

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: December 10, 2019

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Ranking of Firms and Approval of Agreement for RFP 2020001 – Harmony Oaks Area Boardwalk Construction

BACKGROUND:

On behalf of the Parks and Conservation Lands Division, a Request for Proposals (RFP) was issued for the final design and construction of an approximately 161 linear foot boardwalk connecting two existing conservation area trails. The trails are located in the Harmony Oaks Conservation Area, which is located at the southern end of 4th Avenue SE, south of the Vero Shores subdivision, on the boundary between Indian River and St. Lucie Counties. St. John’s River Water Management District has issued a permit for the construction of the boardwalk.

RFP RESULTS:

Advertising Date: August 9, 2019
 RFP Opening Date: September 16, 2019
 Solicitation Broadcast to: 466 Subscribers
 RFP Documents Requested by: 22 Firms
 Replies: 2 Firms

ANALYSIS:

A selection committee comprised of Kevin Kirwin, Director, Parks and Conservation Resources, Beth Powell, Assistant Director, Parks and Conservation Resources, and Wendy Swindell, Conservation Project Specialist independently evaluated and scored the received proposals in accordance with the RFP document and Purchasing Manual. These scores were compiled by the committee and an overall initial ranking of firms developed. After discussions, the committee declared the initial ranking of firms to be final:

	Proposing Firm	Location
1.	Summerlin’s Marine Construction	Fort Pierce
2.	James S. Lavold, Inc.	Jupiter

Project cost was anticipated to be \$50,000. The price proposal (worth 35% of each firm's score) submitted by James S. Lavold, Inc. was \$218,579, and the price proposed by Summerlin's Marine Construction ("Summerlin's") was \$42,483.

Summerlin's has completed several boardwalk projects in the county's conservation areas. Their proposed price for the work is both lower than staff's estimated price, and exponentially lower than the second lowest ranked proposer's price. As such, the committee suggests no negotiation is necessary and recommends award to Summerlin's.

FUNDING:

Field conditions during construction may impact the total final cost. The proposed price of \$42,483 includes all materials and labor, with the exception of fall railings along the wetland portion of the boardwalk. The elevation of the boardwalk as determined during construction may need to be too high, and may require placement of fall rails rather than wheel railings to meet environmental permit requirements. Summerlin's has provided a per linear foot price for those railings, if required, which are reflected in the sample agreement. If determined by staff to be necessary, the additional proposed cost for the higher railings is \$1,950.

The project in the amount of \$59,660 was approved through the Amendment to the Capital Improvement Element of the Comprehensive Plan (approved December 3, 2019). Funding will be budgeted in Parks Impact Fees/Harmony Oaks Boardwalk, Account Number 10321072-066390-18008.

RECOMMENDATION:

Staff recommends the Board approve the committee's final ranking of firms and award the project to Summerlin's Marine Construction. Staff also recommends the Board approve the sample agreement and authorize the Chairman to execute it after the County Attorney has approved it as to form and legal sufficiency and after receipt and approval of the required Public Construction Bond and insurance.

ATTACHMENT

Sample Agreement