

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: January 23, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Michael Zito, Interim County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Second Extension and Amendment to Agreements for Custodial Services at County-Owned Facilities

BACKGROUND:

On March 2, 2021, the Board awarded bid 2021013 for custodial services at County-owned facilities to, and approved agreements with, Clean Space, Inc., for the Courthouse and Main Library, and to C.E.R. Signature Cleaning for the 43rd Avenue Facilities and North County Offices.

The first extensions to the agreements were approved by the Board on March 8, 2022 and are set to expire on March 31, 2023. A single one-year extension is available, subject to vendor acceptance, satisfactory performance, and staff’s determination that renewal is in the best interest of the County.

Staff has been satisfied with the services provided by both C.E.R Signature Cleaning, and Clean Space, Inc. Both firms have agreed to exercise the second renewals, with a 3% rate increase.

FUNDING:

Funding is available as follows:

Group	Account Number	Account Name	Annual Cost
Clean Space, Inc.			
Courthouse	00122019-033410	General Fund/Facilities Management/ Janitorial Services	\$137,725.12
Main Library	00110971-033410	General Fund/Main Library/ Janitorial Services	\$54,236.40
C.E.R. Signature Cleaning			
North County Library	00111271-033410	General Fund/North County Library/ Janitorial Services	\$45,484.80
43 rd Ave Admin Annex	00122019-033410	General Fund/Facilities Management/ Janitorial Services	\$111,944.52
Traffic Ops Ctr	11124541-033410	Transportation Fund/Traffic Engineering/Janitorial Services	\$7,725.00

Bid 2021013

RECOMMENDATION:

Staff recommends the Board approve the Second Extensions and Amendments, and authorize the Chairman to execute them after review and approval by the County Attorney as to form and legal sufficiency.

ATTACHMENT:

Second Extension and Amendment – CER

Second Extension and Amendment – Clean Space