



*Office of*  
**INDIAN RIVER COUNTY  
ATTORNEY**

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William K. DeBraal, County Attorney  
Susan J. Prado, Deputy County Attorney

**MEMORANDUM**

**TO: Board of County Commissioners**

**THROUGH: John A. Titkanich, Jr. – County Administrator**

**FROM: William K. DeBraal – County Attorney**

**DATE: April 4, 2024**

**SUBJECT: Annual Resolution Delegating the Authority to the County Administrator or his designee, to execute Resolutions Calling Letters of Credit as Necessary during a Declared State of Local Emergency or Declared State of Florida Emergency Affecting Indian River County**

The attached resolution delegates to the County Administrator, or his designee, the authority to execute resolutions calling letters of credit as necessary during a declared state of local emergency or declared State of Florida emergency affecting Indian River County from December 7, 2023 through December 31, 2024.

**Funding:**

There are no costs associated with this agenda item.

**Requested Action:**

Adopt the resolution delegating authority to the County Administrator, or his designee, to execute resolutions calling letters of credit as necessary during a declared state of local emergency or declared State of Florida emergency affecting Indian River County from December 7, 2023 through December 31, 2024.

**Attachment:**

Resolution