

**INDIAN RIVER COUNTY
INTER-OFFICE MEMORANDUM
OFFICE OF MANAGEMENT & BUDGET**

TO: Members of the Board of County Commissioners
DATE: March 23, 2021
THROUGH: Jason E. Brown, County Administrator
FROM: Kristin Daniels, Director, Management & Budget
SUBJECT: CARES Act Amendments Designation of Authority

DESCRIPTION AND CONDITIONS

Multiple municipalities and agencies have requested contract amendments to their CARES Act allocations in order to reallocate funds amongst eligible spending categories. These changes have required multiple contract amendments to each CARES ACT agreement, while often times the total allocation remains unchanged. Staff is proposing that the Board approve the Revised First Amendment to the SDIRC CARES Act Agreement, which finalizes how SDIRC spent the allocated funds. Staff also recommends that the County Administrator be delegated the authority to execute necessary contract amendments for the re-allocation of agency and municipality funding among eligible expense categories. These contract amendments will have no impact on overall funding, and any requested changes to allocation awards will be brought before the Board for approval.

RECOMMENDATION

Staff recommends that the Board approve the Revised First Amendment to incorporate the final scope of work provided by the SDIRC. Staff further recommends that the Board authorize the County Administrator to approve any additional contract modifications to revise the scope of work, as long as the total allocation remains unchanged.

ATTACHMENTS

SDIRC CARES Act Revised First Amendment