



**INDIAN RIVER COUNTY, FLORIDA
DEPARTMENT OF UTILITY SERVICES**

Date: April 11, 2019
To: Jason E. Brown, County Administrator
From: Vincent Burke, P.E., Director of Utility Services
Prepared By: Arjuna Weragoda, P.E., Capital Projects Manager
Subject: Due Diligence and Project Review - West Regional WWTF Reclaimed Water Storage, Tetra Tech Amendment No. 1 to Work Order No. 2

DESCRIPTIONS AND CONDITIONS:

On March 26, 2019, the Indian River County Board of County Commissioners (BCC) approved Work Order No. 2 to Tetra Tech, Inc., to perform a due diligence study prior to the purchase of undeveloped land located at the southwest corner of 82nd Avenue and 4th Street.

ANALYSIS:

On April 3, 2019, Tetra Tech staff and Indian River County Department Utility Services (IRCDUS) staff, accompanied by personnel from the property owner, conducted a site visit as part of Work Order No. 2.

During the site visit, the consultant and IRCDUS staff realized the need for a limited Phase II ESA to be conducted as part of the 90-day due diligence study. Staff requested Tetra Tech submit a proposal for the additional testing and evaluation. In the essence of time, once the proposal was submitted and reviewed by staff, and with permission from the County Administrator and Purchasing Manager, staff requested a Purchase Order be issued to Tetra Tech in accordance with the 2018 Continuing Contract Agreement for Professional Services. The additional work to be performed is detailed in the proposal and attached as Attachment 1.

Staff is preparing to come back to the BCC in June with the results of the due diligence, prior to the expiration of the 90-day period.

FUNDING:

Funds for the due diligence investigation are derived from the Other Professional Services account in the operating fund. Operating fund revenues are generated from water and sewer sales.

Description	Account Number	Amount
Other Professional Services	47123536-033190	\$12,960.00

RECOMMENDATION:

Purchase Order No. 83342 was issued to Tetra Tech, Inc., on April 15, 2019, for a sum amount of \$12,960.00, which would bring the total sum amount to \$68,440.00 for Work Order No. 2.

Staff requests that the Indian River County Board of County Commissioners approve Amendment No. 1 to Work Order No. 2 and incorporate the purchase order into the work order so that the limited Phase II Environmental Site Assessment work can be performed, given time is of the essence in having the due diligence study completed.

ATTACHMENT(s):

1. Tetra Tech; Limited Phase II ESA (7 Pages)