



**INDIAN RIVER COUNTY, FLORIDA**  
**AGENDA ITEM**  
**Department of General Services /**  
**Parks & Recreation**

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**Date:** September 19, 2023  
**To:** The Honorable Board of County Commissioners  
**Thru:** John A. Titkanich, Jr., County Administrator  
Michael C. Zito, Deputy County Administrator  
Beth Powell, Acting General Services Director/Parks and Recreation Director  
**From:** Joe Tilton, Recreation Manager  
**Subject:** Work Order Number 26, Amendment No. 3 – Continuing Engineering Services  
RFQ 2018008 – Renewal and Amendment No. 1 Hosie Schumann Renovations,  
Restroom Connections and Utility Service Plans

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**BACKGROUND:**

On April 17, 2018, the Board of County Commissioners approved Continuing Consulting Engineering Services Agreements for RFQ 2018008 between Indian River County and Kimley-Horn and Associates, Inc. On May 18, 2021, Renewal and Amendment No. 1 were executed for continuing engineering services.

On November 5, 2019, the Board Approved Work Order Number 26 for Kimley-Horn and Associates in the amount of \$8,600.00. Then, on August 16, 2022, the Board Approved Work Order Number 26 Amendment No. 1 in the amount of \$3,800.00 to provide for permit application preparation and supporting documentation for the Indian River County Utility Connection permits, as well as for an Indian River County building permit for the construction of the restroom. On December 20, 2022, the Board approved Amendment Number 2 to Work Order 26 in the amount of \$7,000.00 to provide for permit application preparation and supporting documentation for the Indian River County Building Permit and for modifying the site plan to accommodate the proposed restroom building.

Amendment No. 3 to Work Order Number 26 in the amount of \$6,000.00 would provide for Bid Document Preparation, Pre- Bid Meeting, Pre-Construction Conference, Construction Meetings, Site Visits, Shop Drawings and Sample Reviews, and Final Notice of Acceptability of Work as provided in the attached scope of work.

<b>Service</b>	<b>Cost</b>
Bid Document Preparation and Meeting	\$725

Construction Meetings	\$1,160
Site Visits	\$2,175
Shop Drawings and Sample Reviews	\$580
Final Notice of Acceptability of Work	\$1,360
<b>Total</b>	<b>\$ 6,000</b>

**FUNDING:**

Funding for Amendment No. 3 to Work Order Number 26 is budgeted and available in the Optional Sales Tax/Parks/Hosie Schumann Park Improvements account number 31521072-066390-18011 in the amount of \$6,000.00.

Revenue Source	Account Number	Amount
Optional Sales Tax/Parks/Hosie Schumann Park Improvements	31521072-066390-18011	\$6,000.00

**RECOMMENDATION:**

Staff respectfully recommends approval of Work Order Number 26, Amendment No. 3, for Construction Administrative Services associated with the Hosie Schumann Park Restroom Connections and Utility Service Plans, Continuing Consulting Engineering Services Agreements for RFQ 2018008, Amendment and Renewal No. 1 with Kimley-Horn and Associates, Inc., authorizing the professional services as outlined in Exhibit A, and request the Board authorize the Chairman to execute Amendment No. 3, Work Order Number 26.

**ATTACHMENTS:**

Amendment No. 3 to Work Order Number 26, Kimley-Horn and Associates, Inc. – Continuing Engineering Services RFP 2018008, Amendment and Renewal No. 1 – Hosie Schumann Park Renovations, Restroom Connections, and Utility Service Plans.

**APPROVED AGENDA ITEM FOR SEPTEMBER 26, 2023**