



## INDIAN RIVER COUNTY, FLORIDA DEPARTMENT OF UTILITY SERVICES

**Date:** January 12, 2018  
**To:** Jason E. Brown, County Administrator  
**From:** Vincent Burke, P.E., Director of Utility Services  
**Through:** Jennifer Hyde, Purchasing Manager  
**Prepared By:** Cindy Corrente, Utilities Finance Manager  
**Subject:** Sole Source for Advanced Utility Systems

**BACKGROUND/ ANALYSIS:**

On December 15, 2009, Indian River County Department of Utility Services (IRCDUS) and North Harris Computer Corporation signed a contract for software license, implementation, support, and maintenance of the CIS Infinity (CIS) system. IRCDUS currently employs the use of Advanced Utility Systems, a division of North Harris Computer Corporation, for the CIS software product and its associated proprietary software components for billing and customer services.

Technical support for modifications of the system are periodically needed for changes to our billing, rates, and interchange of information with other programs. The level of knowledge and experience needed to perform the work is only available by Advanced. Advanced owns all rights to the software and does not provide this information to other companies.

**FUNDING:**

Funds for this project are derived from the Other Professional Services budget in the operation fund. Operating funds are generated from water and sewer sales.

Description	Account Number	Amount
Other Professional Services	47126536-033190	\$50,000

**RECOMMENDATION:**

The staff of Indian River County Department of Utility Services recommends that the Board of County Commissioners designates Advanced Utility Systems as the sole source provider for CIS software technical modifications and internal changes to programs.

**ATTACHMENTS:**

1. Sole Source Letter, Advanced Utility Systems
2. Statement of Work – New Rate Structure
3. Statement of Work – Bill Print for New Rate Structure
4. Statement of Work – Onsite Training and Assistance