

INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION

DATE: February 5, 2025
TO: BOARD OF COUNTY COMMISSIONERS
THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager
FROM: Shelby Ball, Purchasing Specialist
SUBJECT: First Amendment to Agreement for Phase II Design Services for the Emergency Operations Center Expansion (RFQ 2022062)

BACKGROUND:

On July 2, 2024, the Board of County Commissioners and Donadio and Associates Architects, PA, A Spiezle Group Inc., Company (Donadio) entered into an agreement for Phase II Design Services for the Emergency Operations Center Expansion for \$551,615. These services encompass the design and development of drawings and specifications, procurement, permitting, and construction administration to provide a new 10,000 square foot single-story addition to the existing Emergency Operations Center (EOC).

ANALYSIS:

Staff has been satisfied with services provided thus far and requests that the Consultant extend their services until the completion and closeout of the project, scheduled for May 31, 2026. Staff also requested a proposal from Donadio for the redesign of the EOC Expansion to accommodate a future 2nd floor. These additional services are \$29,900, bringing the total contract price to \$581,515.

SOURCE OF FUNDS:

Funding, in the amount of \$29,900 for the First Amendment, will come from the Impact Fees/Fire Services/Upgrade Training Site @ EOC account, number 10312022-066510-20037.

Account Number	Account Description	Amount
10312022-066510-20037	Impact Fees/Fire Services/Upgrade Training Site @ EOC	\$29,900

RECOMMENDATION:

Staff recommends the Board approve the first amendment to the agreement and authorize the Chairman to execute it, after review and approval by the County attorney as to form and legal sufficiency.

ATTACHMENT:

First Amendment
Exhibit A – First Amendment