



**INDIAN RIVER COUNTY, FLORIDA
DEPARTMENT OF UTILITY SERVICES**

Date: May 9, 2018
To: Jason E. Brown, County Administrator
From: Vincent Burke, PE, Director of Utility Services
Prepared By: Terry Southard, Operations Manager
 Jennifer Hyde, Purchasing Manager
Subject: Request for Purchase Order Increase for Pete’s Concrete for Sidewalk and Driveways Repairs

BACKGROUND/ANALYSIS:

In the process of daily operations, the Indian River County Department of Utilities Services (IRCDUS) makes repairs to water and sewer lines. Sometimes, these lines are located under sidewalks and driveways. Thus, to repair these lines, we must cut into the concrete in these areas, which are generally small and require just one to three yards of concrete patchwork. Due to the small size of the jobs and the fact that they are located throughout the entire service area within the county, it has been difficult to obtain three quotes for this contracted work. Staff reached out to three companies for some pending repairs. One was non-responsive. The second was priced high to account for “short loads” and extensive mobilization. The third response was from Pete’s Concrete, a local vendor who has worked for IRCDUS for several years doing this type of repair. The three-year expense history with Pete’s is:

FY 15/16	\$52,935.00
FY 16/17	\$44,310.00
FY 17/18	\$49,200.00 year to date

IRCDUS currently has a blanket Purchase Order (PO) with Pete’s Concrete, set to the County Administrator’s \$50,000 limit, but only \$800 remains unliquidated. An invitation to bid for concrete work is being prepared, and staff anticipates bringing an award of bid agenda item to the Board of County Commissioners (BCC) in July 2018. However, to keep restoration work running smoothly, we are requesting BCC approval to increase Blanket PO 79682 to Pete’s Concrete in the amount of \$27,000.00, to a total amount of \$77,000.00.

FUNDING:

Funds for this project are derived from the renewal and replacement budget in the operating fund. Operating funds are generated from water and sewer revenues.

Description	Account Number	Amount
Paving Material	47126936-035310	\$24,000.00
Paving Material	47126836-035310	\$ 3,000.00

RECOMMENDATION:

The staff of Indian River County Department of Utility Services recommends that the Board of County Commissioners authorize the Purchasing Division to increase Blanket PO 79682 for Pete's Concrete by \$27,000.00.