



Indian River County
Board of County Commissioners
Department of Emergency Services

4225 43rd Avenue, Vero Beach, Florida 32967

March 2, 2018

Robert J. Brugnoli, Ph.D.
Executive Director
Mental Health Association in Indian River County
820 37th Place
Vero Beach, Florida 32960

Re: Letter of Agreement for Critical Incident-Stress Management Consultation (CISM) Services

Dear Dr. Brugnoli:

Thank you for your response to our request for CISM Services for our Emergency Services District (District) first responder personnel. The purpose of this letter is to memorialize the agreement for providing CISM services and payment of CISM fees and costs. From time to time, our first responders encounter tragic and stressful events. It is hoped that by making CISM services available to first responders, it will enable them to recover from these events in a healthy manner.

As we discussed, we will request your services on an as needed basis. There will be three main instances when the District will call upon you for your assistance.

- A staff member will call you by telephone to discuss an event in order to advise you of the situation and ask for your recommendation as how best to handle the event.
- The staff member will ask you to come into the station immediately (if possible) or at the next shift of those responders involved in the event for a counseling session.
- You will be asked to conduct follow-up CISM sessions with the responders involved in the event.

You have agreed to charge the District for your services as follows:

Dr. Brugnoli	\$100.00/hour
Jeanne Shepherd	\$100.00/hour
Dave Thomas	\$100.00/hour



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We would ask that you send us a monthly bill itemizing your time and expenses to the following address:

Emergency Services District
4225 43rd Avenue
Vero Beach, Florida 32967

This agreement will remain in effect until one (1) year from the date of the last signature of this letter. Changes or extensions to this agreement will be made in writing and signed by each party. Either party may terminate this agreement by giving the other party 30 days' notice.

Please feel free to call if you have any questions regarding this agreement. If you have no questions and all looks acceptable to you, please execute the enclosed copy of this letter and return it to my office at your earliest convenience.

Yours very truly,

Theodore "Tad" Stone, Director
Department of Emergency Services



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ACKNOWLEDGED AND AGREED

DATED THIS 9th DAY OF MARCH, 2018

Robert J. Brugnoli, Ph.D.
Executive Director
Mental Health Association in Indian River County

DATED THIS _____ DAY OF _____, 20____

Peter O'Bryan, Chairman
Indian River County Emergency Services District

APPROVED

Attest: Jeffrey R. Smith, Clerk of
Court and Comptroller

By: _____
Deputy Clerk

County Administrator