

Indian River County Grant Contract Subrecipient Award

This Grant Contract ("Contract") entered into effective this 2nd day of October 2018, by and between Indian River County, a political subdivision of the State of Florida, 1801 27th Street, Vero Beach, FL 32960 ("County") and the Senior Resource Association (SRA) ("Subrecipient"), 694 14th Street, Vero Beach, FL 32960, for providing and administering mass transit service for Indian River County.

Background Recitals

- A. The County received the 2018 Section 5307 Capital and Operating Grant ("Award") from the Federal Transit Administration (FTA) on September 20, 2018, the Award Date.
- B. The Award is for planning, acquisition, construction, improvement and operating costs of facilities, equipment, and capital maintenance items used in public transportation.
- C. The Federal Award Identification Number ("FAIN") for the Award, if applicable, is FL-2018-103-00.
- D. The Catalog of Federal Domestic Assistance ("CFDA") Number for the Award, if applicable, is 20.507 (CFDA). The total dollar amount made available under the Award is \$3,290,751.
- E. The indirect cost rate for the Award, including if the de minimis rate is charge, per federal regulations is based upon the County approved indirect cost allocation plan (Exhibit E).
- F. The Subrecipient, by submitting a proposal to the County, has applied for a grant of money ("Grant") for the Grant Period (as such term is hereinafter defined) on the terms and conditions set forth herein.
- G. The County has agreed to provide such Grant funds to the Subrecipient for the Grant Period (as such term is hereinafter defined) on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

- 1. Background Recitals The background recitals are true and correct and form a material part of this Contract.
- 2. Purpose of Grant The Grant shall be used only for the purposes set forth in the complete proposal submitted by the Subrecipient attached hereto as Exhibit "B" and incorporated herein by this reference (such purposes hereinafter referenced as "Grant Purposes").
- 3. Research and Development The award under this Contract is not for research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other research and development activities and where such activities are not included in the instruction function.

4. Term The Subrecipient acknowledges and agrees that the Grant is limited to the grant period Exhibit "A" ("Grant Period"). The Grant Period and performance start date commences on September 20, 2018 and ends on March 29, 2026.
5. Grant Funds and Payment The approved Grant for the Grant Period is (\$3,290,751). The amount of federal funds obligated under this Contract by the County to the Subrecipient is (\$3,290,751). The total amount of the Award committed to the Subrecipient by the County is (\$3,290,751). The total amount of federal funds obligated to the Subrecipient by the County, including the current obligation is see (\$3,290,751). The County agrees to reimburse the Subrecipient from such Grant funds for actual documented costs incurred for Grant Purposes provided in accordance with this Contract. Reimbursement requests may be made no more frequently than monthly. Each reimbursement request shall contain the information, at a minimum, that is set forth in Exhibit "C" attached hereto and incorporated herein by this reference. All reimbursement requests are subject to audit by the County. In addition, the County may require additional documentation of expenditures, as it deems appropriate.
6. Indirect costs Subrecipient is permitted to charge an indirect cost rate of 0% to the federal award because indirect costs are charged directly through an approved indirect cost allocation plan. (The rate shall be based on either the County's federally negotiated indirect cost rate or, if no such rate has been obtained, a fixed rate of 10% of modified total direct costs).
7. Additional Obligations of Subrecipient.

7.1 Records. The Subrecipient shall maintain adequate internal controls in order to safeguard the Grant. In addition, the Subrecipient shall maintain adequate records fully to document the use of the Grant funds for at least three (3) years after the expiration of the Grant Period. The County and its auditors shall have access to all books, records, documents and financial statements as required by the County to meet federal requirements or by this Section for the purpose of inspection or audit during normal business hours at the County's expense, upon five (5) days prior written notice.

7.2 Compliance with Laws. The Subrecipient shall comply at all times with all applicable federal, state, and local laws, rules, and regulations, including Title 2 US Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards* (Uniform Guidance), Florida Statutes, Chapter 10.550, *Rules of the Auditor General*, and the terms and conditions of the Award.

7.3 Quarterly Performance Reports. The Subrecipient shall submit quarterly, cumulative, Performance Reports to the Metropolitan Planning Organization Department of the County within fifteen (30) business days following: December 31, March 31, June 30, and September 30. These reports should include but not limited to grant expenses and other statistics as required by the grant during the quarter, and the progress the agency has made toward meeting their goals and objectives as they stated in their RFP response.

7.4 Audit Requirements. If Subrecipient receives \$100,000 or more in the aggregate from all Indian River County government funding sources, the Subrecipient is required to have an audit completed by an independent certified public accountant at the end of the Subrecipient's fiscal year. Within 180 days of the end of the Subrecipient's fiscal year, the Subrecipient shall submit the audit to the Indian River County Office of

Management and Budget. The fiscal year will be as reported on the application for funding, and the Subrecipient agrees to notify the County prior to any change in the fiscal period of Subrecipient. The Subrecipient acknowledges that the County may deny funding to any Subrecipient if an audit required by this Contract for a prior fiscal year is past due and has not been submitted within the 180 day period.

7.4.1 The Subrecipient further acknowledges that, promptly upon receipt of a qualified opinion from their independent auditor, such qualified opinion shall immediately be provided to the Indian River County Office of Management and Budget. The qualified opinion shall thereupon be reported to the Board of County Commissioners and funding under this Contract will cease immediately. The foregoing termination right is in addition to any other right of the County to terminate this Contract.

7.4.2 The Indian River County Office of Management and Budget reserves the right at any time to send a letter to the Subrecipient requesting clarification if there are any questions regarding a part of the financial statements, audit comments, or notes.

7.5 Insurance Requirements. Subrecipient shall, no later than October 1, 2019, provide to the Indian River County Risk Management Division a certificate or certificates issued by an insurer or insurers authorized to conduct business in Florida that is rated not less than category A-: VII by A.M. Best, subject to approval by Indian River County's risk manager, of the following types and amounts of insurance:

- (i) Commercial General Liability Insurance in an amount not less than \$1,000,000 combined single limit for bodily injury and property damage, including coverage for premises/operations, products/completed operations, contractual liability, and independent contractors;
- (ii) Business Auto Liability Insurance in an amount not less than \$1,000,000 per occurrence combined single limit for bodily injury and property damage, including coverage for owned autos and other vehicles, hired autos and other vehicles, non-owned autos and other vehicles; and
- (iii) Workers' Compensation and Employer's Liability (current Florida statutory limit)
- (iv) In the event that children are supervised, Sexual Molestation Liability Insurance in an amount not less than \$1,000,000 each occurrence/claim.

7.6 Insurance Administration. The insurance certificates, evidencing all required insurance coverages shall be fully acceptable to County in both form and content, and shall provide and specify that the related insurance coverage shall not be cancelled without at least thirty (30) calendar days prior written notice having been given to the County. In addition, the County may request such other proofs and assurances as it may reasonably require that the insurance is and at all times remains in full force and effect. Subrecipient agrees that it is the Subrecipient's sole responsibility to coordinate activities among itself, the County, and the Subrecipient's insurer(s) so that the insurance certificates are acceptable to and accepted by County within the time limits set forth in this Contract. The County shall be listed as an additional insured on all insurance coverage required by this Contract, except Workers' Compensation insurance. The Subrecipient shall, upon ten (10) days' prior written request from the County, deliver copies to the County, or make copies available for the County's inspection at Subrecipient's place of business, of any and all insurance policies that are required in this Contract. If the Subrecipient fails to

deliver or make copies of the policies available to the County; fails to obtain replacement insurance or have previous insurance policies reinstated or renewed upon termination or cancellation of existing required coverages; or fails in any other regard to obtain coverages sufficient to meet the terms and conditions of this Contract, then the County may, at its sole option, terminate this Contract.

7.7 Indemnification. The Subrecipient shall indemnify and save harmless the County, its agents, officials, and employees from and against any and all claims, liabilities, losses, damage, or causes of action which may arise from any misconduct, negligent act, or omissions of the Subrecipient, its agents, officers, or employees in connection with the performance of this Contract.

7.8 Public Records. The Subrecipient agrees to comply with the provisions of Chapter 119, Florida Statutes (Public Records Law). Specifically, the Subrecipient shall:

- (1) Keep and maintain public records that ordinarily and necessarily would be required by the County in order to perform the service.
- (2) Provide the public with access to public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed the cost provided in chapter 119 or as otherwise provided by law.
- (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- (4) Meet all requirements for retaining public records and transfer, at no cost, to the County all public records in possession of the Subrecipient upon termination of the Contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the County in a format that is compatible with the information technology systems of the County.

Failure of the Subrecipient to comply with these requirements shall be a material breach of this Agreement.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

(772)226-1424

PUBLICRECORDS@IRCGOV.COM

Indian River County of the County Attorney

1801 27th Street

Vero Beach, FL 32960

8. Termination. This Contract may be terminated by either party, without cause, upon thirty (30) days prior written notice to the other party. In addition, the County may terminate this Contract for convenience upon ten (10) days prior written notice to the Subrecipient if the County determines that such termination is in the public interest.

9. Notice and Contact Information - Except as otherwise provided in this Contract, any notice required pursuant to this Contract from either party to the other party must be in writing and sent by certified mail, return receipt requested, or by personal delivery with receipt. For purposes of all notices, the representatives of the County and Subrecipient are:

County: Kristin Daniels, Acting Budget Manager
Indian River County
1801 27th Street
Building A
Vero Beach, FL 32960

Subrecipient: Karen Deigl, President/CEO
Senior Resource Association
694 14th Street
Vero Beach, FL 32960

10. Availability of Funds. The obligations of the County under this Contract are subject to the availability of funds lawfully appropriated for its purpose by the Board of County Commissioners of Indian River County.
11. Standard Terms. This Contract is subject to the standard terms attached hereto as Exhibit C and incorporated herein in its entirety by this reference.
12. Sovereign Immunity. Nothing herein shall constitute a waiver of the County's sovereign immunity.

IN WITNESS WHEREOF, County and Subrecipient have entered into this Contract on the date first above written.

INDIAN RIVER COUNTY BOARD OF COUNTY COMMISSIONERS

By: _____
Commissioner Peter D. O'Bryan, Chairman

Attest: Jeffrey R Smith, Clerk of Courts & Comptroller

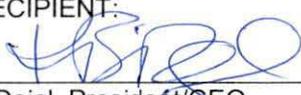
By: _____
Deputy Clerk

Approved as to form and legal sufficiency:

Approved: _____
Jason Brown, County Administrator

Dylan Reingold, County Attorney

SUBRECIPIENT:

By: 
Karen Deigl, President/CEO

Agency Name: Senior Resource
Association

EXHIBIT A

Indian River County BOCC
SRA Related Grants

<u>Description/Grant Name</u>	<u>Federal Award ID #</u>	<u>CFDA#</u>	<u>Amount</u>	<u>Award Date</u>	<u>Grant Period</u>
Federal Grants:					
FTA Section 5307 Grant	FL-2018-103-00	20.507	3,290,751	09/20/18	09/20/18-03/29/26
Total Federal Grants			<u>\$ 3,290,751</u>		

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Award

Federal Award Identification Number (FAIN)	FL-2018-103-00
Temporary Application Number	5630-2018-2
Award Name	FY 2018 5307 Capital & Operating; Indian River Co., FLA
Award Status	Active (Executed)
Award Budget Number	0

Part 1: Recipient Information

Name: Indian River, County Of

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
5630	County Agency	INDIAN RIVER COUNTY BOARD OF COUNTY COMMISSIONERS	079208989

Location Type	Address	City	State	Zip
Headquarters	1800 27TH ST BLDG B	VERO BEACH	FL	329603328
Physical Address	1800 27TH ST BLDG B	VERO BEACH	FL	32960
Mailing Address	1801 27TH STREET	VERO BEACH	FL	32960

Union Information

Union Name	NONE
Address 1	NONE
Address 2	
City	NONE
State	Florida
Zipcode	NONE
Contact Name	NONE NONE

Telephone	NONE
Fax	
E-mail	NONE
Website	

Part 2: Award Information

Title: FY 2018 5307 Capital & Operating; Indian River Co., FLA

FAIN	Award Status	Award Type	Date Created	Last Updated Date	From TEAM?
FL-2018-103-00	Active (Executed)	Grant	1/22/2018	1/22/2018	No

Award Start Date

9/20/2018

Award End Date

3/29/2026

Award Executive Summary

This FY 2018 5307 grant provides capital and operating assistance for public transportation in Indian River County, which consists of the GoLine fixed route system and the Community Coach demand response service. The total eligible cost is \$4,890,751, of which the federal share is \$3,290,751. Of this amount, the federal operating assistance is \$1,600,000. The nonfederal portion of operating assistance is \$1,600,000 and will be provided through a combination of FDOT grant funds and local funds as approved by Indian River County. FDOT District 4 has authorized toll revenue credits in the amount of \$422,688 in support of this application in the letter dated July 31, 2018.

Indian River County will ensure that all vehicles purchased are accessible, purchased from an FTA approved TVM, and reported to FTA within 30 days after contract is signed.

Indian River County will check the current listing of Transit Vehicle Manufacturers (TVM) (<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list>) to ensure each is listed as a certified TVM in compliance with FTA regulations.

Indian River County will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Indian River County will ensure contractors procured will not be on the FTA Suspension and Debarment list.

In accordance with federal regulations, a public hearing was conducted on May 22, 2018 and advertised in advance.

A copy of the Florida Governor's Apportionment is attached.

Frequency of Milestone Progress Reports (MPR)

Annual

Frequency of Federal Financial Reports (FFR)

Annual

Does this application include funds for research and/or development activities?

This award does not include research and development activities.

Pre-Award Authority

This award is using Pre-Award Authority.

Does this application include suballocation funds?

Recipient organization is suballocated these apportioned funds and can apply for and receive these funds directly.

Will this Grant be using Lapsing Funds?

No, this Grant does not use Lapsing Funds.

Will indirect costs be applied to this application?

This award does not include an indirect cost rate.

Indirect Rate Details: N/A

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Award Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Brian	Freeman	Senior Transportation Planner	bfreeman@ircgov.com	772-226-1990
	gregory.chilik@dot.gov	General Engineer		
	richelle.gosman@dot.gov	Community Planner		

Award Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$3,290,751
Local			\$800,000
Local/In-Kind			\$0
State			\$800,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$422,688
Total Eligible Cost			\$4,890,751

Award Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2018-103-01-00 111-00 (111-A1)	BUS - ROLLING STOCK	\$441,343.00	\$0.00	\$441,343.00	3
FL-2018-103-01-00	11.12.0 BUY REPLACEMENT 3 30-FT BUS	\$441,343.00	\$0.00	\$441,343.00	3
FL-2018-103-01-00 114-00 (114-A2)	BUS: SUPPORT EQUIP AND FACILITIES	\$255,908.00	\$0.00	\$255,908.00	3
FL-2018-103-01-00	11.42.0 ACQUIRE - SHOP 6 EQUIPMENT	\$53,000.00	\$0.00	\$53,000.00	3
FL-2018-103-01-00	11.42.0 ACQUIRE - ADP 7 HARDWARE	\$20,000.00	\$0.00	\$20,000.00	0
FL-2018-103-01-00	11.42.0 ACQUIRE - ADP 8 SOFTWARE	\$150,000.00	\$0.00	\$150,000.00	0
FL-2018-103-01-00	11.42.0 ACQUIRE - MOBILE 9 SURV/SECURITY EQUIP	\$32,908.00	\$0.00	\$32,908.00	0
FL-2018-103-01-00 116-00 (116-A3)	SIGNAL & COMM EQUIPMENT (BUS)	\$100,000.00	\$0.00	\$100,000.00	35
FL-2018-103-01-00	11.62.0 3 PURCHASE RADIOS	\$100,000.00	\$0.00	\$100,000.00	35
FL-2018-103-01-00 117-00 (117-A4)	OTHER CAPITAL ITEMS (BUS)	\$718,500.00	\$0.00	\$718,500.00	0
FL-2018-	11.7A.0 PREVENTIVE 0 MAINTENANCE	\$713,500.00	\$0.00	\$713,500.00	0

103-01-00	FL-2018-103-01-00	11.7D.02	EMPLOYEE EDUCATION/TRAINING	\$5,000.00	\$0.00	\$5,000.00	0
FL-2018-103-01-00	119-00 (119-A5)	Bus Associated Transit Improvements		\$175,000.00	\$0.00	\$175,000.00	16
FL-2018-103-01-00		11.92.02	PURCHASE BUS SHELTERS	\$100,000.00	\$0.00	\$100,000.00	6
FL-2018-103-01-00		11.92.08	PURCHASE SIGNAGE	\$75,000.00	\$0.00	\$75,000.00	10
FL-2018-103-02-00	300-00 (300-A6)	OPERATING ASSISTANCE		\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0
FL-2018-103-02-00		30.09.01	UP TO 50% FEDERAL SHARE	\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0

Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

Sources of Federal Financial Assistance

PO Number	Project Number	Scope Name	Scope Number	Scope Suffix	UZA Code	Area Name	Account Class Code	FP C	Description	Amendment Amount	Cumulative Amount
FL-90-X997	FL-2018-103-01-00	BUS - ROLLING STOCK	111-00 (111)	A1	120000	Florida	2017.25.90.91.2	00	Urbanized Area Formula Grants	\$441,343	\$441,343
FL-90-X997	FL-2018-103-01-00	BUS: SUPPORT EQUIP AND FACILITIES	114-00 (114)	A2	120000	Florida	2017.25.90.91.2	00	Urbanized Area Formula Grants	\$255,908	\$255,908

FL-90-X997	FL-2018-103-01-00	SIGNAL & COMM EQUIPMENT (BUS)	116-00 (116)	A3	120000	Florida	2017.25.90.91.2	00	Urbanized Area Formula Grants	\$100,000	\$100,000
FL-90-X997	FL-2018-103-01-00	OTHER CAPITAL ITEMS (BUS)	117-00 (117)	A4	120000	Florida	2017.25.90.91.2	00	Urbanized Area Formula Grants	\$718,500	\$718,500
FL-90-X997	FL-2018-103-01-00	Bus Associated Transit Improvements	119-00 (119)	A5	120000	Florida	2017.25.90.91.2	00	Urbanized Area Formula Grants	\$175,000	\$175,000
FL-90-X997	FL-2018-103-02-00	OPERATING ASSISTANCE	300-00 (300)	A6	120000	Florida	2017.25.90.91.2	04	Urbanized Area Formula Grants	\$1,600,000	\$1,600,000

Part 3: Project Information

Project Title: Capital Assistance

Project Number	Temporary Project Number	Date Created	Start Date	End Date
FL-2018-103-01-00	5630-2018-2-P1	5/11/2018	9/30/2017	9/29/2021

Project Description

Capital assistance will provide funding for transit stop improvements, computer hardware and software, shop equipment, security equipment, preventive maintenance, and bus wraps. All Intelligent Transportation Systems (ITS) equipment/components are compatible with both Regional and National ITS architectures. All new buses and vans will be wheelchair-accessible using either ADA-compliant lifts or ramps.

Project Benefits

The project will be for the replacement of existing vehicles and equipment that have exceeded useful life requirements. The project is necessary to maintain a reliable public transportation system.

Additional Information

None provided.

Location Description

Indian River County is located on the east coast of Florida. Communities in Indian River County include the municipalities of Vero Beach, Sebastian, Fellsmere, and Indian River Shores and the unincorporated communities of Gifford, Wabasso, and Oslo.

Security

Yes -- our organization will expend at least 1% of the 5307 funds in this application for security-related projects

Project Location (Urbanized Areas)

UZA Code	Area Name
123920	Sebastian--Vero Beach South--Florida Ridge, FL

Congressional District Information

State	District	Representative
Florida	8	Bill Posey

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,690,751
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$422,688
Total Eligible Cost			\$1,690,751

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2018-103-01-00 111-00 (111-A1)	BUS - ROLLING STOCK	\$441,343.00	\$0.00	\$441,343.00	3
FL-2018-103-01-00	11.12.03 BUY REPLACEMENT 30-FT BUS	\$441,343.00	\$0.00	\$441,343.00	3
FL-2018-103-01-00 114-00 (114-A2)	BUS: SUPPORT EQUIP AND FACILITIES	\$255,908.00	\$0.00	\$255,908.00	3
FL-2018-103-01-00	11.42.06 ACQUIRE - SHOP EQUIPMENT	\$53,000.00	\$0.00	\$53,000.00	3
FL-2018-103-01-00	11.42.07 ACQUIRE - ADP HARDWARE	\$20,000.00	\$0.00	\$20,000.00	0
FL-2018-103-01-00	11.42.08 ACQUIRE - ADP SOFTWARE	\$150,000.00	\$0.00	\$150,000.00	0

FL-2018-103-01-00		11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	\$32,908.00	\$0.00	\$32,908.00	0
FL-2018-103-01-00	116-00 (116-A3)		SIGNAL & COMM EQUIPMENT (BUS)	\$100,000.00	\$0.00	\$100,000.00	35
FL-2018-103-01-00		11.62.03	PURCHASE RADIOS	\$100,000.00	\$0.00	\$100,000.00	35
FL-2018-103-01-00	117-00 (117-A4)		OTHER CAPITAL ITEMS (BUS)	\$718,500.00	\$0.00	\$718,500.00	0
FL-2018-103-01-00		11.7A.00	PREVENTIVE MAINTENANCE	\$713,500.00	\$0.00	\$713,500.00	0
FL-2018-103-01-00		11.7D.02	EMPLOYEE EDUCATION/TRAINING	\$5,000.00	\$0.00	\$5,000.00	0
FL-2018-103-01-00	119-00 (119-A5)		Bus Associated Transit Improvements	\$175,000.00	\$0.00	\$175,000.00	16
FL-2018-103-01-00		11.92.02	PURCHASE BUS SHELTERS	\$100,000.00	\$0.00	\$100,000.00	6
FL-2018-103-01-00		11.92.08	PURCHASE SIGNAGE	\$75,000.00	\$0.00	\$75,000.00	10

Project Budget Activity Line Items

Budget Activity Line Item: 11.92.08 - PURCHASE SIGNAGE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
Bus Associated Transit Improvements (119-00)	11.92.08	PURCHASE SIGNAGE	ACQUISITION	10

Extended Budget Description

Bus wraps for replacement vehicles. Cost is \$5,000-7,000 per vehicle, depending on vehicle size. Useful life is 5 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$75,000

Local	\$0
Local/In-Kind	\$0
State	\$0
State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$18,750
Total Eligible Cost	\$75,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	9/30/2018	
Contract Awarded	12/31/2018	
Project Complete	9/30/2019	

Budget Activity Line Item: 11.92.02 - PURCHASE BUS SHELTERS

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
Bus Associated Transit Improvements (119-00)	11.92.02	PURCHASE BUS SHELTERS	ACQUISITION 6	

Extended Budget Description

Acquisition and construction of bus shelters for fixed-route service. Shelters to be fully ADA compatible and constructed of steel frame with perforated steel and aluminum sides, and mounted on concrete pads. Average cost is \$15,000 per shelter including installation. Useful life is 10 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$100,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$25,000
Total Eligible Cost			\$100,000

Milestone Name	Est. Completion Date	Description
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RFP/IFB Issued	3/31/2019
Contract Award	6/30/2019
Project Complete	6/30/2020

Budget Activity Line Item: 11.7D.02 - EMPLOYEE EDUCATION/TRAINING

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7D.02	EMPLOYEE EDUCATION/TRAINING	TRAINING - CAPITAL BUS	0

Extended Budget Description

Employee training materials and programs on vehicle lifts, safety, CPR, and FTA compliance.

Will 3rd Party contractors be used to fulfill this activity line item?

No, 3rd Party Contractors will not be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$5,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$1,250
Total Eligible Cost			\$5,000

Milestone Name	Est. Completion Date	Description
Start Date	9/30/2018	
End Date	9/30/2019	

Budget Activity Line Item: 11.7A.00 - PREVENTIVE MAINTENANCE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	OTHER CAPITAL ITEMS (BUS)	0

Extended Budget Description

Monthly service and repairs for all vehicles from 10/1/2017 to 9/30/2018; includes replacement of tires and batteries, oil changes/lubes at regular service intervals. Most of the work is performed in-house, while some work is (e.g. transmissions) is contracted. A Force Account Plan is on-file for in-house labor. No items purchased for the garage will exceed \$5,000. However, some of the contracted work

may exceed \$5,000 in the case of engine and/or transmission replacements. In such cases, the useful life would be the same as the vehicle (usually 5, 7 or 12 years).

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$713,500
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$178,375
Total Eligible Cost			\$713,500

Milestone Name	Est. Completion Date	Description
Start Date	10/1/2017	
End Date	9/30/2018	

Budget Activity Line Item: 11.62.03 - PURCHASE RADIOS

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
SIGNAL & COMM EQUIPMENT (BUS) (116-00)	11.62.03	PURCHASE RADIOS	AQUISITION	35

Extended Budget Description

New communications equipment includes mobile radios and handheld radios for conversion from analog to digital. Unit cost is \$2,500-3,000.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$100,000
Local			\$0
Local/In-Kind			\$0
State			\$0

State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$25,000
Total Eligible Cost	\$100,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	9/30/2018	
Contract Award	12/31/2018	
Project Complete	9/30/2019	

Budget Activity Line Item: 11.42.09 - ACQUIRE - MOBILE SURV/SECURITY EQUIP

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

Security cameras and recording equipment for vehicles, includes equipment for new vehicles and replacing old equipment as needed. No single item costs more than \$5,000.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$32,908
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$8,227
Total Eligible Cost			\$32,908

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	3/31/2018	
Contract Award	4/30/2018	
Project Complete	3/31/2019	

Budget Activity Line Item: 11.42.08 - ACQUIRE - ADP SOFTWARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.08	ACQUIRE - ADP SOFTWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

Computer software for scheduling and dispatch, security cameras, and vehicle maintenance management. Useful life, as specified by the manufacturer, is 6 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$150,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$37,500
Total Eligible Cost			\$150,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	3/31/2019	
Contract Award	6/30/2019	
Project Complete	6/30/2020	

Budget Activity Line Item: 11.42.07 - ACQUIRE - ADP HARDWARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.07	ACQUIRE - ADP HARDWARE	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	0

Extended Budget Description

New ADP hardware includes computers, mobile tablets for vehicles, and network equipment (firewall, routes, and switches). No single item will cost more than \$5,000.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$20,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$5,000
Total Eligible Cost			\$20,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	6/30/2019	
Contract Award	9/30/2019	
Project Complete	9/30/2020	

Budget Activity Line Item: 11.42.06 - ACQUIRE - SHOP EQUIPMENT

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.06	ACQUIRE - SHOP EQUIPMENT	ACQUISITION OF BUS SUPPORT EQUIP/FACILITIES	3

Extended Budget Description

Shop equipment for vehicle maintenance, including a vehicle lift and a bus wash. Useful life for both items is 10 years.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$53,000
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0

Transportation Development Credit	\$13,250
Total Eligible Cost	\$53,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	12/31/2017	
Contract Award	3/31/2018	
Project Complete	12/31/2019	

Budget Activity Line Item: 11.12.03 - BUY REPLACEMENT 30-FT BUS

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.12.03	BUY REPLACEMENT 30-FT BUS	BUY REPLACEMENTS - CAPITAL BUS	3

Extended Budget Description

Funding is requested to replace three cutaways. The vehicles to be replaced are #210 (2009 Glaval, 269,797 miles, VIN 1GDE5V1939F402733), #211 (2009 Glaval, 348,371 miles, VIN 1GDE5V1999F402834), and #212 (2009 Glaval; 263,582 miles; VIN 1GDE5V1919F402925). Useful life for vehicles to be replaced is 5 years or 200,000 miles (FTA C 5010.1E). Replacement vehicles will be cutaway buses. Unit cost is approximately \$135,000, depending on vehicle size and model. The replacement vehicles will be purchased from the state contract, which complies with FTA C 4220.1F. All new vehicles will comply with ADA standards.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	N/A	N/A	

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$441,343
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$110,336
Total Eligible Cost			\$441,343

Milestone Name	Est. Completion Date	Description
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RFP/IFB Issue Date	9/30/2020
Contract Award Date	10/31/2020
Initial Delivery Date	3/31/2021
Final Delivery Date	9/30/2021
Contract Completion Date	9/30/2021

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - ROLLING STOCK (111-00)	11.12.03	BUY REPLACEMENT 30-FT BUS	3	\$441,343.00	\$441,343.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and

people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.06	ACQUIRE - SHOP EQUIPMENT	3	\$53,000.00	\$53,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.07	ACQUIRE - ADP HARDWARE	0	\$20,000.00	\$20,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in

functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.08	ACQUIRE - ADP SOFTWARE	0	\$150,000.00	\$150,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS: SUPPORT EQUIP AND FACILITIES (114-00)	11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	0	\$32,908.00	\$32,908.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
SIGNAL & COMM EQUIPMENT (BUS) (116-00)	11.62.03	PURCHASE RADIOS	35	\$100,000.00	\$100,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7A.00	PREVENTIVE MAINTENANCE	0	\$713,500.00	\$713,500.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.7D.02	EMPLOYEE EDUCATION/TRAINING	0	\$5,000.00	\$5,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 09: Assembly or construction of facilities that is consistent with existing land use and zoning requirements (including floodplain regulations) and uses primarily land disturbed for transportation use, such as: buildings and associated structures; bus transfer stations or intermodal centers; busways and streetcar lines or other transit investments within areas of the right-of-way occupied by the physical footprint of the existing facility or otherwise maintained or used for transportation operations; and parking facilities.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
Bus Associated Transit Improvements (119-00)	11.92.02	PURCHASE BUS SHELTERS	6	\$100,000.00	\$100,000.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date	Description	Date
	Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
Bus Associated Transit Improvements (119-00)	11.92.08	PURCHASE SIGNAGE	10	\$75,000.00	\$75,000.00

Project Title: Operating Assistance

Project Number	Temporary Project Number	Date Created	Start Date	End Date
FL-2018-103-02-00	5630-2018-2-P2	5/11/2018	2/28/2018	6/29/2023

Project Description

Operating assistance for Indian River County's GoLine fixed route system and Community Coach demand response service.

Project Benefits

This project will allow for the preservation and expansion of the GoLine and Community Coach public transportation services.

Additional Information

None provided.

Location Description

Indian River County is located on the east coast of Florida. Communities in Indian River County include the municipalities of Vero Beach, Sebastian, Fellsmere, and Indian River Shores and the unincorporated communities of Gifford, Wabasso, and Oslo.

Security

Yes -- our organization will expend at least 1% of the 5307 funds in this application for security-related projects

Project Location (Urbanized Areas)

UZA Code	Area Name
123920	Sebastian--Vero Beach South--Florida Ridge, FL

Congressional District Information

State	District	Representative
Florida	8	Bill Posey

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,600,000
Local			\$800,000
Local/In-Kind			\$0
State			\$800,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$3,200,000

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2018-103-02-00	300-00 OPERATING ASSISTANCE (300-A6)	\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0
FL-2018-103-02-00	30.09.01 UP TO 50% FEDERAL SHARE	\$1,600,000.00	\$1,600,000.00	\$3,200,000.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 30.09.01 - UP TO 50% FEDERAL SHARE

Scope Name / Code	Line Item #	Line Item Name	Activity	Quantity
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	OPERATING ASSISTANCE	0

Extended Budget Description

Operating expenses for the period of 10/1/2017 to 9/30/2018.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$1,600,000
Local			\$800,000
Local/In-Kind			\$0
State			\$800,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$0
Total Eligible Cost			\$3,200,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issued	3/1/2018	
Contract Award	6/30/2018	
Contract Complete	6/30/2023	

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description
	Class IIc CE Approved

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OPERATING ASSISTANCE (300-00)	30.09.01	UP TO 50% FEDERAL SHARE	0	\$1,600,000.00	\$3,200,000.00

Part 4: Fleet Details

Fleet Type: Fixed Route

Fleet Comments

None provided.

		Current Value
I.	Active Fleet	
	A. Peak Requirement	15
	B. Spares	9
	C. Total (A+B)	24
	D. Spare Ratio (B/A)	60%
II.	Inactive Fleet	
	A. Other	0
	B. Pending Disposal	0
	C. Total (A+B)	0
III.	Total (I.C and II.C)	24

Fleet Type: Paratransit

Fleet Comments

None provided.

		Current Value
I.	Active Fleet	
	A. Peak Requirement	12
	B. Spares	6
	C. Total (A+B)	18
	D. Spare Ratio (B/A)	50%
II.	Inactive Fleet	
	A. Other	3
	B. Pending Disposal	0
	C. Total (A+B)	3
III.	Total (I.C and II.C)	21

Part 5: FTA Review Comments

Application Review Comments

Comment By gregory.chilik@dot.gov

Comment Type	Application Details
Date	8/17/2018

Under Part 2: Application Information, please edit the following two (2) statements:
 "The grantee or Sub-grantee (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance)."
 "The Grantee or Sub-grantee (when applicable) will ensure contractors procured will not be on the FTA Suspension and Debarment list."

to read as follows:

"Indian River County will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance)."
 "Indian River County will ensure contractors procured will not be on the FTA Suspension and Debarment list."

Comment	<p>For ALI 11.42.08 (Acquire-ADP Software), please provide a Useful Life for software.</p> <p>For ALI 11.42.06 (Acquire-Shop Equipment), although the exact number of equipment items is undetermined, a vehicle lift and bus wash are specified. Please change the Quantity of this ALI to 3 (or more, if desired) to reflect that the vehicle lift, bus wash, and other items will be procured under this ALI.</p> <p>For ALI 30.09.01 (Up to 50% Federal Share), the final Milestone (Contract Complete) has a date of 6/30/2023. Per convention for setting Application End Dates of grants based on the date of the latest Milestone in the grant, this grant would have an Application End Date of 3/30/2026. However, the Application End Date of the grant listed under Part 2: Application Information is 3/29/2024. Please adjust either the Application End Date OR the Milestone (Contract Complete) in this ALI so that the two follow the End Date convention.</p>
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Application Review Comments

Comment By richelle.gosman@dot.gov

Comment Type	FTA Post Review Comments for Grantee
Date	7/18/2018

1. Application

a. Attach TDC approval letter(s) from FDOT demonstrating sufficient credits have been set aside for this use.

b. NEW POLICY: Under Application Details, Application End Date should be set to the date of March 30 at least 2 years after last milestone date in the application (3/30/2024, in this case).

c. Application Executive Summary

i. Complete TDC line.

ii. Include the following:

1. [GRANTEE NAME] will ensure that all vehicles purchased are accessible, purchased from an FTA approved TVM, and reported to FTA within 30 days after contract is signed.

2. [GRANTEE] will check the current listing of Transit Vehicle Manufacturers (TVM) (<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list>)

- to ensure each is listed as a certified TVM in compliance with FTA regulations.
- 3. The grantee or Sub-grantee (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).
- 4. The Grantee or Sub-grantee (when applicable) will ensure contractors procured will not be on the FTA Suspension and Debarment list
- d. Suballocation question: Incorrect selection. Choose second option. Upload the Governor's Apportionment Letter where prompted.
- 2. Project 1
 - a. 11.7D.02. Include brief description of inhouse training activities.
 - b. 11.7A.00. List any items to be purchased over \$5k and include useful life. If none over \$5k, explicitly state such.
 - c. 11.42.06. Include useful life for lift and wash.
 - d. 11.12.03. Reference to outdated Circular. Now C5010.1E.
- 3. Project 2. 30.09.01. If this activity will involve a contractor, please include required minimum of 3 milestones (RFP, Contract Award, Contract Complete).

Comment By richelle.gosman@dot.gov

Comment Type FTA Post Review Comments for Grantee

Date 8/17/2018

Technical Concurrence Comment:
 Under Part 2: Application Information, please edit the following two (2) statements:
 "The grantee or Sub-grantee (when applicable) will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance)."
 "The Grantee or Sub-grantee (when applicable) will ensure contractors procured will not be on the FTA Suspension and Debarment list."

to read as follows:

"Indian River County will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance)."
 "Indian River County will ensure contractors procured will not be on the FTA Suspension and Debarment list."

Comment

For ALI 11.42.08 (Acquire-ADP Software), please provide a Useful Life for software.

For ALI 11.42.06 (Acquire-Shop Equipment), although the exact number of equipment items is undetermined, a vehicle lift and bus wash are specified. Please change the Quantity of this ALI to 3 (or more, if desired) to reflect that the vehicle lift, bus wash, and other items will be procured under this ALI.

For ALI 30.09.01 (Up to 50% Federal Share), the final Milestone (Contract Complete) has a date of 6/30/2023. Per convention for setting Application End Dates of grants based on the date of the latest Milestone in the grant, this grant would have an Application End Date of 3/30/2026. However, the Application End Date of the grant listed under Part 2: Application Information is 3/29/2024. Please adjust either the Application End Date OR the Milestone (Contract Complete) in this ALI so that the two follow the End Date convention.

Part 6: Agreement

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-24, October 1, 2017)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(24), October 1, 2017, <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: Indian River, County Of

Recipient ID: 5630

DUNS No: 079208989

Award Information

Federal Award Identification Number: FL-2018-103-00

Award Name: FY 2018 5307 Capital & Operating; Indian River Co., FLA

Award Start Date: 9/20/2018

Award End Date: 3/29/2026

Award Executive Summary: This FY 2018 5307 grant provides capital and operating assistance for public transportation in Indian River County, which consists of the GoLine fixed route system and the Community Coach demand response service. The total eligible cost is \$4,890,751, of which the federal share is \$3,290,751. Of this amount, the federal operating assistance is \$1,600,000. The nonfederal portion of operating assistance is \$1,600,000 and will be provided through a combination of FDOT grant funds and local funds as approved by Indian River County. FDOT District 4 has authorized toll revenue credits in the amount of \$422,688 in support of this application in the letter dated July 31, 2018.

Indian River County will ensure that all vehicles purchased are accessible, purchased from an FTA approved TVM, and reported to FTA within 30 days after contract is signed.

Indian River County will check the current listing of Transit Vehicle Manufacturers (TVM) (<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list>) to ensure each is listed as a certified TVM in compliance with FTA regulations.

Indian River County will follow all 3rd party procurement policies as defined in C4220.1F (Third Party Contracting Guidance).

Indian River County will ensure contractors procured will not be on the FTA Suspension and Debarment list.

In accordance with federal regulations, a public hearing was conducted on May 22, 2018 and advertised in advance.

A copy of the Florida Governor's Apportionment is attached.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is suballocated these apportioned funds and can apply for and receive these funds directly.

Pre-Award Authority: This award is using Pre-Award Authority.

Award Budget

Total Award Budget: \$4,890,751.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$3,290,751.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$1,600,000.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$3,290,751.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$1,600,000.00

Award Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$3,290,751
Local			\$800,000
Local/In-Kind			\$0
State			\$800,000
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$422,688
Total Eligible Cost			\$4,890,751

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Review Decision: DOL Concurrs - Certified
Original Certification Date: 9/13/2018

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:
dudley.whyte@dot.gov
Deputy Regional Administrator
FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info: dudley.whyte@dot.gov
Award Date: 9/20/2018

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:
(1) Affirms this FTA Award,

- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:
Phillip Matson
MPO Staff Director
Indian River, County Of
9/20/2018

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

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Award Start Date: 9/20/2018

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Award Budget

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Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$3,290,751.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$1,600,000.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$3,290,751.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$1,600,000.00

Award Budget Control Totals

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Transportation Development Credit			\$422,688
Total Eligible Cost			\$4,890,751

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

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Review Decision: DOL Concurs - Certified
Original Certification Date: 9/13/2018

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:
Dudley Whyte
Deputy Regional Administrator
FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info: dudley.whyte@dot.gov
Award Date: 9/20/2018

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 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:
Phillip Matson
MPO Staff Director
Indian River, County Of
9/20/2018

EXHIBIT C

[From policy adopted by Indian River County Board Of County Commissioners on February 19, 2002]

"D. Nonprofit Agency Responsibilities After Award of Funding

Indian River County provides funding to all nonprofit agencies on a reimbursement basis only.

All reimbursable expenses must be documented by an invoice and/or a copy of the canceled check or credit card payment. Any expense not documented properly to the satisfaction of the Office of Management & Budget and/or the County Administrator may not be reimbursed.

If an agency repeatedly fails to provide adequate documentation, this may be reported to the Board of Commissioners. In the event an agency provides inadequate documentation on a consistent basis, funding may be discontinued immediately. Additionally, this may adversely affect future funding requests.

Expenditures may only be reimbursed from the fiscal year for which funding was awarded. For example, no expenditures prior to October 1st may be reimbursed with funds from the following year. Additionally, if any funds are unexpended at the end of a fiscal year, these funds are not carried over to the next year unless expressly authorized by the Board of Commissioners.

All requests for reimbursement at fiscal year end (September 30th) must be submitted on a timely basis. Each year, the Office of Management & Budget will send a letter to all nonprofit agencies advising of the deadline for reimbursement requests for the fiscal year. This deadline is typically early to mid October, since the Finance Department does not process checks for the prior fiscal year beyond that point.

Each reimbursement request must include a summary of expenses by type. These summaries should be broken down into salaries, benefits, supplies, contractual services, etc. If Indian River County is reimbursing an agency for only a portion of an expense (e.g. salary of an employee), then the method for this portion should be disclosed on the summary. The Office of Management & Budget has summary forms available.

Indian River County will not reimburse certain types of expenditures. These expenditure types are listed below.

- a. Travel expenses for travel outside the County including but not limited to; mileage reimbursement, hotel rooms, meals, meal allowances, per Diem, and tolls. Mileage reimbursement for local travel (within Indian River County) is allowable.
- b. Sick or Vacation payments for employees. Since agencies may have various sick and vacation pay policies, these must be provided from other sources.
- c. Any expenses not associated with the provision of the program for which the County has awarded funding.
- d. Any expense not outlined in the agency's funding application.

The County reserves the right to decline reimbursement for any expense as deemed necessary."

EXHIBIT D
STANDARD TERMS FOR GRANT CONTRACT

1. Venue; Choice of Law: The validity, interpretation, construction, and effect of this Contract shall be in accordance with and governed by the laws of the State of Florida, only. The location for settlement of any and all claims, controversies, or disputes, arising out of or relating to any part of this Contract, or any breach hereof, as well as any litigation between the parties, shall be Indian River County, Florida for claims brought in state court, and the Southern District of Florida for those claims justifiable in federal court.
2. Entirety of Agreement: This Contract incorporates and includes all prior and contemporaneous negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements, or understandings concerning the subject matter of this Contract that are not contained herein. Accordingly, it is agreed that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written. It is further agreed that no modification, amendment or alteration in the terms and conditions contained herein shall be effective unless contained in a written document signed by both parties.
3. Severability: In the event any provision of this Contract is determined to be unenforceable or invalid, such unenforceability or invalidity shall not affect the remaining provisions of this Contract, and every other term and provision of this Contract shall be deemed valid and enforceable to the extent permitted by law. To that extent, this Contract is deemed severable.
4. Captions and Interpretations: Captions in this Contract are included for convenience only and are not to be considered in any construction or interpretation of this Contract or any of its provisions. Unless the context indicates otherwise, words importing the singular number include the plural number, and vice versa. Words of any gender include the correlative words of the other genders, unless the sense indicates otherwise.
5. Independent Contractor: The Subrecipient is and shall be an independent contractor for all purposes under this Contract. The Subrecipient is not an agent or employee of the County, and any and all persons engaged in any of the services or activities funded in whole or in part performed pursuant to this Contract shall at all times and in all places be subject to the Subrecipient's sole direction, supervision, and control.
6. Assignment: This Contract may not be assigned by the Subrecipient without the prior written consent of the County.



Cost Allocation Plan

**Updated July 1, 2018
By Jennifer Johnson
Chief Financial Officer**

Cost Allocation Plan.

Senior Resource Association, Inc.

EIN: 59-1539957
694 14th Street
Vero Beach, FL 32960
772.569.0760

Contact Person(s): Karen Deigl, Chief Executive Officer, President

Email: kdeigl@sramail.org

Jennifer Johnson, Chief Financial Officer, Vice President

Email: jjohnson@sramail.org

Purpose/General Statements

Senior Resource Association (SRA) was incorporated as a nonprofit organization in January 1974 to provide programs and services designed to promote an active, healthy, independent lifestyle for older adults. SRA assists seniors and their families in finding resources they seek, delivers quality, professional services designed to meet a senior's individual needs and provides programs and volunteer opportunities for active older adults. SRA administers a variety of programs funded by Federal, State, and Local agencies. Key programs include: Nutrition Services, Adult Day Care, In-home Services, and Transit.

The purpose of this cost allocation plan is to summarize, in writing, the methods and procedures that Senior Resource Association, Inc. (SRA) will use to allocate indirect costs to programs and grants. The proposal is for a Cost Allocation Plan (Plan) to cover the period of July 1, 2018 and ending June 30, 2019.

OMB Circular A-122, "Cost Principles for Non-Profit Organizations," establishes the principles for determining costs of grants, contracts and other agreements with the Federal Government. Senior Resource Association's Cost Allocation Plan is based on the Direct Allocation method described in OMB Circular A-122. The Direct Allocation Method treats all costs as direct costs except general administration and general expenses.

Direct costs are those that can be identified specifically with a particular final cost objective. Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective. SRA maintains adequate internal controls to insure that no cost is charged both directly and indirectly to Federal, State or Local grants.

Only costs that are allowable, in accordance with the cost principles, will be allocated to grants by Senior Resource Association. The Cost Allocation Plan is updated annually after the budget has been approved by SRA's Board of Directors. In January of the grant year, the wage & salaries budget is updated. If the variance is greater than 2%, then the cost allocation percentages are updated.

General Approach

The general approach of *Senior Resource Association* in allocating costs to particular programs and grants is as follows:

- A. All allowable direct costs are charged directly to the program and grant.
- B. Allowable direct costs that can be identified to more than one program are prorated individually as direct costs using a base which is most appropriate to the particular cost being prorated.
- C. All other allowable general and administrative costs (costs that benefit all programs and cannot be identified to a specific program) are allocated to programs and grants using a base that results in an equitable distribution.

ALLOCATION OF COSTS

The following information summarizes the procedure that is used by Senior Resource Association:

- A. Direct expenses are allocated to each program/grant that incurred the expenses.
- B. Indirect expenses that benefit more than one program will be allocated to those programs based on the ratio of each program's salaries to the total of such salaries (see Schedule A).
- C. Indirect expenses that benefit all programs will be allocated based on the ratio of each program's salaries to total salaries (see Schedule A). Indirect cost may include the cost of operating and maintaining administrative facilities, general administration and general expenses, such as the salaries and expenses of executive officers, personnel administration and accounting.

- D. Unallowable Costs – Costs that are unallowable in accordance with OMB Circular A-122, including alcoholic beverages, bad debts, advertising (other than help-wanted ads), contributions, entertainment, fines and penalties, and fundraising, are not allocated to Federal or State grants.

Schedule A - Allocation Methodology

Fiscal Year 2018-2019

Indirect Cost Allocated to All Departments		
Department Description	Wages	%
Development	\$ 97,400	3.5%
Case Management	\$ 140,200	5.0%
Adult Day Service Sebastian	\$ 146,900	5.2%
Adult Day Service Vero Beach	\$ 346,600	12.3%
Nutrition	\$ 169,400	6.0%
Martin Community Coach	\$ 106,691	3.8%
Community Coach	\$ 465,509	16.5%
GoLine	\$ 1,342,600	47.7%
Total	\$ 2,815,300	100%

Indirect Cost Allocated to All Departments No Martin Community Coach		
Department Description	Wages	%
Development	\$ 97,400	3.5%
Case Management	\$ 140,200	5.0%
Adult Day Service Sebastian	\$ 146,900	5.2%
Adult Day Service Vero Beach	\$ 346,600	12.3%
Nutrition	\$ 169,400	6.0%
Community Coach	\$ 572,200	20.3%
GoLine	\$ 1,342,600	47.7%
Total	\$ 2,815,300	100%

Programs & Transit ONLY - no Development		
Department Description	Wages	%
Case Management	\$ 140,200	5.2%
Adult Day Service Sebastian	\$ 146,900	5.4%
Adult Day Service Vero Beach	\$ 346,600	12.8%
Nutrition	\$ 169,400	6.2%
Community Coach	\$ 572,200	21.1%
GoLine	\$ 1,342,600	49.4%
Total	\$ 2,717,900	100%

Transit - Indian River County		
Department Description	Amount	%
GoLine	\$ 1,342,600	70%
Community Coach	\$ 572,200	30%
Total	\$ 1,914,800	100%

Transit - Community Coach		
Community Coach Trips	2016-2017	% of total
Martin County (MCC)	10,291	19%
Indian River County (CC)	44,901	81%
Total	55,192	100%

Transit - Including Martin CC		
Department Description	Service ID	%
Martin Community Coach	MCC	6%
Indian River Community Coach	CC	24%
GoLine	GoLine	70%
Total		100%

Nutrition Program	
Department Description	%
Meals on Wheels	75.0%
Congregate Meals	25.0%
Total	100%

Adult Day Care		
Department Description	Amount	%
ADC Sebastian	\$ 75,700	28.7%
ADC Vero Beach	\$ 188,500	71.3%
Total	\$ 264,200	100%

Programs Only		
Department Description	Wages	%
Case Management	\$ 140,200	17.5%
Adult Day Service Sebastian	\$ 146,900	18.3%
Adult Day Service Vero Beach	\$ 346,600	43.2%
Nutrition	\$ 169,400	21.1%
Total	\$ 803,100	100%

Programs & Development Only		
Department Description	Wages	%
Development	\$ 97,400	10.8%
Case Management	\$ 140,200	15.6%
Adult Day Service Sebastian	\$ 146,900	16.3%
Adult Day Service Vero Beach	\$ 346,600	38.5%
Nutrition	\$ 169,400	18.8%
Total	\$ 900,500	100%

Cost Allocation Plan Certification

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief that:

- (1) the information contained in the Plan was prepared in accordance with 2 CFR Part 230,
- (2) the costs have been accorded consistent treatment in accordance with generally accepted accounting principles,
- (3) an adequate accounting and statistical system exists to support claims that will be made under the Plan,
- (4) the information provided in support of the Cost Allocation Plan is accurate, and
- (5) all federally unallowable costs have been excluded from allocations.

I declare that the foregoing is true and correct.

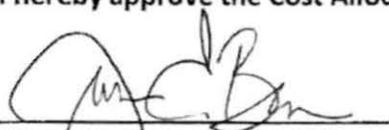


Karen Deigl
CEO/President
Senior Resource Association

Date _____

Cost Allocation Approval

I hereby approve the Cost Allocation Plan for Senior Resource Association described within:



Jason Brown
County Administrator
Indian River County

Date 9/7/18