

17 June 2022

Mr. Himanshu H. Mehta, P.E.  
Managing Director  
Solid Waste Disposal District  
Indian River County  
1325 74th Avenue SW  
Vero Beach, Florida 32968

**Subject: Project Management Completion Report and Transmittal of Invoice No. 475617  
IRC – C&D Debris Disposal Facility Permit Renewal Application  
IRC Work Authorization Work Order No. 15  
Indian River County Landfill Facility, Vero Beach, Florida**

Dear Mr. Mehta:

## **INTRODUCTION**

Geosyntec Consultants, Inc. (Geosyntec) is pleased to present to you this project completion report for Geosyntec Project No. FL8688 – C&D Debris Disposal Facility Permit Renewal Application for the Indian River County Landfill Facility. This project was completed under Work Order No. 15 authorized on 15 February 2022, pursuant to that certain Continuing Contract Agreement for Professional Services, dated April 17, 2018, renewed and amended as of May 18, 2021, (collectively referred to as the “Agreement”), by and between INDIAN RIVER COUNTY, a political subdivision of the State of Florida (“COUNTY”) and Geosyntec (“Consultant”). This report has been prepared as a supplement to our final invoice No. 475617, dated 16 June 2022.

## **SCOPE OF WORK**

The scope of work authorized under Work Order No. 15 was divided into three phases: (i) general consulting/meeting support/project management; (ii) preparation of solid waste renewal permit application; and (iii) response to regulatory comments. The following is a phase-by-phase summary of the work that Geosyntec performed under this Work Order.

### **Phase 1 – General Consulting/Meeting Support/Project Management**

Under this phase, Geosyntec performed project planning and management responsibilities, such as kick-off and pre-application meetings and correspondences with SWDD and Florida Department of Environmental Protection (FDEP); invoice review and preparation; project coordination; and project administration.

### **Phase 2 – Preparation of Solid Waste Renewal Permit Application**

Under this phase, Geosyntec prepared and submitted the solid waste renewal permit application for the C&D debris disposal facility to FDEP on 9 May 2022 and assisted SWDD and IRC to pay the required permit fee online.

### **Phase 3 – Response to Regulatory Comments**

Under this phase, Geosyntec responded to request for additional information (RAI) by FDEP. A final permit was issued by FDEP on 1 June 2022 and Geosyntec reviewed it for consistency with the previous permits and to make sure there were no new specific permit conditions.

### **BUDGET**

The approved budget for Work Order No. 15 was for a lump sum amount of \$38,993.00. The total invoiced amount, including the final invoice is \$38,993.00. Therefore, Geosyntec completed this project within the approved budget.

### **CLOSURE**

Geosyntec appreciates the opportunity to provide services to Indian River County. If you have any question regarding this correspondence, please feel free to contact the undersigned at (904) 450-4259.

Sincerely



Kwasi Badu-Tweneboah, Ph.D., P.E.  
Senior Principal Engineer

Enclosure: Invoice No. 475617

17 June 2022

Mr. Himanshu H. Mehta, P.E.  
Managing Director  
Solid Waste Disposal District  
Indian River County  
1325 74th Avenue Southwest  
Vero Beach, Florida 32968

**Subject: Project Management Report and Transmittal of Invoice No. 475617  
C&D Debris Disposal Facility Permit Renewal Application  
Indian River County Landfill Facility**

Dear Mr. Mehta:

Geosyntec Consultants, Inc. (Geosyntec) prepared this project management report to address the professional services for the Class I Landfill Title V Air Operations Permit Renewal Support Services project at the Indian River County (IRC) landfill facility. This report presents: (i) a budget overview for this project; (ii) a summary of activities completed to date; (iii) a discussion of the work reflected on the enclosed invoice; (iv) a discussion of ongoing work; and (v) recommended actions for the site. The enclosed invoice reflects work that was performed through 29 May 2022. **Table 1** provides invoicing detail for the project.

## **PROJECT MANAGEMENT SUMMARIES**

### **Geosyntec's Project No. FL8688: C&D Landfill Permit Renewal – Indian River County Landfill Facility (IRC Work Order No. 15)**

#### ***Budget Overview***

Invoice No. 475617 (enclosed) dated 29 May 2022 for \$24,341.60 is the 4<sup>th</sup> and final invoice for Project No. FL8688. Listed below is a summary of the budget, including invoiced amount and remaining budget.

Approved Budget:	\$38,993.00
Invoiced Amount:	\$38,993.00
Remaining Budget	\$0.00

Geosyntec is within the budget appropriated for this project.

Mr. Himanshu H. Mehta, P.E.  
17 June 2022  
Page 2

## **WORK COMPLETED TO DATE**

The tasks performed under this invoice include preparation and submittal of renewal permit application to FDEP; response to request for additional information (RAI) from FDEP; review of permit issued by FDEP; project administration, including project initiation; and project management.

## **WORK REFLECTED ON ENCLOSED INVOICE**

Labor reflected on the enclosed invoice is mainly attributed to the following:

- Labor indicated as professional services (\$24,341.50) is associated with the items listed above.
- Other expenses are associated with communications fee are built into the lump sum amount above.

## **ONGOING WORK**

Geosyntec completed and submitted to renewal permit application to FDEP on 9 May 2022 and responded to RAI from FDEP. A final permit was issued by FDEP on 1 June 2022.

## **RECOMMENDED ACTIONS**

None

## **CLOSURE**

Geosyntec appreciates the opportunity to provide services to Indian River County. If you have any questions regarding this correspondence, please feel free to contact me at 904.450-4259

Sincerely,



Kwasi Badu-Tweneboah, Ph.D., P.E.  
Senior Principal Engineer

Enclosure – Invoice No. 475617

**Table 1**

**Summary of Invoices Submitted for Geosyntec's Project Number FL8688  
IRCL – C&D Landfill Permit Renewal**

<b>Geosyntec Project Number/IRC Work Authorization Number</b>	<b>Invoice No.</b>	<b>Invoice Date</b>	<b>Amount</b>
FL8688/ WORK ORDER No. 15	464908	03/11/2022	1,598.25
	467642	04/8/2022	\$8,818.25
	471682	05/12/2022	\$4,235.00
	475617	06/16/2022	\$24,341.50
	<b>TOTAL</b>		<b>\$38,993.00</b>



PLEASE REMIT PAYMENT TO:  
**Geosyntec Consultants**  
900 Broken Sound Parkway NW, Suite 200  
Boca Raton, Florida 33487-2775 USA  
Tel (561) 995-0900 Fax (561) 995-0925

**INDIAN RIVER COUNTY SWDD  
1325 74TH AVENUE SW  
VERO BEACH, FL 32968**

**Invoice # : 475617  
Project : FL8688**

**Invoice Date : 6/16/2022**

**Attention: HIMANSHU MEHTA, P.E.**

**For Professional Services Rendered through transaction date: 5/29/2022**

**Project Name : CD DEBRIS DISPOSAL FACILITY PERMIT**

IF YOU HAVE QUESTIONS ABOUT THIS INVOICE, PLEASE CONTACT DR. KWASI BADU-TWENEBOAH AT 904-450-4259.  
WORK ORDER NO. 15

	<b>Phase Fee</b>	<b>% Complete</b>	<b>Previously Billed</b>	<b>Amount Due This Invoice</b>	<b>Total Invoiced To Date</b>
01) GC MEETINGS SUPP PROJ MGMT	12,299.00	100.00	1,749.50	10,549.50	12,299.00
	<b>Phase Fee</b>	<b>% Complete</b>	<b>Previously Billed</b>	<b>Amount Due This Invoice</b>	<b>Total Invoiced To Date</b>
02) RENEWAL PERMIT APPLIC PREP	19,021.00	100.00	12,902.00	6,119.00	19,021.00
	<b>Phase Fee</b>	<b>% Complete</b>	<b>Previously Billed</b>	<b>Amount Due This Invoice</b>	<b>Total Invoiced To Date</b>
03) RESPONSE TO RAIS	7,673.00	100.00	0.00	7,673.00	7,673.00

Total Contract Fee	\$38,993.00
Total % Complete To Date	100.00 %
Total Fee Earned To Date	\$38,993.00
Less Previous Billings	\$14,651.50
Total This Invoice	\$24,341.50
<b>**Amount Due this Invoice**</b>	<b>\$24,341.50</b>

**Statement**

Prior Billings	\$14,651.50	Project Budget	\$38,993.00
Current Invoice	\$24,341.50	Billed to Date	\$38,993.00
Billed To Date (Includes Retainage)	\$38,993.00	Contract Balance	\$0.00
Paid To Date	\$14,651.50	<b>**Amount Due This Invoice**</b>	<b>\$24,341.50</b>