

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

TO: Jason E. Brown, County Administrator

THROUGH: Richard B. Szyrka, P.E., Public Works Director
AND
James W. Ennis, P.E., PMP, County Engineer

FROM: David W. Schryver, PSM, County Surveyor

SUBJECT: Annual Renewals for Continuing Professional Surveying and Mapping Services Firms RFQ# 2016029 IRC-1605

DATE: September 5, 2018

DESCRIPTION AND CONDITIONS

On October 4, 2016 the Board of County Commissioners approved the five (5) firms selected for the continuing Surveying and Mapping services Contract with Indian River County. The original contract was for two (2) years with an option for two (2) two-year extensions at the county’s discretion. This renewal is for the first two (2) year option.

County staff has negotiated standard fee schedules with each individual firm. The fee schedules reflect fair and competitive rates for comparable professional services and tasks. These fees will be the basis for individual projects and work orders.

The selected firms below have submitted fee schedules that have been accepted by reviewing staff:

Carter Associates, Inc.	Vero Beach, Florida
Kimley-Horn & Assoc., Inc.	Vero Beach, Florida
Morgan & Eklund, Inc.	Wabasso, Florida
Southeastern Surveying & Mapping Corp.	Orlando, Florida
CivilSurv Design Group, Inc.	Ft. Pierce, Florida

FUNDING

Funding is available from Secondary Roads – Annual Survey Services and various Other Professional Services accounts. The approved budget for Annual Survey Services for fiscal year 2018/2019 is approximately \$200,000.00. Funding for other professional services accounts is included within the relevant capital project budgets.

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BCC Agenda item from David W. Schryver, P.S.M.
For September 18, 2018 BCC Meeting

RECOMMENDATION

Staff recommends approval of the renewal agreements and fee schedules between the County and the five (5) firms selected and requests the Board to authorize the Chairman to execute the agreements.

DISTRIBUTION

1. David Silon, PSM, Assistant County Surveyor
2. Selected Firms

ATTACHMENTS

1. Carter Associates, Inc. Renewal Agreement and Fee Schedule
2. Kimley-Horn & Assoc., Inc. Renewal Agreement and Fee Schedule
3. Morgan Eklund, Inc. Renewal Agreement and Fee Schedule
4. Southeastern Surveying & Mapping Corp. Renewal Agreement and Fee Schedule
5. CivilSurv Design Group, Inc., Renewal Agreement and Fee Schedule

APPROVED AGENDA ITEM FOR SEPTEMBER 18, 2018