



Leslie R. Swan  
*Supervisor of Elections*  
*Indian River County*

RECEIVED

OCT 31 2017

BOARD OF COUNTY  
COMMISSION

October 31, 2017

The Honorable Joseph Flescher, Chairman  
Chairman, Board of County Commissioners  
Indian River County  
1801 27<sup>th</sup> Street  
Vero Beach, FL 32960-3388

Dear Chairman Flescher:

The Supervisor of Elections office has completed the year-end close out of our books for FY 2016/2017. We are extremely pleased to return funds to the tax payers of Indian River County in the amount of \$8,548.31. Detailed below are the remittance and revenue amounts:

FY 16/17 Remittance	\$ 8,014.46
SOE Revenue	\$ 533.85
TOTAL	\$ 8,548.31

Enclosed is check number 15610 in the amount of \$8,548.31. Should you have any questions or require additional information, please do not hesitate to contact me at 226-3435.

Sincerely,

Leslie Rossway Swan  
Supervisor of Elections

cc: Elissa Nagy  
Michael Smykowski



Indian River County Supervisor of Elections  
**Profit & Loss**  
 October 2016 through September 2017

	Oct '16 - Sep 17
Ordinary Income/Expense	
Income	
331.00 - Federal Grant Revenue	0.00
381.020 - Transfer - Special Revenue	3,797.08
341.550 - SOE Fees	0.00
381.010 - BUDGET TRANSFER	1,268,848.00
001.02 - WORKERS' COMP. PAID BY BOCC	13,409.00
341.551 - City Reimbursements	16,573.50
<b>Total Income</b>	<b>1,302,627.58</b>
Gross Profit	1,302,627.58
Expense	
011.00 - SALARIES	
011.18 - Supplemental Salary (Supplemental Salary)	11,286.95
011.11 - Executive Salaries	124,439.12
011.12 - Regular Salaries	198,580.87
011.125 - Regular Wages	175,230.46
011.13 - Part-Time Wages	24,026.08
011.14 - Regular Wage Overtime	5,662.64
011.15 - Temp. Election Help	59,905.50
011.16 - Temp. Help Overtime	1,902.25
011.19 - Clerks and Poll Workers	41,061.00
<b>Total 011.00 - SALARIES</b>	<b>642,094.87</b>
012.00 - PAYROLL EXPENSES	
012.10 - Company Medicare	7,582.53
012.11 - Company Social Security	32,421.89
012.12 - Retirement Contributions	83,912.34
012.13 - Insurance	
012.132 - Life/Health	66,329.43
012.134 - Dental	4,268.10
012.138 - Worker's Comp	999.00
<b>Total 012.13 - Insurance</b>	<b>71,596.53</b>
012.140 - Other Post Employment Benefits	12,410.00
012.00 - PAYROLL EXPENSES - Other	-0.01
<b>Total 012.00 - PAYROLL EXPENSES</b>	<b>207,923.27</b>
034.00 - CONTRACTUAL SERVICES	
034.76 - Destruction Services	198.38
034.10 - Processing Fees	2,308.66
034.20 - Security System	565.00
034.40 - Equipment Transport	4,862.50
034.80 - Other Services	750.67
<b>Total 034.00 - CONTRACTUAL SERVICES</b>	<b>8,685.21</b>
040.00 - TRAVEL	
040.40 - Executive Travel	2,858.15
040.60 - Staff Travel	8,872.91
040.80 - Temp help mileage	436.56
<b>Total 040.00 - TRAVEL</b>	<b>12,167.63</b>
041.00 - TELEPHONE	
041.40 - Telephones	6,772.63
<b>Total 041.00 - TELEPHONE</b>	<b>6,772.63</b>
042.00 - POSTAGE	
042.20 - Regular	20,780.34
042.40 - FedEx	410.98
042.60 - Shipping & Handling	2,803.00
<b>Total 042.00 - POSTAGE</b>	<b>23,994.32</b>
044.00 - RENT/LEASES	
044.20 - Building & Precincts	1,760.00
044.40 - Office Equipment	4,603.50
<b>Total 044.00 - RENT/LEASES</b>	<b>6,363.50</b>
045.00 - Insurance	
045.20 - Automotive Insurance	950.00
<b>Total 045.00 - Insurance</b>	<b>950.00</b>
046.00 - REPAIR & MAINTENANCE	
046.20 - Office Equipment	5,033.51
<b>Total 046.00 - REPAIR &amp; MAINTENANCE</b>	<b>5,033.51</b>
047.00 - PRINTING & BINDING	85,209.36
048.00 - PROMOTIONAL	
048.20 - Voter Ed. & Outreach	1,062.40
048.40 - Advertising	32,192.14
048.60 - Grant matching funds - V.O.	3,797.08
<b>Total 048.00 - PROMOTIONAL</b>	<b>37,051.62</b>
051.00 - OFFICE	
051.20 - General Supplies	18,724.75
051.25 - Bank Charges	3,108.65
051.40 - Furn/Equip - under 1000.00	552.00
<b>Total 051.00 - OFFICE</b>	<b>22,385.40</b>
051.60 - COMPUTER	
051.62 - Software Licensing & Support	128,572.47
051.64 - Supplies, maint.	10,222.42
051.66 - Equipment under 1000.00	3,576.37
<b>Total 051.60 - COMPUTER</b>	<b>142,371.26</b>

Indian River County Supervisor of Elections  
**Profit & Loss**  
 October 2016 through September 2017

	Oct '16 - Sep 17
052.00 · OPERATING SUPPLIES	
052.20 · Warehouse supplies	235.03
052.40 · Van supplies, fuel	815.78
<b>Total 052.00 · OPERATING SUPPLIES</b>	<b>1,050.81</b>
054.00 · SUBSCRIPTIONS/EDUCATION	
054.20 · Subscriptions/books	265.92
054.40 · Dues & Membership	5,985.73
054.60 · Meetings /Seminars/Classes	11,847.00
<b>Total 054.00 · SUBSCRIPTIONS/EDUCATION</b>	<b>18,098.65</b>
060.00 · CAPITAL OUTLAY	
060.50 · Furniture and Supplies	1,388.00
064.80 · Machinery and Equipment	69,276.00
<b>Total 060.00 · CAPITAL OUTLAY</b>	<b>70,664.00</b>
<b>Total Expense</b>	<b>1,290,816.04</b>
<b>Net Ordinary Income</b>	<b>11,811.54</b>
<b>Other Income/Expense</b>	
<b>Other Expense</b>	
Reportable Health Coverage	0.00
088.04 · BOCC/Excess Budget	8,014.46
<b>Total Other Expense</b>	<b>8,014.46</b>
<b>Net Other Income</b>	<b>-8,014.46</b>
<b>Net Income</b>	<b>3,797.08</b>

Indian River County Supervisor of Elections  
Balance Sheet  
As of September 30, 2017

	Sep 30, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
101.0 - General Funds	
101.08 - OPERATING-WACHOVIA	-29,615.26
101.07 - PAYROLL - WACHOVIA	27.96
101.06 - CAFETERIA - WACHOVIA	7,552.04
101.05 - MONEY MARKET-WACHOVIA	94,656.44
Total 101.0 - General Funds	57,620.18
101.136 - Special Revenue Funds	
136.14 - FEA State/County	85,024.09
Total 101.136 - Special Revenue Funds	85,024.09
101.009 - CASH REGISTER "BANK"	25.00
Total Checking/Savings	122,669.27
<b>Other Current Assets</b>	
1300 - Payroll Service Customer Asset	-0.08
155.000 - Prepaid expenses (990 line 53)	
155.50 - Computer maintenance and support	2,586.26
Total 155.000 - Prepaid expenses (990 line 53)	2,586.26
Total Other Current Assets	2,586.18
Total Current Assets	125,255.45
<b>Other Assets</b>	
1301 - Provide for Compensated Absence	25,149.08
Total Other Assets	25,149.08
<b>TOTAL ASSETS</b>	<b>150,404.53</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
208.01 - Accounts payable (990 line 60)	18,654.83
Total Accounts Payable	18,654.83
<b>Credit Cards</b>	
202.01 - Credit card (990 line 60)	2,165.51
Total Credit Cards	2,165.51
<b>Other Current Liabilities</b>	
208.020 - Deferred Special Revenue	61,227.01
208.010 - DUE TO OTHER GOVERNMENTS (BOCC)	8,548.31
210.000 - Payroll Liabilities	
210.200 - FRS 3% Employee Portion (FRS 3% Employee Contribution)	1,177.35
210.100 - FRS	6,713.91
210.000 - Payroll Liabilities - Other	-11.36
Total 210.000 - Payroll Liabilities	7,879.90
216.000 - ACCRUED WAGES PAYABLE	16,170.64
218.000 - ACCRUED P/R TAXES PAYABLE	1,207.89
219.000 - ACCRUED BENEFITS PAYABLE	719.78
220.000 - EMPLOYEE OPTIONAL DED.	
220.010 - Process Works	2,304.74
220.20 - STD	
220.025 - STD/Afiac	-17.15
Total 220.20 - STD	-17.15
220.030 - LTD - Mutual of Omaha	312.61
220.050 - ICMA	2,200.00
220.060 - United Way	28.00
220.080 - Accident/AFLAC	56.30
Total 220.000 - EMPLOYEE OPTIONAL DED.	4,884.50
Total Other Current Liabilities	100,638.03
Total Current Liabilities	121,456.37
<b>Long Term Liabilities</b>	
2501 - ACCRUED COMPENSATED ABSENCES	25,149.08
Total Long Term Liabilities	25,149.08
Total Liabilities	146,607.45
<b>Equity</b>	
Net Income	3,797.08
Total Equity	3,797.08
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>150,404.53</b>

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**Leslie Swan**  
**SUPERVISOR OF ELECTIONS**  
County of Indian River - State of Florida  
Vero Beach, Florida 32967

WELLS FARGO BANK, NA  
VERO BEACH, FL 32963  
63-643/670

15610

10/31/2017

PAY TO THE ORDER OF BOARD OF COUNTY COMMISSIONERS

\$ \*\*8,548.31

Eight Thousand Five Hundred Forty-Eight and 31/100\*\*\*\*\* DOLLARS

COPY

BD. OF COUNTY COMMISSIONERS  
I.R.C. Finance Department  
1801 27th Street  
Vero Beach, FL 32960

VALID  
VALID VALID  
VALID VALID  
VALID

*Leslie P. Swan* MP



MEMO

16/17 Excess Fees

[REDACTED MICR LINE]

Leslie Swan / SUPERVISOR OF ELECTIONS

15610

BOARD OF COUNTY COMMISSIONERS

10/31/2017

208.010 · DUE TO OTHER GOVERNME 16/17 BOCC Excess Fees  
208.010 · DUE TO OTHER GOVERNME 16/17 SOE Revenue

8,014.46  
533.85

OPERATING-WACH 16/17 Excess Fees

8,548.31