

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PROCUREMENT DIVISION**

DATE: March 12, 2025

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Director, Office of Management and Budget
Jennifer Hyde, Procurement Manager

FROM: Shelby Ball, Procurement Specialist

SUBJECT: First Amendment to Agreement for Custodial Services for County Buildings
(Group 2) (Bid 2024038)

BACKGROUND:

On March 19, 2024, the Board awarded Bid 2024038 for Custodial Services for County Buildings to American Facility Services (Group 1) and CER Signature Cleaning (Group 2). Group 1 consists of the Judicial Center and Main Library and Group 2 includes the 43rd Ave Administration Annex, EOC, Traffic Operations Center, multiple buildings at the Sheriff's Office, North County Library and Sebastian Corners.

Construction on the new Traffic Operations Center is nearing completion and staff has moved into the new building. Due to the increase in square footage and change in the scope of services, the Traffic Operations Center services will be removed from the agreement. The new building will be serviced through a purchase order issued in response to a request for quote and will be included in the next solicitation for these services.

FUNDING:

There are no costs associated with the First Amendment.

RECOMMENDATION:

Staff recommends the Board approve the First Amendment documents and authorize the Chairman to sign them after the County Attorney has approved them as to form and legal sufficiency.

ATTACHMENT:

First Amendment