

**INDIAN RIVER COUNTY, FLORIDA
MEMORANDUM**

TO: Jason E. Brown, County Administrator

THROUGH: Richard B. Szpyrka, P.E., Public Works Director

FROM: James W. Ennis, P.E., PMP, Assistant Public Works Director

SUBJECT: Renewal of Agreements for Continuing Environmental and Biological Support Services RFQ# 2017053 Project No. IRC-1720

DATE: October 7, 2019

DESCRIPTION AND CONDITIONS

On October 10, 2017, the Board of County Commissioners approved the four (4) firms selected for the continuing Environmental and Biological Support Services for Engineering Projects with Indian River County. The original contract was for two (2) years with an option for two (2) additional two-year extensions at the County's discretion.

County staff has negotiated standard fee with each individual firm. The fee schedules reflect fair and competitive rates for comparable professional services and tasks. These fees will be the basis for individual projects and work orders.

The selected firms below have submitted fee schedules that have been accepted by reviewing staff:

<u>FIRM</u>	<u>LOCATION</u>	<u>CHANGES FROM 2017/2019 to 2019/2021 RATES</u>
Ecological Associates, Inc.	Jensen Beach, Florida	Overall fees increase average 5.86%
Environmental Science Assoc.	Delray Beach, Florida	Overall fees increase average 5.34%
G.K. Environmental, Inc.	Vero Beach, Florida	Fee increases for Field Asst I \$15/hour and \$10/hour Field Asst II
Kimley-Horn & Associates, Inc.	Vero Beach, Florida	Reimbursable expenses billed 4.6% of labor rate. Previously billed at 4% of labor rate.

FUNDING

Funding sources for continuing environmental and biological support services will vary, depending on the type of project and the associated County Division.

Staff will provide funding information for each project any time a work order under these contracts is submitted for Board approval.

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RECOMMENDATION

Staff recommends approval of the renewal agreements and fee schedules between the County and the four (4) firms and further requests the Board to authorize the Chairman to execute the renewal agreements.

ATTACHMENTS ARE AVAILABLE FOR VIEWING IN ENGINEERING DIVISION

1. Ecological Associates, Inc. Renewal and Fee Schedule
2. Environmental Science Associates Renewal and Fee Schedule
3. G.K. Environmental, Inc. Renewal and Fee Schedule
4. Kimley-Horn & Associates, Inc. Renewal and Fee Schedule

APPROVED AGENDA ITEM FOR OCTOBER 15, 2019