

**Indian River County
Inter-Office Memorandum
Office of Management and Budget**

TO: Members of the Board
Of County Commissioners

DATE: October 17, 2018

SUBJECT: **Base Grant Recipient Request for Match Reduction**

FROM: Kristin Daniels
Acting Budget Manager, Office of Management & Budget

BACKGROUND:

Indian River County is an award recipient of the Emergency Management Preparedness and Assistance (EMPA) Grant. Per Chapter 27P-19.011(2) of the Florida Administrative Code, if the Base Grant recipient does not comply with the match requirements in subsection 27P-19.011(1), the recipient may request that the Division authorize a reduction in the amount of the match required.

Due to employee turnover, Indian River County's Emergency Management Agency has seen a reduction in their budget over and above what Chapter 27P-19.011(1) allows. The Agency's long time Emergency Management Director retired in April of 2018 which caused an employee training overlap and a vacation payout. These circumstances caused the Fiscal Year 2017/18 budget to be higher than any other previous year. Although the decrease in Fiscal Year 2018/19 funding does not reflect a reduction in the program itself, the attached letter is a requirement of the grant.

STAFF RECOMMENDATION:

Staff recommends that the Board approve and authorize the Chairman to sign the attached letter requesting a reduction in the Base Grant match requirement.

ATTACHMENT:

Request for Match Reduction
IRC Emergency Management Budget History