

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

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**DATE:** September 1, 2023

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** John A. Titkanich, Jr., County Administrator  
Kristin Daniels, Budget Director  
Jennifer Hyde, Purchasing Manager

**PREPARED BY:** Shelby Ball, Purchasing Specialist

**SUBJECT:** Designation of Excess Equipment as Surplus and Authorization for Disposition

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**BACKGROUND:**

The equipment on the attached list has been determined excess to the needs of Indian River County and requires disposal in accordance with Florida Statutes and Comptroller Division Policies. Items indicated for disposal will be sold by online auction, and funds received from the sale of these items will be returned to the appropriate accounts.

The Department of Utility Services was approached by its supplier of water meters, Empire Pipe & Supply ("Empire"), with a proposed Loyalty Program. Under this program meters less than ten years old that have been removed from service due to operating failure may be returned to Empire, in return for a deduction in the cost of replacement meters. Depending on the model of meter returned, the decrease in cost of a replacement will vary from 46 to 68 percent. Meters the Department is requesting to be returned are indicated on the list's "disposal method" column as "trade-in".

**FUNDING:**

There is no cost to the County associated with these requests.

**RECOMMENDATION:**

Staff recommends the Board declare the items on the Excess List for 091223 as surplus, and authorize their disposition, as indicated.

**ATTACHMENT:**

Excess List for 091223