



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
**Department of Community Services/
Human Services**

Date: January 23, 2024
To: The Honorable Board of County Commissioners
Thru: John A. Titkanich, Jr., County Administrator
Michael C. Zito, Deputy County Administrator
Cindy Emerson, Community Services Director
From: Amie Rutherford, Human Services Manager
Subject: Updated Guidebook for The Children's Services Advisory Committee

BACKGROUND:

On May 1, 1997, the Board of County Commissioners adopted Ordinance 97-7 which established the Children's Services Network as an advisory board to the Indian River County Board of County Commissioners. As part of the ordinance a guide was adopted by the Board of County Commissioners by resolution, which set out the operating procedures of the Children's Services Network.

On May 17, 2022, the Board of County Commissioners adopted Ordinance 2022-007 which amended Part II of Chapter 103 (Commissions and Boards) to update various aspects of the Children's Services Advisory Committee (CSAC), including "The procedure handbook shall be adopted by the Board of County Commissioners by resolution, which sets out the operating procedures of the Children's Services Advisory Committee."

DESCRIPTION AND CONDITIONS:

After revisions, updates, and feedback from the Children's Services Advisory Committee, during the CSAC meeting on December 5, 2023, the Children's Services Advisory Committee Guidebook was approved by a majority vote. This is the first update to the procedure handbook since 1997. The language and operating procedures have been aligned to Ordinance 2022-007.

FUNDING:

There are no changes to the approved funding for the Children's Services Advisory Committee.

RECOMMENDATION:

Staff recommends the Board accept the Children's Services Advisory Committee's Guidebook, as submitted.

ATTACHMENTS:

Children's Services Advisory Committee Guidebook

APPROVED AGENDA ITEM FOR JANUARY 23, 2024