

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: June 22, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John Titkanich, Jr., County Administrator
Kristin Daniels, Budget Director

PREPARED BY: Shelby Ball, Purchasing Specialist

SUBJECT: Second Extension and Amendment to Agreement for Annual Beach Parks Mowing and Grounds Maintenance (Bid #2020036)

BACKGROUND:

The Board of County Commissioners awarded bid 2020036 to J-Mac Cleaning Services, Inc. on August 18, 2020, for Annual Beach Parks Mowing and Grounds Maintenance. On August 16, 2022, the first extension and amendment to the J-Mac agreement was approved by the Board.

DISCUSSION:

The first extension term of this agreement will end on August 31, 2023. Staff requested an extension to the agreement for the final one-year renewal period. The annual cost is \$67,100 per year, or \$5,591.67 per month.

The agreement also requires amendment to incorporate changes to federal contract terms that would be required in the event the agreement is utilized following a disaster, or other federally-funded grant work. No change in price is being proposed.

SOURCE OF FUNDS:

Funds, in the total amount of \$67,100, will come from the General Fund/Parks/Other Professional Services account, number 00121072-033190, with \$5,591.67 occurring during Fiscal Year 2022/2023 and the remaining \$61,508.33 occurring during Fiscal Year 2023/2024.

Account Description	Account Number	FY 22/23 Amount	FY 23/24 Amount	Total
General Fund/Parks/Other Professional Services	00121072-033190	\$5,591.67	\$61,508.33	\$67,100

RECOMMENDATION:

Staff recommends the Board approve the second extension and amendment to the agreement with J-Mac Cleaning Services, Inc., and authorize the Chairman to execute it after the County Attorney has approved it as to form and legal sufficiency.

ATTACHMENTS:

Second Extension and Amendment