



CONSENT
BCC Meeting June 20, 2023

INDIAN RIVER COUNTY, FLORIDA
AGENDA ITEM
Assistant County Administrator /
Department of General Services
Parks and Recreation

Date: May 26, 2023

To: The Honorable Board of County Commissioners

Through: John A. Titkanich, Jr., County Administrator
Michael C. Zito, Assistant County Administrator
Beth Powell, Director Parks and Recreation

From: Joseph Tilton, Recreation Manager

Subject: Work Order Number 1– Continuing Engineering Services
RFQ 2023015– Victor Hart Sr. Enhancement Complex
Restroom and Concession Facility

BACKGROUND:

On January 17, 2023, the Interim County Administrator, Michael Zito, under his authority, signed Work Order Number 3, pursuant to the Continuing Services Contract Agreement dated April 17, 2018 (renewed and amended on May 18, 2021) RFQ 2018008 for the conceptual design of improvements at the Victor Hart Sr. Community Enhancement Complex in the amount of \$3,300. Work included concept planning and a pre-application meeting with the County to discuss proposed park improvements. That Work Order was completed and a concept plan has been provided for formal design services. Due to the expiration of the existing Continuing Services Contract (RFQ 2018008), a new Work Order is proposed utilizing the RFQ 2023015, approved by the Board of County Commissioners on May 2, 2023. This Work Order Number 1 will provide for the design and engineering services necessary for the construction of a restroom and concession facility, and stormwater for improvements outlined in the Capital Improvements associated with the Victor Hart Sr. Enhancement Complex. Engineering services associated with this work order include: Surveying Services, Engineering Design & Preparation of Construction Plans, Minor Site Plan Approval, Permitting Assistance, Bidding Services and Specifications, and Construction Administration Services for the Victor Hart Sr. Enhancement Complex Restroom and Concession Facility. Fees associated with this work order are outlined in the attached Scope of Work.

Service	Cost
Surveying Services	\$ 3,200
Engineering Design & Preparation of Construction Plans	\$ 16,420
Minor Site Plan Approval	\$ 4,160
Additional rounds of responses, hourly NTE (if necessary)	\$ 2,710
Permitting Assistance	\$ 8,980
Bidding Services and Specifications	\$ 7,110
Construction Administration Services	\$ 7,930
Total	\$ 50,510

FUNDING:

Funding for Work Order Number 1 is budgeted and available in the Park Impact Fees/Victor Hart Sr. Restroom/Concession account, number 10321072-066510-23019, in the amount of \$50,510.00.

Description	Account Number	Amount
Park Impact Fees/ Victor Hart Sr. Restroom/Concession	10321072-066510-23019	\$50,510.00

RECOMMENDATION:

Staff respectfully recommends approval of Work Order Number 1, for Victor Hart Sr. Restroom/Concession, Continuing Consulting Engineering Services Agreements (RFQ 2023015), with Masteller & Moler, Inc., authorizing the professional services as outlined in Exhibit A, and request the Board authorize the Chairman to execute Work Order Number 1.

ATTACHMENT:

Work Order Number 1, Exhibit A, and the Fee Breakdown for Masteller & Moler, Inc. – Continuing Engineering Services RFQ 2023015– Victor Hart Sr. Restroom/Concession,

DISTRIBUTION

Masteller& Moler Inc.

June 20, 2023 Consent Agenda