

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: October 27, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Agreement with Kimley-Horn and Associates, Inc. for Continuing
Environmental, Ecological, and Biological Support Services

BACKGROUND:

On September 26, 2023, the Board awarded RFP 2023060 to six consulting firms, and approved an agreement that had been included with the RFP as an editable word document, so that firms could provide any proposed changes with their RFP. Four firms expressly stated no changes were requested, and two firms were silent in relation to the agreement.

After notice of award was provided, Kimley-Horn and Associates, Inc., (“KHA”) responded to staff with requested changes to the agreement. The changes accepted by staff are provided in the redline version of the agreement approved by the Board.

The initial term of the KHA agreement will now be November 7, 2023 through October 10, 2025 (to coincide with the dates of the other agreements), with two, two-year renewals available. The rates approved by the Board on September 25, 2023 and included in the KHA agreement are unchanged.

FUNDING:

Funding for work performed under the agreements will vary, based on project and department.

RECOMMENDATION:

Staff recommends the Board approve the KHA agreement and authorize the Chairman to execute it, after review and approval by the County Attorney as to form and legal sufficiency.

ATTACHMENT

KHA Agreement