

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: October 26, 2023

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: John A. Titkanich, Jr., County Administrator
Kristin Daniels, Budget Director
Jennifer Hyde, Purchasing Manager

PREPARED BY: Shelby Ball, Purchasing Specialist

SUBJECT: Second Amendment to Agreement for Vending Machine Services (Bid 2019030)

BACKGROUND:

The Board of County Commissioners awarded bid 2019030 to the Florida Department of Education, Division of Blind Services (“Division”) on August 13, 2019, for vending machine services. On September 22, 2020, the first amendment to the agreement was approved by the Board, appending the terms of the agreement to authorize vending machines to be placed at the County Administration Complex. On July 22, 2022 the first extension was approved by Purchasing, and will expire on August 12, 2025. The Florida Department of Health, Indian River County Campus, has requested two machines to be placed at their location at 1900 27th St, Vero Beach, to be used by employees and citizens. Staff contacted the Division on August 11, 2023 to request execution of the Second Amendment. Due to lengthy review timelines at the Division, the Amendment was not received by staff until October 25, 2023.

FUNDING:

No funding is required for the placement of the new machines. All proceeds from the agreement will continue to be deposited into the appropriate facility concessions account at the rate of 12% of gross sales. The effective date of the amendment is October 1, 2023, to coincide with the date the Division installed the machines at the Health Department.

RECOMMENDATION:

Staff recommends the Board approve the second amendment to the agreement with the Florida Department of Education, Division of Blind Services, and authorize the Chairman to execute it after the County Attorney has approved it as to form and legal sufficiency.

ATTACHMENTS:

Second Amendment