

**Indian River County, Florida
Department of Utility Services
Board Memorandum**

Date: January 16, 2020

To: Jason E. Brown, County Administrator

From: Vincent Burke, PE, Director of Utility Services

Prepared By: Arjuna Weragoda, PE, Capital Projects Manager

Subject: Citrus Hideaway Subdivision Water Assessment Project, Resolutions I (Preliminary Assessment Roll) and II (Public Hearing Date)

Background

On October 16, 2018, the Indian River County (IRC) Board of County Commissioners (BCC) unanimously authorized Indian River County Department of Utility Services (IRCDUS) staff to proceed with the design and surveying for a water assessment project within the Citrus Hideaway Subdivision (see Attachment 4 for a map of the area). The BCC also directed staff to retain Mr. Richard Votapka to provide the engineering services necessary to prepare detailed construction plans.

Analysis

Citrus Hideaway Subdivision has 10 residential lots and Tract A for a total of 11 properties, per Plat Book 10-26. Lot 1 is already connected to the County potable water system via the existing water main along CR-510. Although the parcel situated at the northwest corner of the subdivision is not within Citrus Hideaway Subdivision, that parcel is considered a benefitting property. Therefore, the total number of parcels in the assessment area is 11.

The proposed project consists of a 6-inch water main, which will connect to the existing 16-inch main located along CR-510. The total project cost is estimated at \$78,116.72, which includes construction, surveying, engineering, administration and inspection. Therefore, an equal per parcel cost of \$7,101.52 will be levied against all 11 benefitting parcels. The design is now complete, and a Florida Department of Environmental Protection (FDEP) permit and an IRC right-of-way permit have been secured.

A Providing Resolution (Resolution I) is shown as Attachment 1 and presented for adoption by the BCC.

A Setting Resolution (Resolution II) is shown as Attachment 2 and is presented for adoption by the BCC to hold a Public Hearing about the project, overall costs, and the amount of the assessment for each property owner in the benefitting area. Pending BCC approval, a Public Hearing will be scheduled for Tuesday, March 3, 2020, at 9:05 A.M., in the Indian River County Commission Chambers. An assessment roll and assessment plat have been prepared and are on file with the Clerk to the BCC and IRCDUS. If the BCC adopts Resolutions I and II, staff will follow procedures for newspaper publications and will notify residents by mail to inform them of the preliminary assessment roll and the public hearing.

Departmental Item

Funding

Funds for this project are derived from the Assessment Fund. Assessment Fund revenues are generated from connection fees paid by the benefitting property owners.

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
Citrus Hideaway Subdivision Water Assessment	473-169000-19502	\$ 78,116.72

Recommendation

The staff of the Indian River County Department of Utility Services recommends the following:

- 1) Adopt the resolution providing for the installation of the water main within Citrus Hideaway Subdivision, subject to the terms outlined in the resolution. The Board of County Commissioners shall establish the applicable interest rate at the time the final assessment roll is approved.
- 2) Adopt the resolution setting the time and place of the Public Hearing on Tuesday March 3, 2020, at 9:05 am, in the Indian River County Commission Chambers.

List of attachments

1. Providing Resolution (Resolution No. I)
2. Setting Resolution for Public Hearing (Resolution No. II)
3. Assessment Roll
4. Assessment Area Map