

**INDIAN RIVER COUNTY, FLORIDA  
MEMORANDUM**

**TO:** Jason E. Brown, County Administrator

**THROUGH:** Richard B. Szyrka, P.E., Public Works Director  
James W. Ennis, P.E., PMP, Assistant Public Works Director

**FROM:** Jill M. Williams, Contract Support Specialist

**SUBJECT:** Renewal and Amendment No. 1 to Agreement for Continuing Environmental and Biological Support Services RFQ# 2017053, IRC-1720

**DATE:** September 9, 2021

**DESCRIPTION AND CONDITIONS**

On October 10, 2017, the Board of County Commissioners approved the four (4) firms selected for the continuing Environmental and Biological Support Services for Engineering Projects with Indian River County. The original contract was for two (2) years with an option for two (2) additional two-year extensions at the County’s discretion. The first renewal was approved on October 15, 2019 for a two-year period. This Renewal and Amendment No. 1 are for the final two-year extension. Amendment No. 1 increases the allowable purchase order total from \$15,000 to up to \$35,000, as authorized by Ordinance 2019-016 and the subsequent change in the Purchasing Manual, and adds e-Verify and termination in regards to F.S. 287.135 clauses, both required by changes to Florida statute since the original agreements were executed.

County staff has negotiated rate schedules with each individual firm. The fee schedules reflect fair and competitive rates for comparable professional services and tasks. These rates will be the basis for individual projects and work orders.

The selected firms below were contacted by staff and asked to hold rate increases to 8.50% or less and the firms have submitted fee schedules that have been accepted by reviewing staff:

<u>FIRM RATES</u>	<u>LOCATION</u>	<u>CHANGES FROM 2019/2021 to 2021/2023</u>
Ecological Associates, Inc.	Jensen Beach, Florida	Overall fees increase average 7.28%
Environmental Science Assoc.	Delray Beach, Florida	Overall fees increase average 8.14%
G.K. Environmental, Inc.	Vero Beach, Florida	Overall fees increase average 8.05%
Kimley-Horn & Associates, Inc.	Vero Beach, Florida	Overall fees increase average 8.50%

**FUNDING**

Funding for work orders under these agreements will vary, based on project and department.

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**BCC Agenda October 5, 2021**

**Renewal of Agreements for Continuing Environmental and Biological Support Services**

**RECOMMENDATION**

Staff recommends approval of the Renewal and Amendment 1 agreements and rate schedules between the County and the four (4) firms and further requests the Board to authorize the Chairman to execute the Renewal and Amendment 1 agreements.

**ATTACHMENTS ARE AVAILABLE FOR VIEWING IN ENGINEERING DIVISION**

1. Ecological Associates, Inc. Renewal and Fee Schedule
2. Environmental Science Associates Renewal and Fee Schedule
3. G.K. Environmental, Inc. Renewal and Fee Schedule
4. Kimley-Horn & Associates, Inc. Renewal and Fee Schedule

**APPROVED AGENDA ITEM FOR OCTOBER 5, 2021**