

**INDIAN RIVER COUNTY  
OFFICE OF MANAGEMENT AND BUDGET  
PURCHASING DIVISION**

**DATE:** May 7, 2018

**TO:** BOARD OF COUNTY COMMISSIONERS

**THROUGH:** Jason E. Brown, County Administrator  
Mike Smykowski, Director, Office of Management and Budget

**FROM:** Jennifer Hyde, Purchasing Manager

**SUBJECT:** Final Ranking of Firms for RFP 2018040 – Management and Operations of Indian River County Transit Services

**BACKGROUND:**

The current agreement with the Senior Resource Association (SRA) for the management and operations of the fixed-route mass transit and paratransit services for public transportation in Indian River County expires on September 30, 2018. On behalf of the Community Development Department, Requests for Proposals (RFPs) were solicited in anticipation of that expiration.

**RFP RESULTS:**

Advertising Date: March 1, 2018  
 RFP Opening Date: April 17, 2018  
 DemandStar Broadcast to: 296 Subscribers  
 RFP Documents Requested by: 23 Firms  
 Firms at Mandatory Pre-Submittal: 5 Firms  
 Replies: 3 Firms

	<b>Proposing Firm</b>	<b>Location</b>
1.	Senior Resource Association	Vero Beach
2.	Transitions Commute Solutions, LLC	Winter Garden
3.	<i>National Express Transit Corp. (non-responsive for failure to acknowledge addenda and to return mandatory Certification Statement. Not submitted to committee for review)</i>	Orlando

**ANALYSIS:**

A selection committee comprised of Rich Szyrka, P.E., Public Works Director, Mike Smykowski, Budget Director, Brian Freeman, MPO Senior Planner, Lauren Rand, FDOT Public Transportation Office, and Lundy Parden, Indian River County TLDCB Vice-Chairman independently evaluated and scored the received proposals in accordance with the Purchasing Manual. The committee met and

each member read their ranking of firms to develop an overall initial ranking of firms. The initial ranking was unanimous and the committee declared that ranking final.

The final ranking developed by the committee is:

1. **Senior Resource Association**
2. Transitions Commute Solutions, LLC

The committee’s rankings are shown below.

Committee Member	Senior Resource Association	Transitions Commute Solutions
R. Szpyrka	1	2
M. Smykowski	1	2
B. Freeman	1	2
L. Rand	1	2
L. Parden	1	2
Initial/Final Ranking	<b>1</b>	<b>2</b>

**FUNDING:**

The public transportation system is funded in part through an annual allocation from the General Fund given to the Senior Resource Association to provide transit service in the county. For FY 2018, the general fund allocation was \$1,083,333. Additional funding is provided by the Florida Department of Transportation and the Federal Transit Administration.

**RECOMMENDATION:**

Staff recommends the Board approve the committee’s final ranking of firms and authorize the Community Development Dept. to negotiate an agreement with SRA, which will be brought before the Board for approval.