

INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION

DATE: September 13, 2022

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Designation of Excess Equipment as Surplus and Authorization for Disposal

BACKGROUND:

The equipment on the attached list has been determined excess to the needs of Indian River County and requires disposal in accordance with Florida Statutes and Finance Policies. As previously authorized by the Board, the items will be sold by online auction and funds received from the sale of these items will be returned to the appropriate accounts.

The current water meter manufacturer, Master Meter, has asked if the Department of Utility Services (“Utilities”) would return the register portion of removed meters to them. The registers are not useable by the department, have no resale value, and have previously been discarded. Returning the registers to Master Meter will reduce waste, and decrease staff time associated with water meter replacement, as the lithium ion batteries in the registers must be removed before the register is discarded. Utilities currently has approximately 1,200 registers to be discarded that they would prefer to return to the manufacturer. They estimate an annual replacement of 2,500 registers.

FUNDING:

There is no cost to the County associated with these requests.

RECOMMENDATION:

Staff recommends the Board declare the items on the Excess List for 092022 Agenda as surplus, and authorize their disposal, and authorize Utilities to return Master Meter registers to the manufacturer as they are removed from service.

ATTACHMENT:

Excess List for 092022