

INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM

TO: Honorable Board of County Commissioners

THROUGH: Jason E. Brown, County Administrator

THROUGH: John King, Director
Department of Emergency Services

FROM: Maria Resto, Radiological Emergency Analyst/Radio System Manager

DATE: October 30, 2017

SUBJECT: Approval of Renewal of the 800 MHz Communications System Infrastructure Maintenance Contract with Communications International Inc.

It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

DESCRIPTION AND CONDITIONS:

Since the completion of the 800 MHz radio system project in 1996, Communications International Inc., the factory certified regional service partner of the manufacturer, has provided the daily maintenance for the radio system.

On March 1, 2011, the Board designated Communications International as the County's Sole Source Provider for the 800 MHz Communications System Service. To guarantee continuity of essential services, the County requires Communications International to have certified service technicians available twenty-four (24) hours a day for immediate repairs. Communications International is the only regional vendor qualified to perform the maintenance and repairs.

The approved contract for FY 2015/2016 (Contract Number CI-10-146) provided for renewal or extension of the contract in one (1) year increments for a total of five (5) years upon mutual consent of the parties. The terms and conditions of the proposed contract will remain the same as the previous one with increases/decreases in annual maintenance costs only due to South Urban Consumer Price Index (CPI) adjustments. The proposed FY 2017/2018 contract for the communication system backbone infrastructure maintenance totals \$279,175.44. This amount reflects a decrease of \$26,560.56 from the previous year due to equipment that is under warranty.

FUNDING:

The South Urban Region CPI is used to annually adjust the cost of the maintenance and service agreement. The CPI for the FY 2017/2018 is 2.80%. The CPI adjusted contract for FY 2017/2018 is \$279,175.44, and is to be paid through monthly invoices.

FY 2016/2017 Maintenance Agreement \$305,736.00
FY 2017/2018 Proposed Maintenance Agreement \$279,175.44

Increase/Decrease: -\$26,560.56

Funding for the communications service agreement is a planned expenditure and is included in the FY 2017/2018 Communications/Emergency Services (001-107) budget in the General Fund.

Account Number	Agreement Amount
00110719-034690	\$279,175.44

RECOMMENDATION:

Staff recommends the Board approve the 800 MHz Communications system Master Service Agreement with Communications International Inc.

ATTACHMENTS:

1. Master Service Agreement (Contract Number CI-10-146)
2. Backbone FY 2017-2018 Maintenance Cost Summary
3. CPI Calculation Letter
4. Harris Sole Source Letter