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TO: Board of County Commissioners

FROM: Elissa Nagy, Chief Deputy Comptroller

THROUGH: Ryan L. Butler, Clerk of the Circuit Court and Comptroller

DATE: August 17, 2023

SUBJECT: County Capital Asset Inventories

Annual physical inventories of capital assets are conducted for all Board departments as well as the Clerk of the Circuit Court & Comptroller, Property Appraiser, Supervisor of Elections, and Tax Collector. Per Florida Statute 274.02, The Comptroller Division has completed a detailed physical inventory of approximately 3,500 assets with a current book value of \$38,251,307. Assets to be removed from the inventory must be presented to the Board for approval per Florida Statute 274.07. Attached is the list of non-surplus items that must be removed based on the completed physical inventories.

Recommendation:

Staff recommends approval to remove the list of assets from the inventory system.

Schedule of Assets for Deletion FY2023

Department	Asset Number	Description	Acquisition Date	Acquisition Cost	Book Value	Comments
1 Clerk - Intangibles	22335	TAX DEED (TRIBUTE) SOFTWARE	5/1/2005	\$13,800.00	\$0.00	No longer in use, replaced by newer software
2 Clerk - Intangibles	22335A	TAX DEED (TRIBUTE) SOFTWARE	5/1/2005	\$31,700.00	\$0.00	No longer in use, replaced by newer software
3 Clerk - Intangibles	23640-1	UPS SHUTDOWN SOFTWARE & CARD	12/1/2008	\$5,575.18	\$0.00	Software no longer in use
4 Clerk - North County Office	102170	CANON PC 80 READER/PRINTER	11/15/1998	\$5,260.80	\$0.00	Discarded when north county office relocated
5 Communications	22986	BASE STATIONS & RELATED EQUIP. FOR REG 5	12/1/2005	\$63,550.00	\$0.00	Removed as part of 911 EDACS sys. replacement (BCC approved 9/13/22).
6 Emergency Management	27559	DELL OPTIPLEX 7010 - NO HARD DRIVE	4/11/2014	\$1,166.92	\$0.00	Could not locate
7 Emergency Management	27768	DELL OPTIPLEX 7010 - NO HARD DRIVE	1/30/2014	\$1,100.72	\$0.00	Could not locate
8 Facilities Management	25686	CAMERA/VIDEO EQUIP. TO BROADCAST B1-504	1/7/2010	\$12,339.53	\$0.00	Removed when new equipment installed (FA# 31299)
9 Fire Rescue	23112	ML-32 SPREADER	2/16/2006	\$6,776.09	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
10 Fire Rescue	24765	X-TRACTOR II (CUTTER)	1/25/2008	\$0.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
11 Fire Rescue	24839	JAWS 28" SPREADER UNIT	2/1/2008	\$7,107.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
12 Fire Rescue	25156	JAWS POWER UNIT	9/30/2008	\$6,494.85	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
13 Fire Rescue	25442	X-TRACTOR II CUTTER (O-CUTTER)	1/30/2009	\$0.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
14 Fire Rescue	25443	X-TRACTOR II CUTTER (O-CUTTER)	1/30/2009	\$0.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
15 Fire Rescue	25562	HT-257R154 T41 TELESCOPIC RAM	9/10/2009	\$0.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
16 Fire Rescue	26208	HONDA 5.5 HP POWER UNIT	8/25/2011	\$8,546.80	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
17 Fire Rescue	26209	DEFENDER 28" SPREADER	8/25/2011	\$7,222.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
18 Fire Rescue	28883	DELL LATITUDE E5570 LAPTOP	2/13/2017	\$1,242.77	\$0.00	Cannot locate
19 Fire Rescue	28895	DELL LATITUDE E5570 LAPTOP	2/13/2017	\$0.00	\$0.00	Cannot locate
20 Fire Rescue	29080	ML-28 JAWS	2/8/2017	\$6,290.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
21 Fire Rescue	30045	XG-75M M7300 MOBILE RADIO-LID #1360	3/8/2018	\$5,770.91	\$0.00	Surplussed with Engine 582
22 Fire Rescue	30049	XG-75M M7300 MOBILE RADIO-LID #1145	3/8/2018	\$5,770.91	\$0.00	Surplussed with Engine 745
23 Fire Rescue	30050	XG-75M M7300 MOBILE RADIO-LID #1150	3/8/2018	\$5,770.91	\$0.00	Surplussed with Engine 709
24 Fire Rescue	30125	XG-75M M7300 MOBILE RADIO-LID #1309	8/30/2018	\$6,289.91	\$0.00	Surplussed with Engine 562
25 Fire Rescue	30134	TRAUMA MODULE DS	4/5/2018	\$0.00	\$0.00	Made up of synthetic rubber for wound scenarios - all products consumed.
26 Fire Rescue	31843	SAFE SPACE TEMP SCANNER	12/29/2020	\$0.00	\$0.00	Cannot locate
27 Fire Rescue	115350	60 INCH RAM RESCUE TOOL W/HOSE	2/22/1990	\$0.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
28 Fire Rescue	160390	20" RAM	1/17/1996	\$0.00	\$0.00	Surplussed w/ other Hurst Equip. - Forms not received
29 Fire Rescue	165920	HONDA GVX120 POWER UNIT	6/3/1997	\$0.00	\$0.00	Surplus form not received, disposed of with other Hurst equipment
30 Fire Rescue	190661	SUPERVAC ACCESSORIES FOR 187900	3/30/2000	\$23,364.51	\$0.00	187900 is 20" Supervac Fan-EOC Retired < \$5,000
31 GIS	25533	GIS SOFTWARE	7/23/2009	\$403,129.59	\$0.00	Original GIS software has been replaced with new software
32 Health Department	26543	16 CAMERA SECURITY SYSTEM FOR HEALTH DEPT.	9/6/2012	\$12,960.00	\$0.00	System taken out when new system installed last year
33 Information Systems	31883G	DELL LATITUDE 5410 BTX LAPTOP	9/24/2020	\$0.00	\$0.00	Cannot locate
34 Informations Systems	29976	DELL LATITUDE 5590 XCTO LAPTOP	11/16/2018	\$0.00	\$0.00	Surplussed last year - form not received
35 JRTC	26145	VBSV PORT SHADE STRUCTURE FOR DUGOUT	7/1/2011	\$8,549.30	\$0.00	removed during dugout renovations
36 North County Aquatic Center	24775	LIGHTNING PREDICTION SYSTEM - NCAC	1/28/2008	\$9,805.00	\$0.00	System taken out when new system installed (FA #33560)
37 Parks	25944	SOUTH COUNTY PARK PLAYGROUND EQUIPMENT	9/30/2010	\$126,001.18	\$0.00	Removed when new equipment installed (FA# 33558)
38 Parks & Recreation	5111 A	TRACKING STATION CHAIN LINK FENCE	9/1/2004	\$3,464.00	\$0.00	Replaced with new fence
39 Parks & Recreation	6211-2	GIFFORD ACQUATIC CENTER WATER SLIDE	7/5/2007	\$54,267.28	\$0.00	Replaced with new asset
40 Property Appraiser	26401	DELL LATITUDE E6420 LAPTOP COMPUTER	6/11/2012	\$2,123.57	\$0.00	Cannot locate
41 Recreation	5225 93	GAC WELL	9/30/2008	\$7,725.00	\$0.00	Replaced with new well asset #5225X
42 Road & Bridge	24374A	VAC TRUCK REFURBISH REPLACED	10/1/2013	\$54,473.04	\$0.00	Replaced with new asset# 24374B
43 Sandridge Golf Course	27458	NEC TELEPHONE SYSTEM FOR GOLF COURSE	1/23/2014	\$5,428.99	\$0.00	Replaced with VOIP sys. Obsolete - some hardware attached to bldg.
44 SRA	23711E	BIKE RACK INSTALLED ON SRA #222	7/8/2015	\$1,053.62	\$0.00	Sold when bus #222 was surplussed
45 SRA	25668D	JASPER ENGINE REPLACEMENT #222	9/30/2016	\$19,249.58	\$0.00	Sold when bus #222 was surplussed
46 SRA	25668E	AUTO PASSENGER COUNTER UNIT	6/16/2021	\$2,513.64	\$0.00	Sold when bus #222 was surplussed
47 SWDD	189600	CHAIN LINK FENCE SECTION ALONG C-5	3/31/1999	\$1,942.10	\$0.00	Removed as part of 22/23 fence project FA# 33464
48 SWDD	5293 20	CHAIN LINK FENCE SECTION ALONG C-5	8/27/1998	\$27,800.00	\$0.00	Removed as part of 22/23 fence project FA# 33464
49 SWDD	5317 10	2500 LF OF FENCE - SOUTHSIDE OF LANDFILL	8/8/2008	\$28,911.00	\$7,107.43	Replaced as part of 22/23 fence project FA#33464
50 SWDD	6184A	LANDFILL ADMIN BUILDING ROOF REPLACEMENT	9/30/2012	\$18,102.00	\$0.00	Replaced with new roof asset #6184C
51 Utilities - Customer Service	29017	DELL LATITUDE E5570 LAPTOP	3/27/2017	\$0.00	\$0.00	Cannot locate
52 Utilities - Wastewater Collection	28616	MICROSOFT SURFACE PRO 4 LAPTOP	9/30/2016	\$0.00	\$0.00	Cannot locate
53 Utilities - Wastewater Collection	28863	MICROSOFT SURFACE PRO 4 LAPTOP	9/30/2016	\$0.00	\$0.00	Cannot locate
54 Utilities - Wastewater Treatment	28187	SNYDER 5500 GALLON CAPTOR CHLORINE TANK	6/25/2015	\$8,711.69	\$0.00	Sold at auction with other items - prior to approval for surplus
55 Utilities - Wastewater Treatment	28188	SNYDER 5500 GALLON CAPTOR CHLORINE TANK	6/25/2015	\$8,711.69	\$0.00	Sold at auction with other items - prior to approval for surplus
56 Utilities - Water Distribution	29965	DELL LATITUDE 5590 XCTO LAPTOP	8/23/2018	\$0.00	\$0.00	Cannot locate
57 Utilities - Water Production	27728	6500 GALLON SNYDER CAPTOR CHLORINE TANK	6/20/2014	\$28,757.55	\$0.00	Removed as part of replacement project FA# 33175-7
58 Utilities - Water Production	27729	6500 GALLON SNYDER CAPTOR CHLORINE TANK	6/20/2014	\$28,757.55	\$0.00	Removed as part of replacement project FA# 33175-7
59 Utilities - Water Production	27730	6500 GALLON SNYDER CAPTOR CHLORINE TANK	6/20/2014	\$28,757.54	\$0.00	Removed as part of replacement project FA# 33175-7
60 Utilities Customer Service	22505	OFFICE FURNITURE FOR SEBASTIAN OFFICE	6/1/2005	\$8,821.77	\$0.00	Sold at auction with PA office assets not removed from list
61 Budget Office	31224	GRAVITY BUDGET BOOK IMPLEMENTATION	1/23/2020	\$14,000.00	\$3,733.36	Reclassified due to new accounting standard
Grand Totals				\$1,139,156.49	\$10,840.79	