

**INDIAN RIVER COUNTY
OFFICE OF MANAGEMENT AND BUDGET
PURCHASING DIVISION**

DATE: April 8, 2019

TO: BOARD OF COUNTY COMMISSIONERS

THROUGH: Jason E. Brown, County Administrator
Kristin Daniels, Budget Director

FROM: Jennifer Hyde, Purchasing Manager

SUBJECT: Ranking of Firms and Authorization to Negotiate – RFQ 2019040 for CEI Services for IRC-0853 – 43rd Avenue (18th Street to 26th Street)

BACKGROUND:

On behalf of the Engineering Division and in accordance with FS 287.055 (Consultant’s Competitive Negotiation Act), Requests for Qualifications (RFQs) were solicited for Construction Engineering and Inspection (CEI) services, including contract administration, inspection, and materials sampling and testing for the upcoming 43rd Avenue widening project.

RFQ RESULTS:

Advertising Date:	January 18, 2019
RFQ Opening Date:	February 20, 2019
DemandStar Broadcast to:	807 Subscribers
RFQ Documents Requested by:	20 Firms
Replies:	2 Firms

ANALYSIS:

Only two responses were received, specific to the RFQ. In order to comply with the FS 287.055 requirement to “select in order of preference no fewer than **three** firms deemed to be the most highly qualified to perform the required services,” the Purchasing Division located supplemental qualifications on hand from a recent general continuing consulting engineering RFQ for two additional firms meeting the minimum criteria for consideration, as well.

A selection committee comprised of Rich Szyrka, P.E., Public Works Director, James Ennis, P.E., PMP, Assistant Public Works Director, Kirsten Leiendecker, P.E., Project Engineer, and ChloAnn Lawrence, FDOT Treasure Coast Operations Construction Manager independently evaluated and scored the received statements of qualifications in accordance with FS 287.055, the RFQ, and the County Purchasing Manual. Based solely on rankings, there was a tie for first, which was broken in favor of the firm receiving the most points overall. The top ranked firm had three points more than the second ranked firm (out of 400 points).

Ranking of Firms and Authorization to Negotiate – RFQ 2019040

The initial ranking of firms developed by the committee was:

1. AECOM Technical Services, Inc.
2. Consor Engineers, LLC (formerly Target Engineering Group)
3. Atkins North America, Inc. *(only scored on basic CEI qualifications on hand from a general submittal and not overall qualifications specific to this project)*
4. Keith & Schnars, P.A. *(only scored on basic CEI qualifications on hand from a general submittal and not overall qualifications specific to this project)*

The top three ranked firms were invited to participate in the discussion phase. At the conclusion of the interviews, each committee member listed his or her overall ranking of firms before discussions regarding the qualifications of the firms ensued, and a final ranking was established.

The final ranking established by the committee is:

Responding Firm	Location
1. Consor Engineers, LLC	Coral Gables
2. AECOM Technical Services, Inc.	Orlando
3. Atkins North America, Inc.	Tampa
4. Keith & Schnars, P.A.	Fort Lauderdale

Staff is prepared to begin negotiations and bring a final agreement to the Board at a meeting in the near future.

FUNDING:

Funding for the project is available in the Optional Sales Tax/Road and Bridge/Construction Progress/43rd Avenue from 18th Street to 26th Street account (31521441-066510-06041).

RECOMMENDATION:

Staff recommends the Board approve the committee’s final ranking and authorize negotiations with the top ranked firm in accordance with FS 287.055, and the subsequently ranked firms, should negotiations with the top ranked firm fail.

For April 16, 2019