



INDIAN RIVER COUNTY, FLORIDA
INTEROFFICE MEMORANDUM
Department of General Services
Parks & Recreation – Conservation Lands

Date: February 28, 2022

To: The Honorable Board of County Commissioners

Through: Michael Zito, Asst. County Administrator
Kevin Kirwin, Director Parks & Recreation

From: Beth Powell, Assistant Director Parks & Conservation Resources

Subject: Hallstrom Farmstead Conservation Area Public Use Improvements -
Amendment No. 1 and 2 to Work Order No. 18

DESCRIPTIONS AND CONDITIONS

On August 18, 2020, the Board of County Commissioners approved Work Order Number 18 to MBV Engineering, Inc. (MBV) in the amount of \$56,450 for the engineering and architectural services including pre-bid and bidding assistance, cost estimation, and construction services for the public use improvements at the Hallstrom Farmstead Conservation Area. During the course of design and engineering, additional work tasks were deemed necessary in order to obtain Major Site Plan Approval with the County and to provide additional support for staff through the bid process and throughout construction. The work proposed under Amendment Number 1 is related to a Land and Water Conservation Grant awarded to the County to provide public use improvements including parking, walking trails, and pavilions. Amendment Number 2 provides for necessary survey, design, engineering, and construction services associated with a required sidewalk on the east side of Old Dixie Highway identified as a requirement during the Major Site Plan Approval process (Application Number 90342). The sidewalk has been separated as it is not a part of the scope of work associated with the Land and Water Conservation Fund grant. These tasks are outlined in Amendment Number 1 and Amendment Number 2 and are summarized below:

Amendment Number 1

Amendment Number 1 provides for landscape plans required by the County for Major Site Plan Approval and project management assistance including weekly progress meetings, review of work schedules, coordination with the architect for required inspections and plan clarifications during construction, coordination of shop drawing reviews, review of pay requests, and assistance with change order requests. Further, MBV will provide construction oversight including regular construction observation/inspections and testing. The fee for the work detailed in Amendment Number 1 is \$42,300.00 as outlined in the attached Scope of Work and pursuant to the Continuing Consulting Engineering Services Agreement for Professional Services dated April 17, 2018, RFQ 2018008.

Amendment Number 2

Amendment Number 2 has been separated from Amendment 1 for the purposes of maintaining a separate scope of work in regard to the Land and Water Conservation Fund. This will also allow both aspects of the project forward independently, but concurrently. During Major Site Plan review, the Technical Review Committee identified the requirement to construct approximately 2,750 linear feet of sidewalk along the Old Dixie Highway frontage as required by Indian River County's Code of Ordinances, Title IX – Land Development Regulations. Amendment Number 2 provides for the survey coordination, civil design and permitting, cost estimation, and construction services for the proposed sidewalk. The fee for the Scope of Work outlined in Amendment Number 2 is \$16,300.00, pursuant to the Continuing Consulting Engineering Services Agreement for Professional Services dated April 17, 2018, RFQ 2018008.

FUNDING

Indian River County has been awarded a Land and Water Conservation Fund (LWCF) Grant (12-00695) to construct public access improvements at the Hallstrom CA in the amount of \$148,500 from the FDEP with the County providing an equal cash match. Funding for these site improvements in the amount of \$696,656 was approved in the 2021 Capital Improvements Element in the Optional Sales Tax/Parks/Hallstrom Farmstead Conservation Area, Account Number 31521072-066510-19027.

Funding for Amendment Number 1 in the amount of \$42,300.00 and Amendment No. 2 in the amount of \$16,300.00 is provided through the updated Comprehensive Plan, Capital Improvements Schedule adopted December 14, 2021, Optional Sales Tax/Parks/Construction In Progress /Hallstrom Farmstead Conservation Area Improvements, Account Number 31521072-066510-19027.

Description:	Account Number:	Amount:
Optional Sales Tax/Parks/Construction In Progress/Hallstrom Farmstead Conservation Area Improvements	31521072-066510-19027.	\$42,300 Amendment No. 1
		\$16,300 Amendment No. 2
Total:		\$58,600

STAFF RECOMMENDATION

Staff recommends the Board accept Amendment Number 1 to Work Order Number 18 and authorize the Chairman to execute the Amendment after review and approval by the County Attorney.

Staff further recommends the Board accept Amendment Number 2 to Work Order Number 18 and authorize the Chairman to execute the Amendment after review and approval by the County Attorney.

ATTACHMENTS

- Hallstrom Farmstead Conservation Area Public Use Improvements - Amendment No. 1 to Work Order 18, MBV Engineering, Inc.
- Hallstrom Farmstead Conservation Area Public Use Improvements – Amendment No. 2 to Work Order 18, MBV Engineering, Inc.

APPROVED AGENDA ITEM FOR BCC MARCH 15, 2022