

**INDIAN RIVER COUNTY, FLORIDA  
M E M O R A N D U M**

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**TO:** Honorable Emergency Services District Board of Commissioners

**THROUGH:** Jason E. Brown, County Administrator

**THROUGH:** John King, Director  
Department of Emergency Services

**FROM:** Tad Stone, Assistant Chief  
Fire Rescue

**DATE:** February 23, 2018

**SUBJECT:** Renewal of Letter of Agreement for Critical Incident-Stress Management Consultation (CISM) Services

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It is respectfully requested that the information contained herein be given formal consideration by the Emergency Services District Board of Commissioners at the next scheduled meeting.

**DESCRIPTION AND CONDITIONS:**

On April 4, 2017 the Board approved an agreement between Indian River County Fire Rescue and the Mental Health Association to provide services to our emergency responders, on an as needed basis, as it fulfills a need within the Critical Incident-Stress Management (CISM) program. The agreement outlines services to be provided as well as associated fees for services. These services will be billed at \$100.00 per hour. Under the current agreement, Indian River County Fire Rescue has expended \$200.00 to date, for CISM services. The current agreement is nearing its expiration date of April 4, 2018 and staff is requesting a renewal of the agreement for the period of one (1) year from the date of execution.

**FUNDING:**

Funding for the CISM consultation services will come from the Emergency Services District Funds-Other Professional Services account in the approved FY 2017/2018 Budget.

<b>ITEM</b>	<b>Account Number</b>
Other Professional Services	11412022-033190

**RECOMMENDATION:**

Staff recommends the Board approve the one (1) year extension to the CISM Consultation Services Agreement and authorization for the Chairman to sign the agreement.

**ATTACHMENTS:**

1. Letter of Agreement for Critical Incident-Stress Management Consultation (CISM)  
Services for execution