

INDIAN RIVER COUNTY  
INFORMATION TECHNOLOGY DEPARTMENT  
INFORMATION SYSTEMS & TELECOMMUNICATIONS DIVISION

**DATE:** November 17, 2020  
**TO:** BOARD OF COUNTY COMMISSIONERS  
**THROUGH:** Jason E. Brown, County Administrator  
**FROM:** Dan Russell, Information Technology Director  
**SUBJECT:** Award of Bids for Annual Telecommunication Systems Equipment, Material, Supplies, Maintenance, and Installation (Bid 2021003)

**BACKGROUND:**

On September 30, 2020, the current Annual Telecommunication Systems Equipment, Material, Supplies, Maintenance, and Installation contract expired. On October 6, 2020 the Board approved a limited extension through November 30, 2020 to the existing agreement to allow staff sufficient time to complete the solicitation and bid process associated with the new contract.

The results of the solicitation and staff recommendations are as follows:

**BID RESULTS:**

Advertising date: September 27, 2020  
Bid opening date: October 22, 2020  
Solicitation broadcast to: 194 Subscribers  
Bid documents requested by: 14 Suppliers  
Replies: 3 Supplier

A minimum of three firms bid on each of the five project groups. Within each group, bids were ranked from lowest price to highest price, and costs evaluated against typical needs.

Firm	Location	Group 1	Group 2	Group 3	Group 4	Group 5
Gerelcom, Inc.	Port St. Lucie	1	1	2	1	1
Precision Contracting Services, Inc.	Jupiter	2	2	1	2	2

\* Danella Construction, Inc. was disqualified due to failure to acknowledge Addendum 1.

**ANALYSIS:**

Items in Groups 1 and 3 are the most commonly needed, and include many of the materials and services often required on an urgent or emergency basis. To enable efficient response in cases where one vendor may not be able to respond, staff proposes to award those groups to two firms.

## CONSENT AGENDA

The proposed term of award is through September 30, 2021, with two one-year extensions available upon Board approval.

### **SOURCE OF FUNDS:**

Funding for work under this award will come from multiple sources, based on project and associated County department. Expenditures for this work over the past 12 months were \$143,649.25.

### **RECOMMENDATION:**

Staff recommends the Board award the bids as follows:

Group 1 to Gerelcom, Inc. and Precision Contracting Services, Inc.

Group 2 to Gerelcom, Inc.

Group 3 to Gerelcom, Inc. and Precision Contracting Services, Inc.

Group 4 to Gerelcom, Inc.

Group 5 to Gerelcom, Inc.

Staff further recommends the Board approve the sample agreement and authorize the Chairman to execute it after approval by the County Attorney as to form and legal sufficiency. Finally, staff recommends the Board authorize the Purchasing Division to issue Purchase Orders for work as needed under this award and authorized within the sample agreement.

### **ATTACHMENT:**

Sample Agreement