formal consideration by the Board of County Commissioners at its regular meeting of May 16, 2017.

**DESCRIPTION & CONDITIONS**

For the past several years, Indian River County has applied for and received grant funds under 49 USC Ch. 53, Section 5307. Those funds have been passed through to the Senior Resource Association (SRA), Indian River County's designated transit service provider. SRA operates the GoLine (fixed route) and the Community Coach (demand response) transit services.

According to federal regulations, Section 5307 program grants may be used for the planning, acquisition, construction, improvement, and operating costs of facilities, equipment, and associated capital maintenance items used in mass transportation service. While operating expenses require a 50% nonfederal match, capital expenses require only a 20% nonfederal soft match (which effectively provides for 100% federal funding of capital expenses).

In Indian River County, state toll revenue credits are utilized as a soft match to provide the required nonfederal share for the capital expenses portion of the Section 5307 grant. The use of a soft match eliminates the need for the County to provide a cash outlay for capital expenses. According to applicable regulations, toll revenue credits may be used as soft match only for the capital portion of a Section 5307 grant. For operating expenses, however, the nonfederal share is provided through a combination of local funds and Florida Department of Transportation (FDOT) public transportation grant funds.

## **ANALYSIS**

For FY 2017, the SRA has requested that the County apply for federal Section 5307 funds on the SRA's behalf so that the SRA can provide for the continuation and expansion of its GoLine/Community Coach fixed route and demand response bus services. As proposed, the grant will allow the Senior Resource Association to leverage local and state funds to continue and expand needed public transportation services within Indian River County.

A copy of the County's proposed FY 2017 Section 5307 grant application is provided in Attachment #1. As required by Federal Transit Administration (FTA) regulations, the attached grant application was prepared using FTA's Transit Award Management System (TrAMS) software. As it has in the past, the FTA requires grantees to utilize its TrAMS software in the development, submittal, modification, and management of Section 5307 grants.

As indicated in the attached grant application, the total proposed budget amount is \$5,000,000. Of that amount, the federal portion is \$3,400,000. That includes both capital and operating grant funds.

Overall, the federal share of the proposed budget consists of \$1,800,000 in capital expenditures and \$1,600,000 in operating expenditures. For the nonfederal share of capital expenditures (\$360,000), the County will use toll revenue credits as a soft match. Because a soft match is non-cash, this amount is not included in the project total. For the nonfederal share of operating expenditures (50%), the match will consist of \$800,000 in FDOT grants and \$800,000 from Indian River County. In this case, the County's contribution consists of previously approved general fund monies budgeted specifically for this purpose.

According to Section 5307 grant application requirements, the designated recipient (Indian River County) must hold a public hearing to obtain the views of citizens on the proposed grant application. In keeping with that requirement, staff has published a notice of the public hearing.

As a necessary prerequisite for submittal of this Section 5307 application, the MPO has included the proposed Section 5307 funding in its FY 2017-2021 Transportation Improvement Program (TIP). The proposed grant application is also consistent with the MPO's adopted ten year Transit Development Plan and 2040 Long Range Transportation Plan.

To apply for Section 5307 funds, the Board of County Commissioners must adopt the attached resolution (Attachment #2), authorizing staff to submit the attached grant application. The resolution has been reviewed and approved by the County Attorney's Office.

## **FUNDING**

Funding in the amount of \$800,000 is budgeted and available in the General Fund / Community Transportation Coordinator account (Account Number 00111041-088230). These funds are part of the allocation given to the Senior Resource Association to provide transit service in the county.

## **RECOMMENDATION**

Staff recommends that the Board of County Commissioners adopt the attached resolution authorizing the filing of the attached FY 2017 Section 5307 grant application.

## **ATTACHMENTS**

1. Indian River County FY 2017 Grant Application for 49 USC Ch. 53, Section 5307 Mass Transit Capital and Operating Assistance
2. Resolution Authorizing the Filing of a 49 USC Ch. 53, Section 5307 FY 2017 Mass Transit Capital and Operating Assistance Grant Application
3. Grant Budget Forms

# DOT

# FTA

U.S. Department of Transportation

Federal Transit Administration

## Application

<b>Federal Award Identification Number (FAIN)</b>	5630-2017-1
<b>Temporary Application Number</b>	5630-2017-1
<b>Application Name</b>	2017 Capital and Operating Assistance
<b>Application Status</b>	In-Progress
<b>Application Budget Number</b>	0

### Part 1: Recipient Information

**Name:** Indian River, County Of

<b>Recipient ID</b>	<b>Recipient OST Type</b>	<b>Recipient Alias</b>	<b>Recipient DUNS</b>
5630	County Agency	INDIAN RIVER COUNTY BOARD OF COUNTY COMMISSIONERS	079208989

<b>Location Type</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
Headquarters	1800 27TH ST BLDG B	VERO BEACH	FL	329603328
Physical Address	1800 27TH ST BLDG B	VERO BEACH	FL	32960
Mailing Address	1801 27TH STREET	VERO BEACH	FL	32960

### Union Information

There are no union contacts for this application

### Part 2: Application Information

**Title:** 2017 Capital and Operating Assistance

<b>FAIN</b>	<b>Application Status</b>	<b>Application Type</b>	<b>Date Created</b>	<b>Last Updated Date</b>	<b>From TEAM?</b>
5630-2017-1	In-Progress	Grant	5/4/2017	5/4/2017	No

**Application Start Date**

The start date will be set to the date of the award

**Application End Date****Application Executive Summary**

executive summary

**Frequency of Milestone Progress Reports (MPR)**

No Selection Made

**Frequency of Federal Financial Reports (FFR)**

No Selection Made

**Does this application include funds for research and/or development activities?**

No Selection Made

**Pre-Award Authority**

Yes, this award is using Pre-Award Authority.

**Does this application include suballocation funds?**

No Selection Made

**Will this Grant be using Lapsing Funds?**

No Selection Made

**Will indirect costs be applied to this application?**

No Selection Made

*Indirect Rate Details: N/A*

**Requires E.O. 12372 Review**

No, this application does not require E.O. 12372 Review.

**Delinquent Federal Debt**

No, my organization does not have delinquent federal debt.

**Application Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Brian	Freeman	Senior Planner	bfreeman@ircgov.com	772-226-1990

**Application Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$3,400,000
Local			\$800,000

Local/In-Kind			\$0
State			\$800,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$5,000,000</b>

## Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
5630-2017-1-P1	111-00 (111-) BUS - ROLLING STOCK	\$550,000.00	\$0.00	\$550,000.00	0
5630-2017-1-P1	11.12.03 BUY REPLACEMENT 30-FT BUS	\$550,000.00	\$0.00	\$550,000.00	0
5630-2017-1-P1	113-00 (113-) BUS - STATION/STOPS/TERMINALS	\$15,000.00	\$0.00	\$15,000.00	0
5630-2017-1-P1	11.32.09 ACQUIRE - BUS ROUTE SIGNING	\$15,000.00	\$0.00	\$15,000.00	0
5630-2017-1-P1	114-00 (114-) BUS: SUPPORT EQUIP AND FACILITIES	\$114,000.00	\$0.00	\$114,000.00	0
5630-2017-1-P1	11.42.06 ACQUIRE - SHOP EQUIPMENT	\$20,000.00	\$0.00	\$20,000.00	0
5630-2017-1-P1	11.42.07 ACQUIRE - ADP HARDWARE	\$10,000.00	\$0.00	\$10,000.00	0
5630-2017-1-P1	11.42.09 ACQUIRE - MOBILE SURV/SECURITY EQUIP	\$34,000.00	\$0.00	\$34,000.00	0
5630-2017-1-P1	11.42.43 ACQUIRE - ADA VEHICLE EQUIPMENT	\$50,000.00	\$0.00	\$50,000.00	0
5630-2017-1-P1	116-00 (116-) SIGNAL & COMM EQUIPMENT (BUS)	\$5,000.00	\$0.00	\$5,000.00	0

5630-2017-1-P1		11.62.03	PURCHASE RADIOS	\$5,000.00	\$0.00	\$5,000.00	0
5630-2017-1-P1	117-00 (117-)		OTHER CAPITAL ITEMS (BUS)	\$926,000.00	\$0.00	\$926,000.00	0
5630-2017-1-P1		11.79.00	PROJECT ADMINISTRATIO N	\$32,824.00	\$0.00	\$32,824.00	0
5630-2017-1-P1		11.7A.00	PREVENTIVE MAINTENANCE	\$713,176.00	\$0.00	\$713,176.00	0
5630-2017-1-P1		11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$180,000.00	\$0.00	\$180,000.00	0
5630-2017-1-P1	119-00 (119-)		Bus Associated Transit Improvements	\$190,000.00	\$0.00	\$190,000.00	0
5630-2017-1-P1		11.92.02	PURCHASE BUS SHELTERS	\$150,000.00	\$0.00	\$150,000.00	0
5630-2017-1-P1		11.92.08	PURCHASE SIGNAGE	\$40,000.00	\$0.00	\$40,000.00	0
5630-2017-1-P2	300-00 (300-)		OPERATING ASSISTANCE	\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0
5630-2017-1-P2		30.09.01	UP TO 50% FEDERAL SHARE	\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0

## Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

## Part 3: Project Information

### Project Title: Capital Assistance

Project Number	Temporary Project Number	Date Created	Start Date	End Date
5630-2017-1-P1	5630-2017-1-P1	5/8/2017		

#### Project Description

Capital assistance will provide funding for vehicles, transit stop improvements, computer hardware, security equipment, communication equipment, ADA accessibility equipment, preventive maintenance,



project administration, and non-fixed route ADA paratransit service. All Intelligent Transportation Systems (ITS) equipment/components are compatible with both Regional and National ITS architectures. All new buses and vans will be wheelchair-accessible using either ADA-compliant lifts or ramps.

### Project Benefits

The project will for the replacement of existing vehicles and equipment that have exceeded useful life requirements. The project is necessary to maintain a reliable public transportation system.

### Additional Information

*None provided.*

### Location Description

Indian River County is located on the east coast of Florida. Communities in Indian River County include the municipalities of Vero Beach, Sebastian, Fellsmere, and Indian River Shores and the unincorporated communities of Gifford, Wabasso, and Oslo.

## Project Location (Urbanized Areas)

UZA Code	Area Name
120000	Florida
123920	Sebastian--Vero Beach South--Florida Ridge, FL

## Congressional District Information

State	District	Representative
Florida	8	Bill Posey

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$1,800,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$1,800,000</b>

## Project Budget

Project Number		Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
5630-2017-1-P1	111-00 (111-)	BUS - ROLLING STOCK	\$550,000.00	\$0.00	\$550,000.00	0
5630-2017-1-P1		11.12.03 BUY REPLACEMENT 30-FT BUS	\$550,000.00	\$0.00	\$550,000.00	0
5630-2017-1-P1	113-00 (113-)	BUS - STATION/STOPS/TERMINALS	\$15,000.00	\$0.00	\$15,000.00	0
5630-2017-1-P1		11.32.09 ACQUIRE - BUS ROUTE SIGNING	\$15,000.00	\$0.00	\$15,000.00	0
5630-2017-1-P1	114-00 (114-)	BUS: SUPPORT EQUIP AND FACILITIES	\$114,000.00	\$0.00	\$114,000.00	0
5630-2017-1-P1		11.42.06 ACQUIRE - SHOP EQUIPMENT	\$20,000.00	\$0.00	\$20,000.00	0
5630-2017-1-P1		11.42.07 ACQUIRE - ADP HARDWARE	\$10,000.00	\$0.00	\$10,000.00	0
5630-2017-1-P1		11.42.09 ACQUIRE - MOBILE SURV/SECURITY EQUIP	\$34,000.00	\$0.00	\$34,000.00	0
5630-2017-1-P1		11.42.43 ACQUIRE - ADA VEHICLE EQUIPMENT	\$50,000.00	\$0.00	\$50,000.00	0
5630-2017-1-P1	116-00 (116-)	SIGNAL & COMM EQUIPMENT (BUS)	\$5,000.00	\$0.00	\$5,000.00	0
5630-2017-1-P1		11.62.03 PURCHASE RADIOS	\$5,000.00	\$0.00	\$5,000.00	0
5630-2017-1-P1	117-00 (117-)	OTHER CAPITAL ITEMS (BUS)	\$926,000.00	\$0.00	\$926,000.00	0

5630-2017-1-P1	11.79.00	PROJECT ADMINISTRATION	\$32,824.00	\$0.00	\$32,824.00	0
5630-2017-1-P1	11.7A.00	PREVENTIVE MAINTENANCE	\$713,176.00	\$0.00	\$713,176.00	0
5630-2017-1-P1	11.7C.00	NON FIXED ROUTE ADA PARATRANSIT SERVICE	\$180,000.00	\$0.00	\$180,000.00	0
5630-2017-1-P1	119-00 (119-)	Bus Associated Transit Improvements	\$190,000.00	\$0.00	\$190,000.00	0
5630-2017-1-P1	11.92.02	PURCHASE BUS SHELTERS	\$150,000.00	\$0.00	\$150,000.00	0
5630-2017-1-P1	11.92.08	PURCHASE SIGNAGE	\$40,000.00	\$0.00	\$40,000.00	0

## Project Title: Operating Assistance

Project Number	Temporary Project Number	Date Created	Start Date	End Date
5630-2017-1-P2	5630-2017-1-P2	5/8/2017		

### Project Description

Operating assistance for Indian River County's GoLine fixed route system and Community Coach demand response service.

### Project Benefits

This project will allow for the preservation and expansion of the GoLine and Community Coach public transportation services.

### Additional Information

*None provided.*

### Location Description

Indian River County is located on the east coast of Florida. Communities in Indian River County include the municipalities of Vero Beach, Sebastian, Fellsmere, and Indian River Shores and the unincorporated communities of Gifford, Wabasso, and Oslo.

## Project Location (Urbanized Areas)

UZA Code	Area Name
120000	Florida
123920	Sebastian--Vero Beach South--Florida Ridge, FL

## Congressional District Information

State	District	Representative
Florida	8	Bill Posey

## Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5307 - (MAP 21) Urbanized Area Formula (FY2013 and forward)	5307-2A	20507	\$1,600,000
Local			\$800,000
Local/In-Kind			\$0
State			\$800,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
<b>Total Eligible Cost</b>			<b>\$3,200,000</b>

## Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
5630-2017-1-P2	300-00 (300-) OPERATING ASSISTANCE	\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0
5630-2017-1-P2	30.09.01 UP TO 50% FEDERAL SHARE	\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF INDIAN RIVER COUNTY AUTHORIZING THE FILING OF A FY 2017 GRANT APPLICATION FOR 49 USC CH. 53, SECTION 5307 MASS TRANSIT CAPITAL AND OPERATING ASSISTANCE.**

**WHEREAS**, the Federal Transit Administration (FTA) is authorized to award Section 5307 grant funds for the implementation of a mass transportation program of projects;

**WHEREAS**, Indian River County and the Indian River County Senior Resource Association utilize FTA Section 5307 funds to provide needed public transportation services within the County; and

**WHEREAS**, in applying for FTA Section 5307 funds, Indian River County and the Indian River County Senior Resource Association will comply with all applicable federal regulations and requirements associated with the Section 5307 program.

**NOW, THEREFORE, BE IT RESOLVED BY THE INDIAN RIVER COUNTY BOARD OF COUNTY COMMISSIONERS:**

1. That the Community Development Director or his designee is authorized to file applications on behalf of Indian River County with the U.S. Department of Transportation to finance and implement the capital and operating program of projects specified in the County's FY 2017 grant application under 49 USC Chapter 53, Section 5307.
2. That the Chairman of the Indian River County Board of County Commissioners, the County Attorney, and/or Community Development Director are authorized to execute, and the Community Development Director is authorized to file with such application, an assurance or any other document required by the U.S. Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Community Development Director or his designee is authorized to execute grant agreements with the U.S. Department of Transportation to finance and implement the program of projects specified in the County's FY 2017 grant application under 49 USC Chapter 53, Section 5307.
4. That the County Administrator is authorized to set forth and execute necessary Disadvantaged Business Enterprise (DBE) policies in connection with such application as specified in the County's adopted DBE plan and in accordance with the federal requirements of 49 CFR Part 26.
5. That the Community Development Director or his designee is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the County's FY 2017 grant application under 49 USC Chapter 53, Section 5307.

**THIS RESOLUTION** was moved for adoption by Commissioner Solari, and the

RESOLUTION NO. 2017 - 048

motion was seconded by Commissioner Zorc, and, upon being put to a vote, the vote was as follows:

Chairman Joseph E. Flescher	<u>AYE</u>
Vice-Chairman Peter D. O'Bryan	<u>AYE</u>
Commissioner Susan Adams	<u>AYE</u>
Commissioner Bob Solari	<u>AYE</u>
Commissioner Tim Zorc	<u>AYE</u>

The Chairperson thereupon declared the resolution duly passed and adopted this 16th day of May, 2017.

BOARD OF COUNTY COMMISSIONERS  
INDIAN RIVER COUNTY, FLORIDA

By: Joseph E. Flescher  
Joseph E. Flescher, Chairman



Attest: Jeffrey R. Smith, Clerk of Court and Comptroller

By: Maureen Gelfo

Deputy Clerk

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in this State and County to take acknowledgments, personally appeared Joseph E. Flescher, as Chairman of the Board of County Commissioners, and Maureen Gelfo, as Deputy Clerk, to me known to be the persons described in and who executed the foregoing instrument and they acknowledged before me that they executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this 16th day of May, 2017.

Misty L. Pursel

Notary Public #FF65450

Misty L. Pursel

My Commission Expires January 11, 2018

SEAL

APPROVED AS TO LEGAL SUFFICIENCY

BY: Dylan Reingold

Dylan Reingold  
County Attorney

APPROVED AS TO COMMUNITY DEVELOPMENT MATTERS

BY: Stan Boling

Stan Boling, AICP, Director  
Community Development Department



GRANT NAME: 49 USC, Ch. 53 Sec. 5307 FTA Grant (Operating and Capital)GRANT #: 5630-2017-1AMOUNT OF GRANT: \$5,000,000 (Federal, State and Local); \$3,400,000 (Federal Section 5307)DEPARTMENT RECEIVING GRANT: Community Development (pass through to Senior Resource Association)CONTACT PERSON: Brian FreemanPHONE #: (772) 226-1990

1. How long is the grant for? One Year Starting Date: October 1, 2016
2. Does the grant require you to fund this function after the grant is over?        Yes   X   No
3. Does the grant require a match?   X   Yes        No  
If yes, does the grant allow the match to be In Kind Services?        Yes   X   No
4. Percentage of grant to match: 50% (applies to operating component only)
5. Grant match amount required: \$1,600,000
6. Where are the matching funds coming from (i.e. In Kind Services, Reserve for Contingency?)  
Local match consists of \$800,000 County match already budgeted in general funds and \$800,000 in FDOT grant funds
7. Does the grant cover capital costs or start-up costs?        Yes   X   No  
If no, how much do you think will be needed in capital costs or start-up costs?  
(Attach a detailed listing of costs.) \$0 (Capital portion also being applied for)
8. Are you adding any additional positions utilizing the grant funds?        Yes   X   No  
If yes, please list. (If additional space is needed, please attach a schedule.)

Acct.	Description	Position	Position	Position	Position	Position
011.12	Regular Salaries					
011.13	Other Salaries & Wages (PT)					
012.11	Social Security					
012.12	Retirement Contributions					
012.13	Life and Health Insurance					
012.14	Worker's Compensation					
012.17	Soc. Sec. Medicare Matching					
	TOTAL					

9. What is the total cost of each position including benefits, capital, start-up, auto expense, travel, and operating?

Salaries and Benefits	Operating Costs	Capital	Total Costs

10. What is the estimated cost of the grant to the County over five years? \$800,000

	Grant Amount	Other Matching Costs	Match	Total
First Year	\$3,400,000	\$	\$800,000 in local funds & \$800,000 in FDOT grants	\$5,000,000
Second Year	\$	\$	\$	\$
Third Year	\$	\$	\$	\$
Fourth Year	\$	\$	\$	\$
Fifth Year	\$	\$	\$	\$

## EXHIBIT C

[From policy adopted by Indian River County Board Of County Commissioners on February 19, 2002]

### **“D. Nonprofit Agency Responsibilities After Award of Funding**

Indian River County provides funding to all nonprofit agencies on a reimbursement basis only.

All reimbursable expenses must be documented by an invoice and/or a copy of the canceled check or credit card payment. Any expense not documented properly to the satisfaction of the Office of Management & Budget and/or the County Administrator may not be reimbursed.

If an agency repeatedly fails to provide adequate documentation, this may be reported to the Board of Commissioners. In the event an agency provides inadequate documentation on a consistent basis, funding may be discontinued immediately. Additionally, this may adversely affect future funding requests.

Expenditures may only be reimbursed from the fiscal year for which funding was awarded. For example, no expenditures prior to October 1<sup>st</sup> may be reimbursed with funds from the following year. Additionally, if any funds are unexpended at the end of a fiscal year, these funds are not carried over to the next year unless expressly authorized by the Board of Commissioners.

All requests for reimbursement at fiscal year end (September 30<sup>th</sup>) must be submitted on a timely basis. Each year, the Office of Management & Budget will send a letter to all nonprofit agencies advising of the deadline for reimbursement requests for the fiscal year. This deadline is typically early to mid October, since the Finance Department does not process checks for the prior fiscal year beyond that point.

Each reimbursement request must include a summary of expenses by type. These summaries should be broken down into salaries, benefits, supplies, contractual services, etc. If Indian River County is reimbursing an agency for only a portion of an expense (e.g. salary of an employee), then the method for this portion should be disclosed on the summary. The Office of Management & Budget has summary forms available.

Indian River County will not reimburse certain types of expenditures. These expenditure types are listed below.

- a. Travel expenses for travel outside the County including but not limited to; mileage reimbursement, hotel rooms, meals, meal allowances, per Diem, and tolls. Mileage reimbursement for local travel (within Indian River County) is allowable.
- b. Sick or Vacation payments for employees. Since agencies may have various sick and vacation pay policies, these must be provided from other sources.
- c. Any expenses not associated with the provision of the program for which the County has awarded funding.
- d. Any expense not outlined in the agency's funding application.

The County reserves the right to decline reimbursement for any expense as deemed necessary.”



**EXHIBIT D**  
**STANDARD TERMS FOR GRANT CONTRACT**

1. Venue; Choice of Law: The validity, interpretation, construction, and effect of this Contract shall be in accordance with and governed by the laws of the State of Florida, only. The location for settlement of any and all claims, controversies, or disputes, arising out of or relating to any part of this Contract, or any breach hereof, as well as any litigation between the parties, shall be Indian River County, Florida for claims brought in state court, and the Southern District of Florida for those claims justifiable in federal court.
2. Entirety of Agreement: This Contract incorporates and includes all prior and contemporaneous negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Contract that are not contained herein. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alteration in the terms and conditions contained herein shall be effective unless contained in a written document signed by both parties.
3. Severability: In the event any provision of this Contract is determined to be unenforceable or invalid, such unenforceability or invalidity shall not affect the remaining provisions of this Contract, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law. To that extent, this Contract is deemed severable.
4. Captions and Interpretations: Captions in this Contract are included for convenience only and are not to be considered in any construction or interpretation of this Contract or any of its provisions. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa. Words of any gender include the correlative words of the other genders, unless the sense indicates otherwise.
5. Independent Contractor. The Subrecipient is and shall be an independent contractor for all purposes under this Contract. The Subrecipient is not an agent or employee of the County, and any and all persons engaged in any of the services or activities funded in whole or in part performed pursuant to this Contract shall at all times and in all places be subject to the Subrecipient's sole direction, supervision, and control.
6. Assignment. This Contract may not be assigned by the Subrecipient without the prior written consent of the County.



## **Cost Allocation Plan**

**Updated July 1, 2017  
By Jennifer Johnson  
Chief Financial Officer**

# Cost Allocation Plan.

## Senior Resource Association, Inc.

EIN: 59-1539957  
694 14<sup>th</sup> Street  
Vero Beach, FL 32960  
772.569.0760

Contact Person(s): Karen Deigl, Chief Executive Officer, President

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Jennifer Johnson, Chief Financial Officer, Vice President

Email: [jjohnson@sramail.org](mailto:jjohnson@sramail.org)

### ***Purpose/General Statements***

Senior Resource Association (SRA) was incorporated as a nonprofit organization in January 1974 to provide programs and services designed to promote an active, healthy, independent lifestyle for older adults. SRA assists seniors and their families in finding resources they seek, delivers quality, professional services designed to meet a senior's individual needs and provides programs and volunteer opportunities for active older adults. SRA administers a variety of programs funded by Federal, State, and Local agencies. Key programs include: Nutrition Services, Adult Day Services, Case Managed Services, Information and Referral, and Transportation.

The purpose of this cost allocation plan is to summarize, in writing, the methods and procedures that Senior Resource Association, Inc. (SRA) will use to allocate indirect costs to programs and grants. The proposal is for a Cost Allocation Plan (Plan) to cover the period of July 1, 2017 and ending June 30, 2018.

OMB Circular A-122, "Cost Principles for Non-Profit Organizations," establishes the principles for determining costs of grants, contracts and other agreements with the Federal Government. Senior Resource Association's Cost Allocation Plan is based on the Direct Allocation method described in OMB Circular A-122. The Direct Allocation Method treats all costs as direct costs except general administration and general expenses.

Direct costs are those that can be identified specifically with a particular final cost objective. Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective. SRA maintains adequate internal controls to insure that no cost is charged both directly and indirectly to Federal, State or Local grants.

Only costs that are allowable, in accordance with the cost principles, will be allocated to grants by Senior Resource Association. The Cost Allocation Plan is updated annually after the budget

has been approved by SRA's Board of Directors. In January of the grant year, the wage & salaries budget is updated. If the variance is greater than 2%, then the cost allocation percentages are updated.

### **General Approach**

The general approach of *Senior Resource Association* in allocating costs to particular programs and grants is as follows:

- A. All allowable direct costs are charged directly to the program and grant.
- B. Allowable direct costs that can be identified to more than one program are prorated individually as direct costs using a base which is most appropriate to the particular cost being prorated.
- C. All other allowable general and administrative costs (costs that benefit all programs and cannot be identified to a specific program) are allocated to programs and grants using a base that results in an equitable distribution.

### **ALLOCATION OF COSTS**

The following information summarizes the procedure that is used by Senior Resource Association:

- A. Direct expenses are allocated to each program/grant that incurred the expenses.
- B. Indirect expenses that benefit more than one program will be allocated to those programs based on the ratio of each program's salaries to the total of such salaries (see Schedule A).
- C. Indirect expenses that benefit all programs will be allocated based on the ratio of each program's salaries to total salaries (see Schedule A). Indirect cost may include the cost of operating and maintaining administrative facilities, general administration and general expenses, such as the salaries and expenses of executive officers, personnel administration and accounting.
- D. Unallowable Costs – Costs that are unallowable in accordance with OMB Circular A-122, including alcoholic beverages, bad debts, advertising (other than help-wanted ads), contributions, entertainment, fines and penalties, and fundraising, are not allocated to Federal or State grants.

## **Schedule A - Allocation Methodology**

Fiscal Year 2017-2018

<b>Indirect Cost Allocated to All Departments</b>		
<b>Department Description</b>	<b>Wages</b>	<b>%</b>
Apartments	\$ 38,600	1.5%
Development	\$ 99,008	3.7%
Case Management	\$ 116,228	4.4%
Adult Day Service Vero Beach	\$ 266,458	10.0%
Adult Day Service Sebastian	\$ 148,159	5.6%
Meals on Wheels	\$ 149,163	5.6%
Congregate Meals	\$ 27,892	1.1%
Community Coach	\$ 725,334	27.2%
GoLine	\$ 1,096,500	41.1%
<b>Total</b>	<b>\$ 2,667,342</b>	<b>100%</b>

<b>Programs &amp; Transit ONLY - no Apartments</b>		
<b>Department Description</b>	<b>Wages</b>	<b>%</b>
Development	\$ 99,008	3.8%
Case Management	\$ 116,228	4.4%
Adult Day Service Vero Beach	\$ 266,458	10.1%
Adult Day Service Sebastian	\$ 148,159	5.6%
Meals on Wheels	\$ 149,163	5.7%
Congregate Meals	\$ 27,892	1.1%
Community Coach	\$ 725,334	27.6%
GoLine	\$ 1,096,500	41.7%
<b>Total</b>	<b>\$ 2,628,742</b>	<b>100%</b>

Programs Only		
Department Description	Wages	%
Case Management	\$106,122	16.4%
Adult Day Service Vero Beach	\$243,292	37.6%
Adult Day Service Sebastian	\$135,277	20.9%
Meals on Wheels	\$136,195	21.1%
Congregate Meals	\$25,467	3.9%
Total	\$646,353	100%

Transportation		
Department Description	Amount	%
GoLine	\$ 1,096,500	60%
Community Coach	\$ 725,334	40%
Total	\$ 1,821,834	100%

Adult Day Care		
Department Description	Amount	%
ADC Sebastian	\$ 243,292	64.3%
ADC Vero Beach	\$ 135,277	35.7%
Total	\$ 378,569	100%

Schuman Center - Overhead expenses - based on Sq ft		
6,400	Square Feet	%
HDM	1,500	23%
CNML	500	8%
ADCVB	4,400	69%
	6,400	100%

Sebastian - overhead expenses - based on Sq ft		
5,940	Square Feet	%
Sebastian ADC	5,340	90%
Sebastian HDM	600	10%
	5,940	100%

## Cost Allocation Plan Certification

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief that:

- (1) the information contained in the Plan was prepared in accordance with 2 CFR Part 230,
- (2) the costs have been accorded consistent treatment in accordance with generally accepted accounting principles,
- (3) an adequate accounting and statistical system exists to support claims that will be made under the Plan,
- (4) the information provided in support of the Cost Allocation Plan is accurate, and
- (5) all federally unallowable costs have been excluded from allocations.


I declare that the foregoing is true and correct.

  
\_\_\_\_\_  
Jennifer Johnson  
CFO/Vice President  
Senior Resource Association

Date \_\_\_\_\_

## Cost Allocation Approval

I hereby approve the Cost Allocation Plan for Senior Resource Association described within:

  
\_\_\_\_\_  
Jason Brown  
County Administrator  
Indian River County

Date 5/16/18