

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: October 24, 2022

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Final Ranking of Consultants and Authorization to Negotiate for Design Services for Emergency Operations Center Expansion (RFQ 2022062)

BACKGROUND:

On behalf of the Emergency Services and Public Works Departments, and in accordance with Section 287.055, Florida Statute (Consultant’s Competitive Negotiation Act), a Request for Qualifications (RFQ) was issued for architectural design services for the expansion of current Emergency Operations Center (EOC). The expansion is contemplated to be a two-story (10,000 sf per floor) building located on the north side of the existing EOC.

The current single-story EOC was constructed in 2005-2007. Expansion is necessary to facilitate the growth of the Emergency Management Services (EMS) to service the County by providing a centralized location for EMS management staff, training areas, and storage for Fire Rescue personnel. The expansion also provides for expanded EOC operations in the event of disasters within Indian River County in order to enhance response and recovery times.

The new facility is anticipated to provide:

- ✓ Expanded restroom and shower facilities.
- ✓ An expanded computer server room (double the size of the existing) including UPS.
- ✓ Sleeping areas for male/female, dormitory style with half walls.
- ✓ Expand the existing warehousing on site to a minimum of 7,500 sf total.
- ✓ Second floor office space for Fire Department Training Bureau, administrative staff, and Emergency Management staff.
- ✓ 2 conference rooms capable of handling 15 people each.
- ✓ Secure storage with limited access.

RFQ RESULTS:

Advertising Date:	June 2, 2022
RFQ Opening Date:	July 8, 2022
DemandStar Broadcast to:	654 Subscribers
RFQ Documents Requested by:	39 Firms
Responsive SOQs:	9

ANALYSIS:

A selection committee comprised of David Rattray, Fire Chief, Steve Greer, Battalion Chief, Brandon Creagan, Senior Planner, Mark Winslow, Project Manager, and Rich Szpyrka, Public Works Director, independently evaluated and scored the received statements of qualifications in accordance with FS 287.055, the RFQ, and the Purchasing Manual.

The three top ranked firms were invited to participate in the discussion phase, and at the conclusion of the discussions, each committee member listed his or her overall ranking of firms, and a final ranking was established.

The final ranking established by the committee is:

1. Donadio and Associates Architects, PA, A Spiezle Group Inc. Company
2. Song + Associates, Inc.
3. KMF Architects
4. Edlund, Dritenbas, Binkley Architects and Associates, P.A.
5. H2M Architects + Engineers, Inc.
6. Saltz Michelson Architects, Inc.
7. MLM Martin Architects, Inc.
8. R+C Architecture, LLC

Staff is prepared to begin negotiations with the top ranked firm and bring the final agreement to the Board at a meeting in the near future.

FUNDING:

Funding for the project design is budgeted and available in the amount of \$600,000, split over two fiscal years, with \$175,000 from Impact Fees/Fire Services/Emergency Operations Center Expansion account (10312022-066510-20037) and the remaining \$425,000 from Impact Fees/Public Buildings/Emergency Operations Center Expansion account (10322019-066510-20037).

FY	Account Name	Account Number	Amount
21/22	Impact Fees/Public Buildings/Emergency Ops Center Exp	10322019-066510-20037	\$250,000
22/23	Impact Fees/Fire Services/Emergency Ops Center Exp	10312019-066510-20037	\$175,000
22/23	Impact Fees/Public Buildings/Emergency Ops Center Exp	10322019-066510-20037	\$175,000
Total			\$600,000

RECOMMENDATION:

Staff recommends the Board approve the Committee’s final ranking and authorize negotiations with the top ranked firm in accordance with FS 287.055, and the subsequently ranked firms, should negotiations with the top ranked firm fail.