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BOARD OF COUNTY
COMMISSION

FLORIDA DEPARTMENT of STATE

RON DESANTIS
Governor

LAUREL M. LEE
Secretary of State

November 1, 2021

Ms. Kimberly Moirano
Indian River County Board of County Commissioners
1801 - 27th Street
Building A
Vero Beach, FL 32960-3365

Dear Ms. Moirano:

As a Florida public agency, you are required by Rule 1B-24.003(11), *Florida Administrative Code*, to submit annually to the Division of Library and Information Services "a signed statement attesting to the agency's compliance with records disposition laws, rules, and procedures." Based on annual statements submitted for fiscal year 2020, we were pleased to report to the Legislature and the Executive Office of the Governor a total of 643,475 cubic feet of records disposed, resulting in a cost avoidance of \$60.8 million for the state of Florida.

For your convenience, enclosed is your agency's *Records Management Compliance Statement* for fiscal year ending 2021. Please report your agency's compliance status in **Section I**, the Compliance Certification. In **Sections II and III**, make any necessary additions or corrections to your agency and RMLO information. Please return **one signed copy** of the Compliance Statement form to the **mailing address or email address** indicated at the bottom of the form by **December 31, 2021**.

We appreciate your prompt attention to this matter. If we can be of service to your agency, please do not hesitate to contact us at 850.245.6750 or recmgt@dos.myflorida.com.

Sincerely,

Beth Golding, Chief
Bureau of Archives and Records Management

BG/btl
Enclosure



