




Office of
**INDIAN RIVER COUNTY
ATTORNEY**

Dylan Reingold, County Attorney
William K. DeBraul, Deputy County Attorney
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MEMORANDUM

TO: Board of County Commissioners

FROM: Dylan Reingold - County Attorney 

DATE: July 2, 2018

RE: Resolutions Delegating the Authority to the County Administrator or his Designee to Call Letters of Credit and to Act on Behalf of Indian River County during the time frames of July 18, 2018, through and including August 13, 2018; and August 15, 2018, through and including September 10, 2018

The Indian River County Board of County Commissioners has canceled regularly scheduled meetings during the two time frames of July 18, 2018, through and including August 13, 2018; and August 15, 2018, through and including September 10, 2018. During these two intervals, it is necessary and desirable that the Board delegate to the County Administrator, or his designee, the authority to call Letters of Credit that may expire during these two time intervals. Further, it is necessary and desirable that the Board delegate to the County Administrator, or his designee the authority to execute all other documents necessary for the proper functioning of the County. In Resolution No. 2017-120, the Board delegated the authority to sign any resolution or proclamation of local emergency or state-wide emergency that affects Indian River County, together with any and all emergency orders and other acts required in connection therewith, to the County Administrator, or his designee. Resolution No. 2017-120 remains in full force and effect through December 31, 2018. Additionally, in Resolution No. 2017-121, the Board delegated to the County Administrator or his designee, the authority to sign resolutions on behalf of the Board to call letters of credit which may expire or otherwise require action to be taken during the period of a declared state of local emergency or declared State of Florida emergency affecting Indian River County. Resolution No. 2017-121 also remains in full force and effect through the calendar year 2018.

Funding:

There is no expense associated with this item.

Requested Action:

Authorize the Chairman to sign the two Resolutions as presented, delegating the authority to call Letters of Credit and delegating full signing authority during the periods commencing July 18, 2018, through and including August 13, 2018; and August 15, 2018, through and including September 10, 2018, respectively.

/nhm
Attachments