

**Indian River County, Florida  
Department of Utility Services  
Board Memorandum**

**Date:** June 11, 2020  
**To:** Jason E. Brown, County Administrator  
**From:** Vincent Burke, PE, Director of Utility Services  
**Prepared By:** Jennifer Hyde, Purchasing Manager  
Terry Southard, Operations Manager  
**Subject:** Award of Bid 2020038 – Annual Bid for Utility Operations Warehouse Stock

**Background:**

On behalf of the Indian River County Department of Utility Services (IRCDUS), annual bids were requested to establish fixed pricing for as-needed Operations warehouse stock. The previous bid expired on June 3, 2020. The term of award for this bid is one year, with the option for two additional one-year renewals, subject to vendor acceptance, satisfactory performance and staff’s determination that the renewal would be in the best interest of the County.

**Bid Results:**

Advertising Date:	May 5, 2020
Bid Opening Date:	May 26, 2020
Broadcast to:	78 Subscribers
Bid Documents Obtained by:	9 Vendors
Replies:	2 Vendors

**Analysis:**

Bidders were invited to provide pricing for any/all of 3,080 items, items listed on the bid form, provided in Microsoft Excel format, with the requirement that the form be returned both in signed hard copy and in Excel on a CD or USB thumb drive. Core & Main provide pricing on all items and Ferguson Enterprises on partial items.

As a comparison from the Fiscal Year (FY) 19/20 Warehouse bid, 1,174 items were awarded to Core & Main of Fort Pierce at a total cost of \$80,571. The total cost of those items on the FY 19/20 bid of \$81,475 represents a total increase of \$904.00. In order to establish fixed pricing on more of the items anticipated to be necessary on an as-needed basis, the number of items included was increased significantly in this bid.

## Consent Item

Firm	Location	Annual Bid
Core & Main LP	Fort Pierce	\$81,475.05
Ferguson Enterprises	Fort Pierce	\$60,436.38 (Partial Bid)

### Analysis:

Materials are purchased on an as-needed basis for day-to-day renewal and replacement of the utility systems. Last fiscal year, expenditures for warehouse stock were \$86,903 for Wastewater Collection, \$304,921 for Water Distribution and \$26,098 for Hydrant and Valve Maintenance. IRCUS anticipates expenditures to be higher in FY 20/21 due to several Replacement and Renewal (R&R) projects that are projected for next fiscal year.

### Funding for Remainder of FY 19/20:

Estimated expenditures for the remaining FY 19/20 are listed below. These are operating expenses that are derived from water and sewer sales.

Account Number	Account Description	Projected 19/20 Remaining Expense Budget
47126836-044699	R&R – Wastewater Collection	\$ 40,000
47126836-044699-19512	Lift Station Rehabs	\$ 20,000
47126936-044699	R&R – Water Distribution	\$140,000
47126936-044660	Hydrant & Valve Maint.	\$ 50,000

### Recommendation:

Staff recommends the Board of County Commissioners:

- Award Bid 2020038 to Core & Main, LP and Ferguson Waterworks as the responsive and responsible bidders meeting the specifications as set forth in the Invitation to Bid. With both vendors under contract, staff has the ability to have a back-up vendor in the event one supplier is out of a particular part.
- Authorize the Purchasing Division to issue blanket purchase orders for the period of June 23, 2020, through June 22, 2021, with the recommended bidders.
- Authorize the Purchasing Manager to renew this bid for two (2) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of Indian River County.