

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: August 28, 2018

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Award of Bid 2019003 – Annual Bid for Liquid Aluminum Sulfate

BACKGROUND:

The Department of Utility Services requested the solicitation of annual bids to provide as needed delivery of aluminum sulfate (liquid alum), used in wastewater and biosolids treatment facilities to remove phosphorus and aid in the settlement of solids in the clarifiers. The current bid, awarded to ChemTrade on September 15, 2015, expires on September 30, 2018. The term of the new annual bid is October 1, 2018, through September 30, 2021, with the option for two additional one-year renewals.

BID RESULTS:

Advertising Date: July 21, 2018
 Bid Opening Date: August 21, 2018
 Demandstar Broadcast to: 371 Subscribers
 Bid Documents Downloaded by: 12 Vendors
 Replies: 5 Vendors

| Bidder's Name | Location | Per gallon unit price | Estimated annual cost at 60,000 gallons |
|------------------------------------|--------------------|-----------------------|-----------------------------------------|
| Chemtrade Chemicals US LLC | Parsippany, NY | \$0.5672 | \$34,032.00 |
| Thatcher Chemical of Florida, Inc. | Salt Lake City, UT | \$0.61 | \$36,600.00 |
| GEO Specialty Chemicals* | Little Rock, AR | NB | NB |
| Kemira Water Solutions, Inc.* | Lawrence, KS | NB | NB |
| Univar USA, Inc.* | Morrisville, PA | NB | NB |

*Three firms submitted statements of "no bid" without specifying a reason they elected not to bid.

ANALYSIS:

The low bid represents an increase of \$0.0431 per gallon, or 8%, but remains lower than the price paid for the October 1, 2012, through September 30, 2015, bid period.

SOURCE OF FUNDS:

Funding in the amount of \$34,032.00 is available in the Wastewater Treatment-Chemicals account, as shown below.

| Account Number | Account Description | FY 18/19 Proposed Budget |
|-----------------|----------------------------------|-----------------------------|
| 47121836-035230 | Wastewater Treatment – Chemicals | \$25,032.00 |
| 47125736-035230 | Sludge Treatment - Chemicals | \$9,000.00 |

RECOMMENDATION:

Staff recommends the Board award bid 2019003 to ChemTrade Chemicals US LLC and authorize the Purchasing Division to issue blanket purchase orders for the period of October 1, 2018, through September 30, 2021, to the recommended bidder. Staff also recommends the Board authorize the Purchasing Manager to renew this bid for two (2) additional one (1) year periods subject to satisfactory performance, vendor acceptance, and the determination that renewal of this annual bid is in the best interest of Indian River County.