

**INDIAN RIVER COUNTY, FLORIDA**

**M E M O R A N D U M**

---

**TO:** Jason E. Brown; County Administrator

**THROUGH:** Phillip J. Matson, AICP  
Community Development Director

**FROM:** Brian Freeman, AICP  
MPO Staff Director

**DATE:** August 10, 2020

**SUBJECT:** Consideration of the 2020 Update to the Public Transportation Agency Safety Plan (PTASP)

---

It is requested that the information presented herein be given formal consideration by the Board of County Commissioners at its regular meeting of August 18, 2020.

**DESCRIPTION, CONDITIONS, AND ANALYSIS**

As a recipient of transit operating and capital assistance through the Federal Transit Administration's Section 5307 program, Indian River County is required to adopt a Public Transportation Agency Safety Plan (PTASP). The purpose of the PTASP is to establish the processes and procedures necessary for implementing a safety management system.

The County's public transportation operator, the Senior Resource Association, has prepared a draft Public Transportation Agency Safety Plan and is now submitting it for approval by the Board of County Commissioners. The draft PTASP is based on federal guidance as well as SRA's existing Security Program Plan, which has been required by FDOT for several years.

According to federal guidance, a safety management system includes the following components:

- *Safety Management Policy:* identifying safety objectives, establishing a confidential employee reporting program, identifying safety responsibilities, and designating a chief safety officer.
- *Safety Risk Management:* hazard identification, risk assessment, and mitigation development.
- *Safety Assurance:* developing processes for safety performance monitoring and measurement.
- *Safety Promotion:* developing a comprehensive safety training program and safety communication.

## **RECOMMENDATION**

Staff recommends that the Board of County Commissioners approve the Public Transportation Agency Safety Plan (PTASP) prepared by the Senior Resource Association (SRA).

## **ATTACHMENTS**

1. 2020 Update to the Public Transportation Agency Safety Plan (PTASP)