



INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Department of Parks, Recreation & Conservation

Date: September 22, 2023
To: The Honorable Board of County Commissioners
Through: John A. Titkanich, Jr., County Administrator
Michael C. Zito, Deputy County Administrator
From: Beth Powell, Director of Parks, Recreation and Conservation
Subject: Jones' Pier Conservation Area – Construction Administration Services;
Donadio Amendment No. 3 to Work Order No. 3.

BACKGROUND:

On November 8, 2022, the Board approved the Gordian proposal (Work Order 10749.00) to raise and shore up the existing Jones Pier historic house. Gordian entered into an agreement with Johnson Laux to complete this work. Work was initiated in January 2023, and completed at the end of February 2023. The bungalow is elevated, stabilized, and ready for renovation to the planned interpretive center.

On September 6, 2023, a bid was advertised for the renovation of bungalow to complete the improvements required for conversion into an interpretive center. Once the Board approves a contractor for this work and a notice to proceed is issued, the County will need the assistance of the project architect to provide construction administration services.

On August 18, 2020, the Board approved Work Order No. 3 for Donadio & Associates Architects, PA to provide Architectural Services for the Jones' Pier Interpretive Center design and development. Within this proposal, Donadio & Associates provides construction administration services including the following: (1) A maximum of four periodic site observations (2) Review of contractor's applications for payment; (3) Contractors request for information and/or clarifications (4) Shop drawing reviews; (5) Review of change order and decisions on any claims or disputes; (6) Punch list walk-thru with client and contractor to determine general conformity with approved plans and specifications.

Based on the current project scope for the renovation, and the 180-day anticipated construction timeline outlined in the RFP, Donadio & Associates will be required to provide additional services for construction administration including the following: (1) eight additional site visits to review work progress; (2) coordination of the pre-construction meeting; (3) review of as-built drawings; and (4) expanded scope for contracted construction administration services., including additional visits for structural oversight. Attachment A details the scope of work for the additional services.

FUNDING:

Funding for Amendment No. 3 to Work Order No. 3 – Donadio & Associates is budgeted and available in the Optional Sales Tax/Parks/Jones Pier Improvements account, account number 31521072-066510-18010, in the amount of \$9,065.00.

Revenue Source	Account Number	Amount
Optional Sales Tax/Parks/Jones Pier Improvements	31521072-066510-18010	\$9,065.00

RECOMMENDATION:

Staff respectfully recommends the Board accept Work Order Number 3, Amendment No. 3 – Donadio & Associates, Continuing Architectural Services RFQ 2018063, renewed November 2, 2021, for construction administration services associated with the Jones’ Pier Bungalow House Renovations, authorizing the professional services as outlined in Exhibit A, and request the Board authorize the Chairman to execute Amendment No. 3, Work Order Number 3.

ATTACHMENT

- Amendment No. 3 to Work Order Number 3, Donadio & Associates – Continuing Architectural Services RFQ 2018063, Amendment and Renewal No. 1 – Jones’ Pier Conservation Area Historic Residence Structural Evaluation and Improvements (Museum)
- Attachment A - Donadio & Associates, Architects, PA Architectural Additional Services Contract Addendum list of services

APPROVED AGENDA ITEM FOR October 3, 2023