

Indian River County, Florida  
Department of Utility Services  
Board Memorandum

**Date:** January 9, 2020  
**To:** Jason E. Brown, County Administrator  
**From:** Vincent Burke, PE, Director of Utility Services  
**Through:** Jennifer Hyde, Purchasing Manager  
**Prepared By:** Terry Southard, Operators Manager, Utility Services  
Rich Meckes, Wastewater Superintendent, Utility Services  
**Subject:** Extension of Annual Maintenance of West Wetlands Treatment System with Ecotech Consultants Inc. (RFP2018004)

**Description and Conditions:**

On January 9, 2018, on behalf of the Indian River County Department of Utility Services (IRCDUS), Requests for Proposals (RFPs) were solicited for the annual maintenance of the West Wetlands Treatment System (WTS) at the West Regional Wastewater Treatment Facility (WRWWTF). The 169± acre WTS is made up of an influent deep settling pond, with overland flow through nine deep marsh cells and three shallow marsh cells, to a final storage outfall cell and is permitted a 4.0 million gallon per day (MGD) Average Annual Daily Flow (AADF) capacity. The original term of award was from February 1, 2018, through January 31, 2020, with an optional two-year extension available. The contract was awarded to Ecotech Consultants Inc.

Staff has been satisfied with the performance under the contract and would like to exercise the option for the two-year extension. There will be no increase in the cost from the previous fiscal years.

**Funding:**

Operation and maintenance of the system is available and budgeted in the Utilities Wastewater 218 – Other Professional Services Account as shown below, which is within the Utilities Operating Fund. Utilities operating funds are derived by water and sewer sales. There is no change in the cost from the previous fiscal years.

<i>Account Description</i>	<i>Account Number</i>	<i>FY 19/20 Estimated Cost</i>
Utilities – Other Professional Services	47121836-033190	\$32,000

## Consent Item

### **Recommendation:**

Staff recommends the Board of County Commissioners (BCC) approve the two-year extension, as allowed in the current contract to Ecotech Consultants, Inc. Staff further requests that the BCC approve the sample agreement and authorize the Chairman to execute said agreement, after receipt and approval of the required certificate of insurance and after the County Attorney has approved the agreement as to form and legal sufficiency.

### **Attachments:**

Sample Agreement