

**INDIAN RIVER COUNTY, FLORIDA  
DEPARTMENT OF UTILITY SERVICES  
BOARD MEMORANDUM**

---

DATE: June 19, 2017

TO: Jason E. Brown, County Administrator

FROM: Emory Bailes, Utilities Field Superintendent

THRU: Vincent Burke, Director of Utilities  
Jennifer Hyde, Purchasing Manager

SUBJECT: Request for Sole Source for Warranty Repair and/or Replacement for Master Meter Products

---

**BACKGROUND/ ANALYSIS:**

On December 16, 2014, the Board of County Commissioners (BCC) authorized the use of Municipal Water Works as the sole source distributor for Master Meter Brand 3G Automated Meter Reading (AMR) meters in this area. At the time, staff was unaware that Master Meter requires that all warranty items be returned and processed directly with them and not their distributor.

Indian River County Department of Utility Services (IRCDUS) has been using Master Meter AMR meters since 2004. The meters and registers carry a 10-year full warranty with an additional 10-year pro-rated warranty. We are now experiencing the need to replace items utilizing the manufacturer's warranty.

**FUNDING:**

Funds for the warranty items are available in the water distribution R & R account in the operating fund. Operating fund revenues are derived from water and sewer sales.

Description	Account Number	Amount
Water Distribution R & R	47126936-044699	\$50,000.00

**RECOMMENDATION:**

The staff of IRCDUS recommends that the BCC authorize the Purchasing Department to use the above authorized vendor as the sole source provider for warranty repairs and replacements for Master Meter products.

**ATTACHMENTS**

Letter from Master Meter