



Office of

Consent Agenda 08/20/2024

INDIAN RIVER COUNTY ATTORNEY

William K. DeBaal, County Attorney
Susan J. Prado, Deputy County Attorney
Christopher A. Hicks, Assistant County Attorney

MEMORANDUM

TO: Board of County Commissioners

FROM: William K. DeBaal, County Attorney

DATE: August 1, 2024

SUBJECT: Employment Contract for the Assistant County Attorney

The positions of Deputy County Attorney and Assistant County Attorney are contract positions with the County Attorney. Indian River County Code §101.06 calls for the Deputy County Attorney to be hired with the advice and consent of the Board of County Commissioners.” The Board approved of hiring Susan Prado as the Deputy County Attorney on July 11, 2023 and on August 15, 2023, the Board approved her employment contract. County code does not provide for a similar requirement for the Assistant County Attorney, rather it is found in the County’s Administrative Policy Manual.

Administrative Policy §202.3 calls for a contract for the Assistant to be approved by the Board if it is longer than one year or contains severance benefits. The contract for the Assistant is for three years and has modest severance benefits: one month’s salary for every two years of employment capped at four month’s salary, if the Assistant is terminated without cause. The contract for the Assistant County Attorney is attached for your consideration.

Funding. Funds are budgeted and available from the General Fund/County Attorney/Salaries & Benefits accounts.

Recommendation. The County Attorney recommends the Board of County Commissioners approve the employment contract for the Assistant County Attorney.

Attachments: Employment Contract for Christopher Hicks

Copies to: Christopher Hicks at chicks@indianriver.gov