

INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION

DATE: January 16, 2025
TO: BOARD OF COUNTY COMMISSIONERS
THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Purchasing Manager
FROM: Shelby Ball, Purchasing Specialist
SUBJECT: Amendment 01 to MBV Engineering, Inc. Work Order 04 for EOC Warehouse Addition

BACKGROUND:

On May 2, 2023, the Board of County Commissioners (BCC) approved the Continuing Contract Agreement for Consulting Engineering Services with MBV Engineering, Inc. (MBV) for professional Site/Civil and Utilities engineering support services for a term of three (3) years. Work Order (WO) No. 4 under this Agreement was executed on June 10, 2024, to provide plans, civil designs & permitting services for a 7,400 SF warehouse addition to the existing Emergency Operations Center in the amount of \$31,480.

Amendment No. 1 is proposed to obtain the services of a registered Landscape Architect for the landscape design and affiliated permitting services in relation to the EOC Warehouse Addition. Such details include a Landscape Plan, Detail Landscape Plan, Tree Disposition Plan and Specifications for a cost of \$8,700. This brings the total work order cost to \$40,180.

FUNDING

Funding, in the amount of \$8,700, for the amendment will be appropriated in the Fiscal Year 2024/2025 Capital Improvements Element in the County Impact Fees Fund/Public Buildings/Construction in Progress/Upgrade Training Site at EOC account, number 10322019-066510-20037.

Account Name	Account No.	Amount
County Impact Fees Fund/Public Buildings/Upgrade Training Site at EOC	10322019-066510-20037	\$8,700

RECOMMENDATION:

Staff recommends the Board approve Amendment 01 to MBV Engineering, Inc. Work Order 04 and authorize the Chairman to execute it, after review and approval by the County attorney as to form and legal sufficiency.

ATTACHMENTS:

MBV Work Order 04

MBV Work Order 04, Amendment 01