

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: April 11, 2022

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: First Amendment to Agreement for Annual Custodial Services with CER
Signature Cleaning

BACKGROUND:

On March 2, 2021, the Board awarded Bid 2021013 for custodial services at the 43rd Avenue Facilities to CER Signature Cleaning for the 43rd Avenue Facilities and North County Offices. The first extension to the agreement was approved by the Board on March 8, 2022, effective through March 31, 2023, with an annual cost for the 43rd Avenue Complex of \$154,224.

The Sheriff’s Department has requested changes to services at their facilities, which include the addition of General Services Modular Building K, and the removal of the Mall Office. The deletion of the Mall office results in a \$240 monthly/\$2,880 annual decrease; the addition of Modular Building K results in a \$750 monthly/\$9,000 annual increase, for a net \$510 monthly/\$6,120 annual increase to the cost of the agreement.

FUNDING:

Funding is available as follows for the new annual total cost of \$160,344:

Account Number	Account Name	Annual Cost
00122019-033410	General Fund/Facilities Management/Janitorial Services	\$152,844
11124541-033410	Transportation Fund/Traffic Engineering/Janitorial Services	\$7,500

RECOMMENDATION:

Staff recommends the Board approve the Amendment and authorize the Chairman to execute it, after approval by the County Attorney as to form and legal sufficiency.

ATTACHMENT:

First Amendment