

**INDIAN RIVER COUNTY, FLORIDA
M E M O R A N D U M**

CONSENT

TO: Honorable Board of County Commissioners

THROUGH: Jason E. Brown, County Administrator

FROM: Tad Stone, Director
Department of Emergency Services

DATE: June 29, 2018

SUBJECT: Acceptance and Approval of Expenditures of Emergency Management Federally-Funded Subgrant Agreement (**EMPG**) and Expenditure Approval
19-FG-XX-10-40-01-XXX

It is respectfully requested that the information contained herein be given formal consideration by the Board of County Commissioners at the next scheduled meeting.

DESCRIPTION AND CONDITIONS:

The intent of the **EMPG** Base Grant Agreement is to provide each county with the means to successfully maintain and operate an Emergency Management Program. Counties must be able to prepare for, respond to, recover from, and mitigate against natural and man-made disasters/emergencies. EMPG Base Grant funding is intended to enhance county emergency management plans and programs that are consistent with the State Comprehensive Emergency Management Plan and Program (reference Rule Chapter 27P-6, Florida Administrative Code and Chapter 252, Florida Statutes). The Scope of Work recognizes that each recipient is at a varying level of preparedness, and it is understood that each county has a unique geography, faces unique threats and hazards, and serves a unique population. The State of Florida, Division of Emergency Management provides funding to Indian River County Emergency Management. The total funding allocated with this agreement (19-FG-XX-10-40-01-XXX) is \$78,265.00. EMPG allowable costs are divided into the following categories as referenced in the 2017-2020 Emergency Management Strategic Plan: organizational, planning, training, exercise & equipment.

FUNDING:

This is a 100% funded agreement with a non-federal match provided by the Emergency Management Preparedness Assistance (EMPA- approved by the BCC on June 5, 2018) grant, there are no additional funds required from Indian River County. The term of the agreement is from July 1, 2018 through June 30, 2019. The state recognizes line-item changes may occur after execution of the contract (i.e. due to cost savings or reprioritization by the FDEM), with their written approval. For these reasons, staff requests authorization to make these adjustments rather than return the funding for reallocation to other counties.

RECOMMENDATION:

Staff recommends approval of the Federally Funded Subgrant Agreement (19-FG-XX-10-40-01-XXX), associated expenditures, and authorization of the Chairman to execute this agreement between Indian River County Emergency Management and the State of Florida, Division of Emergency Management.

Item	Amount	Account Number
Software Services (Annual recurring costs - "Sole Source") <ul style="list-style-type: none">• ShareFile (Citrix Online LLC)• WebEOC (ESI Acquisition, Inc.)• VueToo (FGX LLC)	\$34,114.00	00120825-035120-05050
Emergency management related training activities	\$30,851.00	00120825-033190-05050
Travel to emergency management conferences	\$2,430.00	00120825-039020-05050
Registration fees for emergency management conferences	\$870.00	00120825-039430-05050
Public Outreach	\$10,000.00	00120825-035290-05050
TOTAL	\$78,265.00	

ATTACHMENTS:

1. Three (3) Original Copies of EMPG Agreement (19-FG-XX-10-40-01-XXX)
2. Indian River County Office of Budget and Management Grant Form