

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: February 7, 2022

TO: Board of County Commissioners

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Award of Annual Bid 2022030 for Back Lot Ditch Mowing

BACKGROUND:

On behalf of the Road and Bridge Division, annual bids were requested for contractors to perform mechanical removal of vegetation, weeds and grasses located within approximately 170 miles of back lot ditches. The areas to be mowed and cut back were divided between the north (85.1 miles) and south (85.81 miles) sections of the County, with mowing to be completed six times per year, and the cutback removal of larger vegetative debris to be completed once per year. This is a new bid, with term of award proposed to be one year, with the option of two one-year extensions, subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of Indian River County.

BID RESULTS:

Advertising Date: January 5, 2022
 Bid Opening Date: February 2, 2022
 Demandstar Broadcast to: 592 Subscribers
 Bid Documents Obtained by: 13 Vendors
 Replies: 2 Contractors

ANALYSIS:

The invitation to bid noted that each section will be awarded in its entirety, with Contractors eligible to be awarded one or both sections. The bid documents also provided that the County reserves the right to award the work a manner that is in its best interest. One bid was determined to be non-responsive, as the bid form was not signed.

Bidder's Name	Location	Total Annual Bid - North County	Total Annual Bid - South County
STS Maintain Services, Inc.	Palm City	\$367,848.00	\$392,580.75
Aero Groundtek, LLC	Ocoee	DQ	DQ

STS Maintain has been performing back lot ditch mowing services under competitive quotes, and therefore is determined to be the lowest, responsive, and responsible bidder.

Back Lot Ditch Mowing	Rate Per Mile	Annual Quantity	Total Annual Bid
North County Routine Mowing	\$545	510.90	\$278,440.50
North County Cut Back	\$1,050	85.15	\$89,407.50
Total North County			\$367,848.00
South County Routine Mowing	\$575	514.86	\$296,044.50
South County Cut Back	\$1,125	85.81	\$96,536.25
Total South County			\$392,580.75

FUNDING:

Estimated expenditures for the single cut back cycle and three mowing cycles for the remainder of FY21/22 are listed below.

Account Number	Account Description	Available Balance	Bid Cost for FY 21/22
11121441-034673	Maintenance-North County Backlot Ditch	\$233,005.73	\$228,627.75
11121441-034674	Maintenance-South County Backlot Ditch	\$245,267.12	\$244,558.50

RECOMMENDATION:

Staff recommends the Board award Bid 2022030 to STS Maintain Services, Inc., and authorize the Purchasing Division to issue blanket purchase orders with the selected contractors. Staff also recommends the Board authorize the Purchasing Manager to renew this bid at the same rates for two (2) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of Indian River County.