

**INDIAN RIVER COUNTY  
DEPARTMENT OF INFORMATION TECHNOLOGY**

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**DATE:** October 24, 2024

**TO:** Board of County Commissioners

**THROUGH:** John A. Titkanich, Jr., County Administrator

**FROM:** Zac Portwood, Acting Director of Information Technology

**SUBJECT:** Stonehill Innovation Contract Extension

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**BACKGROUND**

Stonehill Innovation is a technology company hired to assist Indian River County manage and maintain our Information Technology Department during the transition period. Stonehill assisted in creating a Project Management Office (PMO), evaluating the organizational structure (and staffing), developing information Technology Roadmap, and reviewing and recommending changes to changes to the County's Cybersecurity plan. Stonehill also assisted administration in screening and interviewing candidates for the open Director of Information Technology position.

Staff would also add Stonehill assisted the County in applying for a Florida Local Government Cybersecurity Grant.

Stonehill's original contract term was four months, starting in late July 2024. This contract was split into monthly installments of \$17,500, at a total cost of \$70,000. The contract provides for a month-to-month extension option at \$20,000 per month.

If the County commits to an additional 90-day term, Stonehill has committed to discounting their costs for services by \$2,500 per month. Thus, the total amount would be \$32,500, payable in one installment at \$17,500 and two subsequent installments of \$7,500.

Continuing with Stonehill's services will ensure continuity of operations and provide our new Information Technology Director with a transition period. One month will cost \$20,000 and three months will cost \$32,500. Staff is inclined given the criticality of maintaining our IT and Cybersecurity infrastructure and ensuring a smooth transition to recommend the 90 day extension.

**FUNDING**

Funding for the original contract came from the Professional Services budget of the Information Systems Division. This will come from GL 50524113-033190, Other Professional Services.

<b>GL</b>	<b>Name</b>
<b>50524113-033190</b>	Information Technology Fund/Information Systems/Other Professional Services

**RECOMMENDATION**

Staff recommends the Board authorize the County Administrator to extend this contract with the provided option of 90 days to assist in the transition from Stonehill's engagement to our new Director of Information Technology.

**ATTACHMENT**

1. Email from Douglass Pace