

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: April 5, 2018

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Mike Smykowski, Director, Office of Management and Budget

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Final Ranking of Contractors and Recommendation of Award of RFP 2018030
– South Oslo Conservation Area Boardwalk Construction

BACKGROUND:

On behalf of the Parks Division, Requests for Proposals (RFPs) were solicited for final design and construction of two boardwalks at the conservation area, located on the south side of Oslo Road, approximately 0.25 miles east of the intersection of Oslo Road and US 1. The first boardwalk is approximately 135 feet in length, and traverses a sparsely canopied mixed hardwood wetland. The second boardwalk will replace a dilapidated crossing of an FDOT ditch, and is approximately 15 feet in length. The County has obtained a General Permit for construction from the St. Johns Water Management District.

RFP RESULTS:

Advertising Date: January 14, 2018
RFP Opening Date: February 23, 2018
DemandStar Broadcast to: 533 Subscribers
RFP Documents Requested by: 32 Firms
Replies: 2 Firms

ANALYSIS:

A selection committee comprised of Beth Powell, Conservation Lands Manager, William Johnson, P.E., Roadway Production Manager, and Steven Hitt, Senior Environmental Planner independently evaluated and scored the received proposals in accordance with the Purchasing Manual. These scores were compiled by the committee and an overall initial ranking of firms developed. The committee determined no interviews were necessary and declared the initial ranking as final:

	Proposing Firm	Location
1.	Summerlin's Marine Construction	Fort Pierce
2.	Close Construction	Okeechobee

The committee’s rankings are shown below.

Committee Member	Close Construction	Summerlins
SH	2	1
WJ	2	1
BP	2	1
Overall Rank	2	1

FUNDING:

Project cost was anticipated to be in the range of \$20,000-\$30,000. The price proposal from Summerlin’s Marine Construction is \$42,237.50. Funding in that amount is available in the Optional Sales Tax/Parks/Construction Program/Conservation Area Improvements account 31521072-066510-17022.

RECOMMENDATION:

Staff recommends the Board approve the committee’s final ranking of firms, award the work to Summerlin’s Marine Construction and authorize the Purchasing Division to issue a Purchase Order for the work.